

Youth Development Worker (PLEA Community Services Society of BC)

About the job

PLEA Community Services is currently seeking a Temporary Full-Time Youth Development Worker for our Onyx team. This temporary term-contract is proposed to start on February 6, 2023 and end on August 4, 2023. This position requires BCGEU membership. A voluntary support service provided to youth accessing the Onyx Program who identify themselves, or are identified by others as being sexually exploited and in dangerous situations.

The Youth Development Worker plans, develops and implements educational, vocational, social, recreational and life skills activities for youth that will assist them to be successful in employment and community environments. Employment goals are focused around stabilization; safety and providing the young person with economic independence that will support them to exit from the sex trade or sexually exploitative relationships.

Please submit a resume and cover letter referencing the competition number 2023002YDW1. Closing date for Internal Applications: Thursday, January 19, 2023, at 4:30PM. If the position is not filled internally, it will remain open until filled.

Key Duties And Responsibilities

- Develops positive relationships with youth that will provide them with the emotional support and practical assistance required to address their individual needs, achieve their personal goals, and increase their protective factors.
- Using a trauma informed and positive youth development approach, provides vocational case planning and attendance assistance in a flexible learning environment that encourages youth to accomplish their employment and educational goals.
- Provides opportunities for youth to access available resources in the community that will enable and encourage them to develop educational, personal, social, and vocational skills. Includes such community resources as an integral part of the youth's case management plan.
- Teaches youth the life skills and community survival skills they require. Works with youth individually and in groups when appropriate to develop communication, problem solving, conflict resolution, money management, employment, self-care skills. Provides emotional support and encouragement to youth re: making safer choices, and use their strengths and abilities to become self-reliant.
- Provides a range of services including assessment and planning, primary support, conflict mediation, facilitating connections to natural support systems and assistance in accessing community supports and specialized services.
- Provides employment skills training and opportunities for employment. Identifies and introduces youth to educational services in the community. Provides transportation as necessary.
- Engages youth in acceptable recreational and social activities in the community that creates new interests, strengthens resilience and develops pro social skills. Provides emotional support and models acceptable behaviours.

- Recognizes potential crises, responds to critical incidents and implements crisis intervention strategies that address the specific health and safety issues of those involved, and informs the Program Manager when such situations arise.
- Establishes strong connections to the community, including maintain close working relationships with all formal and informal services; including employer mentors.
- Ensures that all records, reports and documentation pertaining to service delivery are accurate, complete and in compliance with PLEA's policies and procedures.
- Adheres to all policies and procedures established by PLEA, meets the performance expectations of the position in a manner that demonstrates compassion and respect for all persons served.
- Exercises the responsibilities of the position in a manner consistent with the philosophical approach and style of the program.

Performs other related duties as required.

Skills, Knowledge And Abilities

- Excellent interpersonal communication, facilitation and conflict management skills, including demonstrated ability to prepare accurate and comprehensive written reports.
- Demonstrated proficiency in teaching others and an ability to work collaboratively with employer-mentors, families/caregivers, partners and stakeholders that provide support to youth. Demonstrated ability to work effectively with others and enjoys the company of young people. Has the ability to present concepts to youth of a sensitive nature.
- Demonstrated ability to support youth who may be reluctant to engage, and to be sensitive and understanding of their social realities including issues of race, culture, religion, gender identity, sexual orientation, poverty and lifestyle.
- Ability to facilitate and work through difficult group dynamics effectively, including emotionally charged issues and conflict. Demonstrated ability to work effectively on a team with other program staff, community professionals and other collaterals; use good judgement; have sound understanding of boundaries and disclosing reported information; manage conflicts constructively; work independently and be accountable for results.
- Knowledge of theory, principles and best practices with respect to providing services to youth who are high risk and their families/caregivers. Excellent organizational, time and general management skills.

Qualifications

- A Bachelor of Arts in the social sciences or human services or a related field with possible post-graduate studies in a related discipline. At least one (1) year work or volunteer experience working in programs with youth who are deemed to be high risk with complex care needs, and their families/caregivers.
- Direct program delivery experience in the community social justice services sector, with a demonstrated working knowledge of community-based programs and related provincial and community support services are preferred.
- Demonstrated skills in working with youth who are being sexually exploited or at risk of sexual exploitation.
- Work or volunteer experience in vocational, employment, or educational programs.
- Proficiency in computer programs: Windows, Microsoft Office, and familiarity with database programs.
- Demonstrated ability to develop strong collaborative relationships, work effectively as part of a team, use good judgment, manage conflicts constructively, work with a high degree of independence and be accountable for results.

