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Festival of Learning 2018 | “Pop-up *Community of Practice* for Accessibility in (Online) Education”

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**Facilitators**

- **Sue Doner** (Instructional Designer; CETL @ Camosun College)
- **Ruth Fraser** (Director; Services for Students with Disabilities @ KPU)
- **Deb Chen** (Educational Developer; CTLT @ UBC)

**Session Plan**

TIMING	TOPIC
-	<p>On Arrival (pre-session)</p> <p>Invite participants to use Post-it notes to share challenges they’ve problem-solved &amp;/or are currently struggling with re: accessibility (especially in online courses)</p>
5 minutes	<p>Territorial Acknowledgement</p> <p>We’d like to acknowledge that we’re gathered today on the traditional, ancestral, and unceded territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.</p> <p><b>Introductions</b> <i>[Facilitators &amp; participants]</i></p>
10 minutes	<p>Opening discussion.</p> <ol style="list-style-type: none"> <li>1. Brief outline of our “<a href="#">Community of Practice</a>”-aims &amp; intentions for this session</li> </ol> <p><i>[Including: brainstorming around 2 specific accessibility-related challenges PLUS “connections with other colleagues, doing what I want to do.”; “a sharing of successes &amp; failures”; Take-aways and hopefully a community for future discussions/problem-solving ]</i></p> <ol style="list-style-type: none"> <li>2. Quick review of Post-it note challenges &amp; examples shared by participants.</li> </ol>
25 minutes <i>[15-20 minutes for group; 5-10 minutes to share back?]</i>	<p>2 challenges: Pick a stream to participate in.</p> <ol style="list-style-type: none"> <li>1. <b>Closed Captions</b> <a href="#">[Rubric card]</a>; <i>hard-copy will be provided in session</i> <i>We all know we need to include closed-captions in any educational video materials we create but what do we do if we don’t know how to add these or if we don’t have a ready captioning service available at our institution?</i></li> <li>2. <b>Infographics/complex images/maps</b> <a href="#">[Rubric card]</a>; <i>hard-copy will be provided in session</i> <i>Graphs, charts, maps and other complex visuals can be a great way to make a lot of information easy to digest but what do we need to provide for those who can’t see these infographics for one reason or another? And how do we provide that?</i></li> </ol> <p><i>In your stream &amp; discussion, keep the following key considerations in mind:</i></p>

TIMING	TOPIC
	<ul style="list-style-type: none"> <li>a. How <b>“user friendly”</b> is the option? <i>I.e. how intuitive or challenging is the option for “average” educator to use successfully &amp; independently?</i></li> <li>b. How <b>sustainable</b> is the option? <i>I.e. costs to use? Costs to support (i.e. training, troubleshooting, etc)?</i></li> <li>c. How <b>practical/appropriate</b> is the option? <i>I.e. How well does this option support realities at your institution, or address specific challenges or issues you/your institution are working on? Does option present risks that outweigh other considerations (e.g. privacy)? Re: investment (time, \$\$): will object be re-used many times, or will it have a limited application?</i></li> </ul>
5 minutes	<p>Wrap up &amp; Take-aways.</p> <p>“?”: Participants’ preferences re: follow-up &amp;/or future problem-solving?</p>

## Closed Captioning Tools & Services

Evaluate best options for \_\_\_\_\_ ?  
[your needs / requirements here]

Current Options (2018)	User-friendly?	Sustainable?	Appropriate?	?
<i>Commercial/Paid Captioning</i>				
Rev				
3PlayMedia				
MaxCaptions				
<i>Automated Captioning* (*Will require manual editing &amp; corrections)</i>				
YouTube				
Facebook Video				
DocSoft				
<i>Manual Captioning</i>				
MAGpie				
Easy YouTube Caption Creator				
CaptionMaker				

NOTES on an ACCESSIBILITY CHALLENGE

*\* User-friendly, Sustainable & Appropriate Closed-captioning Solutions \**

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**Key Considerations for Accessible Complex Images**  
*(Infographics, Maps, Charts...)*

**Key Consideration &/or Steps:**

*Will additional resources (skillsets, \$\$, time, etc.) be required for this step? Are there other requirements to plan for?*


NOTES on an ACCESSIBILITY CHALLENGE

*\* User-friendly, Sustainable & Appropriate Solutions for Complex Images \**

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