SUBMISSION FORM



CONTEST ADMINISTRATOR

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Completed submission form, case study, teaching note, and abstract must be submitted via email no later than **December 14, 2012** to **draheims@umich.edu**.

Author Information: Include ALL team members including professors.

PRIMARY CONTACT		
Name	Title	
Institution/University Affiliation	(If student, indicate year & major field of study)	Email Address
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Mailing Address	(If student, indicate year & major field of study)	Phone

ENTRY REQUIREMENTS:

- 1. Entrants must be either a university professor or a student or other individual collaborating on this case study with a university professor. The university professor agrees to consider teaching the case in a course, if the case is selected as a winner.
- 2. A comprehensive teaching note, between 3 and 10 pages, must accompany all case entries. Teaching notes must follow basic format and quality guidelines and include clearly written teaching objectives and a case analysis. See GlobaLens' "How to Write a Teaching Note".
- 3. All entries must meet basic quality and structure guidelines highlighted in GlobaLens' "How to Write a Business Case".
- 4. Case studies submitted must be between 10 and 20 pages in length, including exhibits and appendices.
- 5. Entries must include a 150 word abstract.
- 6. Case study entries must be previously unpublished, including any specific section of the case. If any part of a submitted case has been published, the entry will be immediately disqualified.
- 7. If a case study has been entered into or won other case competitions, this information must be disclosed on the entry form.
- 8. Entries must be submitted in English.
- 9. All case entries must describe a dilemma/challenge faced by a company or organization related to creating or sustaining scalable business ventures aimed at alleviating poverty, especially in the developing world.
- 10. Case topics should be about a social enterprise or a relevant Base-of-the-Pyramid issue.
- 11. Winning case authors will be asked to sign a legal document assigning GlobaLens copyright ownership, as well as exclusive publishing rights. (For questions regarding publication of a winning case in a textbook, please contact info@GlobaLens.com.)
- 12. If there is non-public, proprietary information about an organization or company within the case, the organization/company must provide legal approval for the author to submit the case into the competition, as well as for potential distribution by case publisher, GlobaLens. (See attached legal document entitled "ORGANIZATION RELEASE".)
- 13. If no proprietary data or information about an organization was used within the case, the author must sign a legal document acknowledging that only secondary sources were used and that there is no need for the organization to provide legal approval to enter the competition and potentially publish the case. (See attached legal document entitled "REVIEW".)
- 14. All submitted cases must follow current MLA Style Guidelines.
- 15. If the case protagonist is a real person, that person must sign a release form to allow their name to be used and potentially published by GlobaLens.
- 16. Plagiarism will result in immediate disqualification.
- 17. The judges' decisions are final.



PLEASE ACKNOWLEDGE THE FOLLOWING: Signatures of all authors including professors are required. (electronic signatures are acceptable)

- 18. I have submitted a COMPETITION ENTRY FORM and received receipt of its acceptance.
- 19. The submitted case meets the Entry Requirements on page three.
- 20. I have completed and provided an ORGANIZATION RELEASE FORM, signed by the company, if I included any non-public, proprietary information about an organization or company within the case. (See legal form attached.)
- 21. I have completed and provided a REVIEW RELEASE FORM if I used no proprietary data or information about the company or organization within the case. (See legal form attached.)
- 22. I understand that if my case is named a winner, it will be published by GlobaLens and I will be asked to sign a legal document assigning GlobaLens copyright ownership, as well as exclusive publishing rights.
- 23. I understand that if my case is named a winner, it will be professionally copy edited and that I will be expected to review and accept proposed edits to my case.
- 24. I understand that if my case is named a winner, and the case protagonist is a real person, I must have that person sign a release form to allow their name to be used in the published case.

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SIGNATURE	DATE
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QUESTIONS? Please email draheims@umich.edu







ORGANIZATION RELEASE

This release is effective as of		by and betw	veen
	("Org	ganization") having a place of busine	ss at
		(Address of Organizati	ion),
and The William Davidson Institute, a Michigan non-profi Street, 3rd Floor, Ann Arbor, MI 48104 ("WDI"). For go acknowledged hereby, the parties agree as follows:			
1. Assignment of Rights 1.1. Organization shall, and hereby does, assign to WDI all of its right, title, and interest ("Rights") in and to the work attached hereto ("Work"), including, without limitation, all rights in copyright, provided that the foregoing assignment does not assign to WDI any Organization trademarks or data. For the avoidance of doubt, Organization agrees and acknowledges that the foregoing assignment is fully paid-up and that WDI may exploit Work throughout the world for any purpose and in any media now known or hereinafter invented, without payment of additional consideration to Organization. 1.2. Other than as expressly specified herein, Organization grants no license or other rights to WDI under any copyrights, patents, trademarks, trade secrets or other proprietary rights. 2. Representations and Warrants 2.1. Organization agrees and acknowledges that it has reviewed Work. Organization represents and warrants that (i) Work contains no Organization trade secrets or Organization confidential, proprietary or non-public personnel information; and (ii) Organization has contributed no works, information or data to WDI for Work in violation of any third-party rights, including without limitation, rights in privacy, contract, trade secret or copyright. In witness whereof, the parties hereto have made, entered into above.	of Michigan, en law is applied performed them this agreement subject to the end jurisdiction in the subject to the end jurisdiction in the subject matter hereof agreements, conthe subject matter to this agreement parties. 3.4. English is the subject matter th	ment will be governed by the law of the celuding its choice of law principles, and to contracts entered into and elein. All litigation arising from or related will be filed and prosecuted befor exclusive jurisdiction of, a court of combine Eastern District of Michigan. and obligations herein will bind the presentatives, successors, heirs and assignment expresses the entire agreement of the parties with respect to the stand supersedes all prior oral or element will be in writing and signed by the official language of this agreement. The element will be terminable only uponent of the parties.	as such entirely ting to ee, and parties parties ns. nt and subject writter ning to hanges y both
The William Davidson Institute	Organization		
Name: Marc R. Robinson	Name:		
Title: Director, Educational Outreach	Title:		
Signature:	Signature:		
Date:	Date:		
Exhibit 1: Work			
Name of Teaching Material	Type	Author	
	1		





REVIEW

I have reviewed the case study concerning	g ("Organization") havin	g a place of business at
(Address of	Organization) and certify that no company release is	needed for publication.
This determination was made after consi	dering the following:	
 Use of Sources Author acknowledged that only sec organization was contacted. 	ondary sources were used in preparation of this case.	No source from the
2. Assignment of Rights2.1. There is no need for the Organization	n to assign rights to WDI.	
	n to agree and acknowledges that it has reviewed Wo to represent and warrant that (i) Work contains no C	Organization trade secrets
or Organization confidential, proprietary no works, information or data to WDI rights in privacy, contract, trade secret or	or non-public personnel information; and (ii) Orga for Work in violation of any third-party rights, inclu	
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