

GSC Meeting – 19th October 2016

Present: Danielle, Anupama, Julia, Sonal, Angelica, Dan, Marzieh

Agenda:

1. Diwali is next Friday, final thoughts/plans? what to buy? if it is potluck who is gonna bring what, do we have enough volunteers to bring Indian stuff? (Anupama/Sonal/Marzieh 5-10min)

Sonal, Marzieh and Anupama: Preparations are all underway, decorations and food are all set, rangoli colors are still unclear – color chalk sketch is a back up plan.

2. Halloween will be right after our next meeting. Are we going to have pizza for that event? Who is in charge of that? What are the prizes for pumpkin curving? (Carmen/Marzieh 5-10min)

3. Nov Prof. seminar? the 3MT workshop is decided?? when is it? Venue? What needs to be done by us apart from advertising? (Anupama/Julia/Danielle 5-10 min)

Anupama 3MT – workshop set to happen on Nov. 24th. We will be start advertising for it soon and participation regulation to be sorted out with Jaqui – in order to plan for coffee and snacks (Anupama to take care of arrangements – looking for volunteers to help out 😊)

What is Dan's plan for the presentation workshop which is postponed so far? Is it going to happen during ResearchDay or Later? Dan please update the council on what has been done so far, what else needs to be done, give us an exact date and time for this if you are still planning to deliver this seminar. (Dan 5-10min)

Dan's workshop would be the last professional development event for this academic year after research day – the council concurred that doing it during research day would be a bit redundant. Dan to follow up with more details and a timeline soon.

what do we want to do with Naoko's suggestion on having an industry-based workshop?

Danielle: There has been a suggestion to Naoko to couple it with Research Day event, still waiting to hear back from her.

4. ResearchDay (15-20 min)

I have requested Richard to generate the Researchday Email account and add us as admin to that account, I have also asked him for domain for the website. Will update you before the meeting if he gets back to me by then.

Keynotes: What are we going to do? did we finally decide on who to invite? Is peter going to invite them or shall we send out the invitations ourselves? - Danielle will speak to this

Roza and Danielle to meet up with Peter this Friday to discuss more about this.

UG industry night: Did they get back to us regarding how to divide costs, tasks and responsibilities during Researchday?

Also how do we feel about collaborating with other Eng departments of UBC and have it as Engineering Researchday vs. CHBE. Researchday. If we want to collaborate we need to start communicating with them, not just a last minute decision on expanding the conference

There was a mutual assent on this to expand the reach of the conference and modelling on what we did last year to collaborate with Mech, Biomedical and possibly Chemistry departments. But we

would have to start reaching out soon to these departments to ensure that this goes through in a timely manner and we are able to maybe coapply for GSS funding together.

Themed Christmas lunch – Dec 5th (Monday), Thea's lounge with Koerner's catering, decorations to follow up with Carmen, tree with Richard, MC and potential performances, all people to pay \$5 and cutlery and plates will be provided by Koerner's if we choose it.

Danielle to contact them and let us know if they have a more festive and fancy option considering our big budget for their event.