

## **BCLA/CLA Student Chapter: 2012/13 Year in Review**

### **BCLA Representative - Helen Brown**

#### *2012/2013 Activities:*

- Attended BCLA Board Meetings in person at 150-900 Howe Street
- Communicated events and shared information between the BCLA and the CLA/BCLA Student Group, including updates about the BCLA conference, the new strategic plan, and events and opportunities hosted by the BCLA and its Sections, Committees, and Interest Groups
- Organized an event featuring Annette DeFaveri, Executive Director of the BCLA and public librarian, on the BCLA and the importance of becoming involved in the profession
- Organized an event featuring Amy Ashmore and Patricia Cumming about the BCLA's Mentorship Program
- Attended events and volunteered at the BCLA Conference

#### *General Description of Position and Responsibilities:*

- Become a member of BCLA
- Attend BCLA Board Meetings as a non-voting member
- Advocate for student needs and involvement within BCLA
- Subscribe to the BCLA listserv and forward appropriate emails to the SLAIS-student body
- Organize the visit to the LASSA Orientation and/or the LIBR 501 class every September and January to promote interest in the BCLA/CLA Student Chapter
- Organize at least one BCLA-related event per term at SLAIS (this can be in partnership with student representatives or BCLA sections, committees or interest groups)
- Write a year-end report of the year's BCLA-related activities for the Student Chapter binder
- Submit short articles about the Student Chapter's activities to BCLA for publication in an issue of the BCLA Browser, to LASSA for publication in Overdue, and to the Communications Officer/Webmaster for posting on the Student Chapter website

#### *Notes for Incoming 2013/2014:*

- I will send out an e-mail to introduce the incoming exec. to Annette during the summer so that she can set up a meeting
- Always check with the SLAIS Calendar (available on the website) to prevent double booking events. You can also get a list of colloquia from the office or from a faculty member (Aaron Loehrlein this past year) to prevent overlap.
- The position on the BCLA Board is a non-voting position. You are not required to contribute during the BCLA board meetings or prepare anything beforehand, however, during the meetings there may be opportunities to provide suggestions/opinions on topics. You should always receive a copy of the Board package and agenda before each meeting and I would recommend bringing a copy with you even though it tends to be pretty long!
- Sign up for the BCLA listservs and pass along notices of events and opportunities to the CLA/BCLA student group listserv if you think they would appeal to students

*2013/2014 Elected Representative: Danielle Wing*

## **CLA Representative - Julia McKnight**

### *2012/2013 Activities:*

- Communicated CLA events and news to SLAIS and student chapter including updates on CLA conference, Young Canada Works, and grants.

### *General Description of Position and Responsibilities:*

- Become a member of CLA
- Maintain email contact with the CLA office in Ottawa
- Subscribe to the CLA listserv and forward appropriate emails to the SLAIS student body
- Stay apprised and inform Student Chapter members of opportunities for student involvement with CLA (ie CACUL grant application)
- Write a year-end report of the year's CLA-related activities for the Student Chapter binder

### *Notes for Incoming 2013/2014:*

- Historically, the CLA Representative attended teleconferences with the student representatives of other library schools. The teleconferences were hosted by a sub-committee of the CLA. Since CLA committees have been disbanded, the teleconferences are currently on hold. CLA will contact the new student representative if future teleconferences are scheduled.
- Historically, the CLA Representative has organized a talk by the CLA President. Scheduling was unsuccessful in 2012 and 2013, but could be considered for the future. I emailed CLA about the possibility of such an event and did not receive a response but the incoming rep should give it a try.
- Keeping the student chapter and SLAIS apprised of CLA grants and student work programs such as Young Canada works comprises the bulk of what this position entails.
- Some of the information is of relevance to the broader SLAIS student community so putting up a poster and/or making sure a post gets to the SLAIS blog would be a good idea.

*2013/2014 Elected Representative:* Iris Kovar-Gough

## **Communications Officer and Webmaster - Anna Babluck (Term 1); Amber Saundry (Term 2)**

### *2012/2013 Activities:*

- Creation of new blog at <http://blogs.ubc.ca/bclacla/>
- Made up the orientation handouts for September & January
- Removal of SLAIS listservs resulted in use of GoogleGroups instead - one for BCLA/CLA general, and one for BCLA/CLA executives
- Amber was elected to the position in November 2012, and took over responsibilities once Anna Babluck completed her studies at SLAIS in December 2012
  - Anna amalgamated everything together to pass over to Amber
- Amber updated executive list & members-at-large, created document page on the blog to host guidelines and year-in-reviews

*General Description of Position and Responsibilities:*

- Monitor e-mail account & forward appropriate emails to chapter members
- Provide related content & update chapter website (in conjunction with executives)
- Make recommendations regarding content, design, and addition of new features as appropriate
- Work with other Student Chapter executive members to develop or provide information in support of BCLA/CLA Student Chapter communication and promotional activities
- Assist in communication and promotion of Association positions, interests and events to the student body and BCLA/CLA student members
- Coordinate completion of annual report with executives; publish & post accordingly
- Post meeting minutes after they have been approved at a regular meeting

*Notes for Incoming 2013/2014:*

- Do we want to post notices for monthly meetings also on blog?
- Is someone willing to volunteer to scan the past year-in-reviews in the binder (SLAIS office), to be added to the blog?

