

123 Street
Vancouver, BC, ABC 123

Eugene Chernenko
Principle Engineering Manager, Microsoft
155 Water St,
Vancouver, BC V6B 1A7

Dear Mr. Chernenko,

I am writing to request a letter of reference for a Software Engineer entry-level position at ATEN Canada Technologies Inc. As a former intern in your team, I kindly request if you are willing to provide a letter of reference for this position. I grew a lot as a software engineer through your guidance, and I feel that you saw this growth in me, and know the most about me in the team since you were my manager, and saw how I progressed through the intern project and went to standup meetings every day, and had our weekly 1-on-1's to gauge my progress.

I have attached my current resume, cover letter, and the job posting. Thank your kind consideration. Please feel free to reach out to me at corbynkwan@gmail.com if you have any questions or concerns.

Sincerely, Corbyn

123 Street
Vancouver, BC, ABC 123

Shams Narsinh
Machine Learning Engineer, SAP
910 Mainland St,
Vancouver, BC V6B 1A9

Dear Mr. Narsinh

I am writing to request a letter of reference for a Software Engineer entry-level position at ATEN Canada Technologies Inc. As a former intern in your team, I kindly request if you are willing to provide a letter of reference for this position. I grew a lot as a software engineer through your guidance, and I feel that you saw this growth in me, and know the most about me in the team since you were my mentor, and saw how I went from knowing nothing about machine learning to being able to deploy our machine learning project to the world. You also knew about how I collaborated with the other interns in the team, as well as taking initiative when dealing with several stakeholders in the company.

I have attached my current resume, cover letter, and the job posting. Thank your kind consideration. Please feel free to reach out to me at corbynkwan@gmail.com if you have any questions or concerns.

Sincerely, Corbyn

123 Street
Vancouver, BC, ABC 123

Jason Ho
CTO, Credit Hero
Sheung Wan,
Hong Kong

Dear Mr. Ho

I am writing to request a letter of reference for a Software Engineer entry-level position at ATEN Canada Technologies Inc. As a former intern in your team, I kindly request if you are willing to provide a letter of reference for this position. I grew a lot as a software engineer through your guidance, and I feel that you saw this growth in me, and know the most about me in the team since you were my mentor. As this was my first internship ever, you saw me from knowing nothing about software engineering to being able to contribute to the company at a large scale and learning about HTML/CSS, Ruby On Rails without any prior experience. In addition, I feel that the cloud technologies that I used to make Credit Hero scale to a large customer base, and bug-fixing that made the website more functional were important indicators of impact in the company.

I have attached my current resume, cover letter, and the job posting. Thank your kind consideration. Please feel free to reach out to me at corbynkwan@gmail.com if you have any questions or concerns.

Sincerely, Corbyn