455 Albert Street Stratford, ON N5A 3L3 December 19, 2019

Dr. Raphael Jankowski and Tammy Stoddart Owner and Office Manager Arden Park Dental 650 Ontario Street Stratford, ON N5A 3J5

Dear Dr. Jankowski and Ms.Stoddart,

Needlestick injuries are a common threat that all employees at Arden Park Dental deal with daily. To assist your practice in maintaining the health of employees, please accept this formal report investigating the advantages of updating your policies and guidelines and/or providing more consistent training for employees.

Though all employees at Arden park Dental work with needlesticks everyday, the problem of needlestick injuries is still a reoccurring problem. Decreasing the risk of needlestick injuries would be in the best interest for all employees, as it helps to keep everyone safe and free from contraction of diseases.

This report entails an analysis of primary data that was collected from a survey to clinical staff, as well as interviews with the health and safety representatives and employees who have previously occurred a needlestick injury in the past. A list of recommendations has been included in the conclusion section for convenience.

Thank you for the direction and reassurance throughout this process. To complete this project was a pleasure. If there are any questions or concerns, please contact me at 519-494-9199 or email at m.rosenberg@alumni.ubc.ca.

Sincerely,

Meyer Ravery

Meagan Rosenberg