*2013/2014 Elected Representative:* Amber Saundry will remain in this position.

**Secretary - Katherine Hughes**

*2012/2013 Activities:*

- Took note of member attendance and minutes at each meeting
- Distributed minutes & integrated feedback as appropriate

*General Description of Position and Responsibilities:*

- Attend monthly meetings
- Take minutes and distribute in a timely manner to chapter members for review, and make any revisions requested
- Take note of members present at each meeting, and ensure these are included in the minutes
- Send minutes to the Communications Officer/Webmaster for posting after they have been approved at a regular meeting

*Notes for Incoming 2013/2014:*

- Monitoring completion of the year-end report was completed by the Communications Officer & Webmaster in 2012/2013; this duty will return to the Secretary's position for 2013/2014

*2013/2014 Elected Representative:* Elections for new Secretary will be held in September

**Treasurer - Allison Hasselfield**

*2012/2013 Activities:*

- Submitted receipts to the LASSA treasurer and continued to update the budget spreadsheet to include reimbursements
- Held a fundraising bake sale that contributed \$150 to the Chapter

*General Description of Position and Responsibilities:*

- Administer and safeguard Student Chapter funding
- Keep detailed records of all expenses, transactions, donations, etc.
- Submit expense receipts to LASSA Treasurer for reimbursement from AMS
- Communicate with LASSA Treasurer regarding state of BCLA/CLA Student Chapter funds
- Prepare a detailed year-end report of the BCLA/CLA Student Chapter financial situation for the Student Chapter binder

*Notes for Incoming 2013/2014:*

- Our by-donation bake sale was hugely successful, since there were so many willing bakers!
- Other fundraising ideas could include a talent night, board games night, etc.

*2013/2014 Elected Representative:* Michelle Yule

**Tour Coordinators - Dana Horrocks & Julia McKnight**

*2012/2013 Activities:*

- Planned successful tours of Vancouver Kidsbooks, Oakridge Branch (VPL) and BC Children's and Women's Hospital Library
- Made contact with Cara Pryor to tour NVCL in Fall 2013

*General Description of Position and Responsibilities:*

- Canvas student chapter members for interests and ideas for tours
- Publicize tours to students via the SLAIS listserv
- Send details about tours to the Communications Officer/Webmaster for posting on website
- Initiate contact and liaise with tour facilitator at host institution
- Arrange thank you cards and small gifts for tour facilitators
- Write a year-end report on the year's tours for the Student Chapter binder

*Notes for Incoming 2013/2014:*

- Get in contact with Cara Pryor to tour NVCL in Fall 2013

*2013/2014 Elected Representatives:* Rebekah Adams & Ariel Deardorff

**ALPS Representatives - Nick Josten & Ebony Magnus**

*2012/2013 Activities:*

- October 2012: "Getting Hired in Higher Education". A panel of six recent graduates (<5 years) shared with current SLAIS students details of the job application, interview, and hiring process for finding employment in an academic library. Panelists included Jeremy Buhler (UBC), Andrea Cameron (SFU), Leanna Jantzi (Capilano), Trevor Smith (Capilano), Sarah Stang (UBC Okanagan), and Lindsay Tripp (Langara). The event was attended by 25 students.
- March 2013: "Building Your Professional Profile". Four panelists were invited to speak on how to incorporate research practice into your daily work as a librarian, how to effectively use social

media as a professional, how to be an advocate in the field, and how to find and get support for professional development opportunities. Panelists included Erin Fields (UBC), Dean Giustini (UBC), Myron Groover (Vancouver Holocaust Education Centre), and Lindsay Ure (UBC). The event was attended by 30 students.

*General Description of Position and Responsibilities:*

- Attend monthly ALPS executive meetings, usually via webcast. Update ALPS executive on SLAIS events, news, etc., and provide feedback on ALPS events, news, etc.
- Report back to BCLA/CLA student chapter on ALPS events, news, etc.
- Organize ALPS-sponsored events targeted to students interested in careers in academic librarianship - typically one event per semester. ALPS executive helps connect student reps with academic librarians to serve as panelists/speakers at these events.
- Assist with BCLA/ALPS events as needed.

