

April 15, 2023

Kam Gill
Office Supervisor
City of Delta
4600 Clarence Taylor Way
Delta, BC V4K 3X3

Dear Mrs Gill,

Hope you are doing well since we last spoke. I am writing because I would like to kindly ask for your permission to be a reference in my co-op job search process. I have the wonderful opportunity to work alongside you and the CSO team for approximately a year now and I am confident that with your support, I will be able to find success during this process.

I am currently applying for an internship at SAP for the Agile Developer role. Over the past year, I have collaborated effectively with my co-workers and demonstrated problem-solving skills through resolving patron/customer issues. I believe your endorsement for my interpersonal and analytical skills would greatly improve the strength of my application.

If you consent to be a reference, please let me know your preferred method of contact that I can share with prospective co-op employers.

Thank you for taking the time to consider my request, if there are any questions or concerns please contact me at briannnw@student.ubc.ca and I will get back to you ASAP.

Sincerely,
Brian Wong

April 15, 2023

Ranjit Nagra
Supervisor
Canadian Tire
8277 Ontario St
Vancouver, BC V5X 0A7

Dear Mrs Nagra,

Hope you are doing well since we last spoke. I am writing because I would like to kindly ask for your permission to be a reference in my co-op job search process. I had the wonderful opportunity to work alongside you and the cashier team for approximately six months and I am confident that with your support, I will be able to find success during this process.

I am currently applying for an internship at SAP for the Agile Developer role. Over the six months I have been affiliated with Canadian Tire, I have collaborated effectively with my co-workers and demonstrated problem-solving skills through resolving patron/customer issues. I believe your endorsement for my interpersonal and analytical skills would greatly improve the strength of my application.

If you consent to be a reference, please let me know your preferred method of contact that I can share with prospective co-op employers.

Thank you for taking the time to consider my request, if there are any questions or concerns please contact me at briannnw@student.ubc.ca and I will get back to you ASAP.

Sincerely,
Brian Wong

April 15, 2023

Manj Ranamuka
Centre Director
Mathnasium of Kerrisdale
2430 W 41 Ave
Vancouver, BC V6J 2H1

Dear Mrs Ranamuka,

Hope you are doing well since we last spoke. I am writing because I would like to kindly ask for your permission to be a reference in my co-op job search process. I had the wonderful opportunity to work alongside you and the Mathnasium instruction team for approximately 15 months and I am confident that with your support, I will be able to find success during this process.

I am currently applying for an internship at SAP for the Agile Developer role. Over the 15 months I have been affiliated with Mathnasium of Kerrisdale, I have collaborated effectively with my co-workers and demonstrated problem-solving skills through resolving patron/customer issues. I believe your endorsement for my interpersonal and analytical skills would greatly improve the strength of my application.

If you consent to be a reference, please let me know your preferred method of contact that I can share with prospective co-op employers.

Thank you for taking the time to consider my request, if there are any questions or concerns please contact me at briannnw@student.ubc.ca and I will get back to you ASAP.

Sincerely,
Brian Wong