

To: Dr. Sarah McLeod (sarah\_mcleod@bcit.ca)  
From: Angie Zhou (angiezhou6@hotmail.com)  
Date: April 14, 2023  
Subject: Request for Reference – Angie Zhou

Dear Dr. McLeod, I hope you have been well since we last spoke. I am writing to request a letter of reference for the Formulation Screening Associate Co-op position at NanoVation Therapeutics.

In May, I will commence my last co-op work term and begin my search for a position in the biotechnology field. During the time that I was enrolled in your class at the British Columbia Institute of Technology, your mentorship helped me build essential skills and facilitated my success in navigating through the science field. As the Biotechnology Program Head and experienced instructor, your reference would greatly enhance my job application.

If you are comfortable with providing a positive reference for me, please let me know by April 20, 2023, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at 778-847-2636 or via email at [angiezhou6@hotmail.com](mailto:angiezhou6@hotmail.com).

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Angie Zhou". The signature is written in a cursive, slightly slanted style.

Angie Zhou

Encl. Résumé and Cover Letter

To: Dr. Matthew Tandy (mtandy@xenon-pharma.com)  
From: Angie Zhou (angiezhou6@hotmail.com)  
Date: April 14, 2023  
Subject: Request for Reference – Angie Zhou

Dear Dr. Tandy, I hope you have been well since we last spoke. I am writing to request a letter of reference for the Formulation Screening Associate Co-op position at NanoVation Therapeutics.

As you may know, I will be beginning my final co-op work term at the beginning of May. As such, I am beginning my job search for a position in the biotechnology field. During the time that I worked for you as a co-op student at Xenon Pharmaceuticals Inc., your mentorship helped me build essential laboratory skills and taught me how to approach problems like an experienced scientist. I developed skills working in the laboratory environment that I hope to refine and develop through positions in an industry setting. As the Associate Director CMC at Xenon Pharmaceuticals Inc. and experienced scientist, your reference would be an excellent addition to my application.

If you are comfortable with providing a positive reference for me, please let me know by April 20, 2023, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at 778-847-2636 or via email at [angiezhou6@hotmail.com](mailto:angiezhou6@hotmail.com).

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,



Angie Zhou

Encl. Résumé and Cover Letter

To: Dr. Xiaohui Zhang (xiaohui\_zhang@bcit.ca)  
From: Angie Zhou (angiezhou6@hotmail.com)  
Date: April 14, 2023  
Subject: Request for Reference – Angie Zhou

Dear Dr. Zhang, I hope you have been well since we last spoke. I am writing to request a letter of reference for the Formulation Screening Associate Co-op position at NanoVation Therapeutics.

As you may know, I will be beginning my final co-op work term at the beginning of May. As such, I am beginning my job search for a position in the biotechnology field. During the time that I worked for you as a co-op student at BCIT's Natural Health and Food Products Research Group (NRG), your mentorship helped me build essential laboratory skills and taught me how to approach problems like an experienced scientist. I developed skills working in the laboratory environment that I hope to refine and develop through positions in an industry setting. As an experienced research analyst with over 17 years of chemistry experience, your reference would be an excellent addition to my application.

If you are comfortable with providing a positive reference for me, please let me know by April 20, 2023, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at 778-847-2636 or via email at [angiezhou6@hotmail.com](mailto:angiezhou6@hotmail.com).

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,



Angie Zhou

Encl. Résumé and Cover Letter