*Notes for Incoming 2013/2014:*

- Don Taylor (SFU) and Lindsay Ure (UBC) had both hoped to participate in the “Building Your Professional Profile” event but weren’t able to (Don was too busy; Lindsay was sick, but still provided a handout for attendees). Both expressed that they are willing to participate in future events.
- Hillary Webb (hillarywebb@ecuad.ca) is a Librarian at Emily Carr University. She received her MLIS from Dalhousie in 2012 (I think?). Ebony asked her in Dec 2012 at the ALPS AGM if she would be willing to participate in the Fall 2013 iteration of “Getting Hired in Higher Education”. She would be great to have on panel as a non-SLAIS graduate and someone who moved to get a job. Feel free to contact her and say that Ebony gave you her name.
- Of course, don’t hesitate to email Ebony or Nick if anything comes up or you have questions.

*2013/2014 Elected Representatives:* Ariel Deardorff & Amber Saundry

**YAACS Representatives - Elizabeth Bell & Dana Horrocks**

*2012/2013 Activities:*

- Elizabeth Bell and Dana Horrocks were elected to be the YAACS representatives.
- Attended YAACS Executive meetings when possible. If we were not able to make it, we telephoned in or just stayed in general contact with them.
- Arranged and hosted “Youth and Technology” Panel
- Arranged and lead monthly book discussion groups at SLAIS
- Planned and hosted “Life After Graduation Panel” in the Spring

*General Description of Position and Responsibilities:*

- Book and lead monthly book discussion groups at SLAIS
- Be a BCLA and YAACS member
- Plan the “After Graduation” panel in the Spring
- Attend the YAACS Executive meeting at least once a term (or phone in if you cannot make it)  
Also stay in contact with the YAACS Executive Team

- Send out emails to YAACS members notifying them of events
- Go to SLAIS BCLA meetings if possible and be in contact with them
- Plan other events if possible and time permits

*Notes for Incoming 2013/2014:*

- Since both Elizabeth and Dana will be graduating this spring, Kristy and Danielle were elected to be the new representatives for YAACS.

*2013/2014 Elected Representatives:* Danielle Wing & Kristy Woodcock

**ViMLoC Representative - Ebony Magnus**

*2012/2013 Activities:*

- This was a new position for the 2012/2013 academic year. Contact was established when ViMLoC reps reached out to SLAIS to get in touch with current students.
- Ebony worked with Deb Thompson (Burnaby Public Library) and Aditi Gupta (Burnaby Public Library) to set up an information session about ViMLoC. The goal was to have Deb and Aditi speak to current SLAIS students about the goals and services of ViMLoC. Unfortunately, the event was only attended by Ebony, Amber, and one other SLAIS student. Poor turnout may have been due in part to a Director's Forum that was scheduled for the same date and time after the ViMLoC event had already been scheduled.

*General Description of Position and Responsibilities:*

- Communicate with BCLA/CLA student chapter and SLAIS as a whole to keep students apprised of ViMLoC-related events and information.

*Notes for Incoming 2013/2014:*

- Because ViMLoC is still a fairly new network within CLA (created Dec 2011), the role of the student representative is still somewhat undefined. Most important for the student rep is to stay in touch with other members of ViMLoC - including Maha Kumaran at U Sask - to volunteer where possible.

*2013/2014 Elected Representative:* Amber Saundry

**Alcuin Representatives - Helen Brown & Grant Hurley**

*2012/2013 Activities:*

- Created a student representative position within the Alcuin Society Board
- Met with a variety of Board Members to discuss a relationship between SLAIS and Alcuin
- Attended Board meetings (Grant)
- Attended and volunteered at Alcuin Society events
- Organized an event featuring Richard Hopkins, SLAIS Professor Emeritus and local bookseller, on how to sell books and become an independent book dealer
- Communicated Alcuin Society events to the CLA/BCLA Student Group

*General Description of Position and Responsibilities:*

- Become a member of the Alcuin Society
- Attend Board meetings and report on SLAIS activities (if appropriate)
- Sign up for listservs and communicate events offered by the Alcuin Society and related organizations to SLAIS students via the CLA/BCLA student list
- Communicate volunteer opportunities to the CLA/BCLA student list
- Work with the Alcuin Society to develop the role of SLAIS Student Representative

*Notes for Incoming 2013/2014:*

- Word on the Street in the fall is a good opportunity to volunteer for the Alcuin Society

*2013/2014 Elected Representatives:* Grant Hurley

**New position for 2013/2014: Reader's Advisory (RA) Representative**

*General Description of Position and Responsibilities:*

- Make every effort to attend all RAIG meetings in person, or over the phone, and report back to the BCLA/CLA student group about recent meetings or events
- May participate and assist in the planning and execution of RAIG events
- May assist with or guest post on RAIG's blog, "What Are You Reading?"
- Plan events at SLAIS to raise awareness for RAIG and provide opportunities for students learn about RA

*2013/2014 Elected Representative:* Matthew Murray