

BCLA Student Chapter Meeting Minutes  
Tuesday March 21, 2017, 12-1 pm, Trail Room

**1. Welcome and Introductions**

- In attendance: Allison Comrie, Sara Ellis, Sarah Bagshaw, Reba Ouimet
- Chair: Kate Shuttleworth

**2. Freedom to Read event debrief**

- Overall, Rob Bittner's talk was successful.
- Turnout was positive, we had about 25 non-BCLA members attend (many were from Eric Meyers' class).
- We received positive feedback from the audience about the presentation/event.

**3. Recommendations for future Freedom to Read Week events:**

- Start earlier (!!), especially if the event will be a panel of speakers like 2016's event
- Go even further with the scope of the event?
- Great Dane may not be a good option for coffee
  - There were issues with pick up, service, and drop off this year
  - Alternatives: Starbucks or Scholar's Catering
- Look to the event registration to determine accurate amounts for food
  - We got too much from Costco (leftover perishable snacks and juice boxes)
- Get the thank-you card earlier, to circulate at the meeting prior to the FTRW event
- Ideas for next year that we didn't use this year:
  - Public reading of excerpts from banned books in IKBC lobby/atrium
  - Coordinate and collaborate with other FTR events, ex: with Erin Fields, other librarians or SLAIS faculty?
- Event promotion: outside of SLAIS (campus TVs); beyond campus? (be cautious of this)
- We need to add an expenses column to the event Excel document
- The last step for finalizing the 2017 event is to update and complete the excel doc
  - Can everyone please look at the document and write a debriefing note about what they did, who they contacted, costs, etc.?

**4. Open Executive / Student Rep positions**

- All essential positions will be open as of end of this term
- The Academic and Public Library Interest Groups are looking to vote on student reps at their upcoming AGMs (PLIG mtg: Apr. 13; Academic mtg: ? – confirm with Simon Robins, the current rep)
- Voting was passed on the following positions:
  - Allison –BCLA Rep
  - Sara – Secretary & co-PLIG Rep

- Emily Hector – Academic Libraries Interest Group
- Sarah B. – YAACS Rep
- Reba – co-PLIG Rep
- Positions that are still open include:
  - Readers' Advisory
  - Communication's Officer
  - Treasurer
    - § Chapter members who were not able to attend this meeting may be interested in these positions (ex: Marianne Hoffard or Jocelyne New)
    - § Need to send an email request for expressions of interest

## 5. Faculty Liaison

- Melissa Nightingale is our current faculty rep (replacing Judy when she left), but she has not attended any chapter meetings this year. Chat with her in September to see if she is able to do so or if there is a faculty member willing to attend or take up this role.

## 6. Planning for September

- Position documents (year in review, etc.) are typically passed off from the last person in the role to the new member in the position. However, some people have moved on from their roles before others replaced them. The YAACS and Readers' Advisory reps may not have a lot to report in writing; verbal information is shared with the group in chapter meetings.
- September to-do:
  - Scheduling for meetings, this is usually done by the BCLA rep, which is now Allison C.
  - Trail room bookings are done through the SLAIS front office; book multiple mtgs. ahead
  - Need someone to attend the new student orientation and arrange a student group table with a sign-up sheet
    - § Talk to Melissa about when that is and how to prepare
  - How can we reach out to Jan. 2017 cohort re: interest in membership?
    - § Class visits? FB page? Email sign up at events? (Ex: got 13 new emails from Rob's FTR talk) Bake sales? (this would be more for promotion than fundraising)