- Ability to reflect, promote, and protect the culture and integrity of the agency and the services it provides, and to manage situations with tact and diplomacy.
- Advanced proficiency in time management.

Requirements

- Satisfactory Criminal Record Clearance.
- Must possess a valid Occupational First Aid Level 1 Certificate or be willing to obtain one prior to hire.
- Use of Personal Vehicle. This position requires travel in the Lower Mainland.
- A valid B.C. Driver's License (Class 5 or Class 7), and suitable driver's abstract.
- The usual hours of work in this position are based on Monday to Friday flextime scheduling arrangement, including days and evenings, of 35 working hours per week.
- Documentation that applicant is legally approved to work in Canada.
- Our funding contracts require that successful applicants are fully vaccinated against COVID-19 prior to their start date.

Note: PLEA conducts primary source verification of applicant's credentials including education, training, work history, and licensure. We thank all applicants for their interest; however, only those shortlisted for an interview will be contacted.

PLEA Community Services Society of BC. "Youth Development Worker (PLEA Community Services Society of BC) in Vancouver, British Columbia, Canada | LinkedIn."

Ca.linkedin.com, 26 Mar. 2023, www.linkedin.com/jobs/view/3531611311/. Accessed 16 Apr. 2023.

1866 Main Mall
Vancouver, BC V6T 1Z1

April 16, 2023

Human Resources
Plea Community Services Society of BC
Vancouver BC Canada

Subject: Youth Development Worker Position Application

To Whom It May Concern:

Your posting for the Youth Development Worker position indicated requirements that match my background and skill sets required for this job. I have also provided my resume for your review.

For the past 3 years, I have advanced my knowledge to understand the needs of youth and young adults living within South Vancouver and the Sunset community as a Youth Programmer and currently as a Young Adult Settlement Counsellor for South Vancouver Neighbourhood House. As a Young Adult Settlement Counsellor, I create settlement plans for newcomers between the ages 17 to 29. My role as a Young Adult Settlement Counsellor consists of working with newcomer clients between the ages of 17 to 29 years old. In some cases, providing mental support or implementing crisis intervention plans when clients reach out for help. I work with newcomer clients to develop career and post secondary plans. This involves discussing their goals, providing feedback regarding their resumes and cover letters and referring them to relevant community resources to acquire job experience. Outreach work such as promoting Young Adult Settlement Services at external non-profit organizations and fostering new partnerships are integral to strengthen relationships within the community. As a Youth Programmer, I recognized potential in my youth volunteers, giving them opportunities to grow in their confidence and to be comfortable leading a group. I developed activity plans within the 3 volunteer programs to develop youth volunteers' communication, leadership and collaborative skills.

With great communication skills, work ethic and the ability to work under pressure, I could meet your expectations of what a Young Adult Settlement Counsellor should be. Being in a teaching position has taught me how to be an encouraging presence amongst other people. I would love to meet with you to further discuss my candidacy and qualifications. Thank you so much for your time and considering me for this opportunity.

Sincerely,
Junelie Guevarra

JUNELIE GUEVARRA

1866 Main Mall

Vancouver, BC

Phone: 111-222-3333

Email: guevarrajunelie@gmail.com

- Objective** A developmental worker position in a Community Services organization leading to community outreach leadership.
- Education**
- 2020 to present *University of British Columbia, Vancouver, BC*
Bachelor of Arts in Psychology with a Minor in Family Studies, Anticipated graduation June 2024. Grade point average :3.6 with a possible 4.00.
- 2018 to 2020 *Langara, Vancouver, BC*
Associates Degree in Psychology. Grade point average: GPA: 3.4 with a possible 4.00
- Employment**
- 2023 - **South Vancouver Neighbourhood House, Vancouver, BC**
Young Adult Settlement Counsellor. Responsible for creating settlement plans for newcomer young adults, planning events related to employment and post secondary needs.
- 2020 - 2023 **South Vancouver Neighbourhood House, Vancouver, BC**
Worked as a Youth Programmer. Responsible for recruiting youth volunteers, supervising youth volunteers and implementing new volunteer programs across 3 catchment areas.
- 2020 - 2020 **South Vancouver Neighbourhood House, Vancouver, BC**
Worked as a program facilitator. Responsible for setting up classroom and overseeing the progress of children's academic performance.
- 2019 - 2020 **South Vancouver Neighbourhood House, Vancouver, BC**
High school tutor for Newcomer Learning Club program. Tutored newcomer youth in school subjects such as Math, English, Social Studies and Science
- 2018 - 2019 *BC Children's Hospital, Richer Initiative Clinic, Vancouver, BC*
Volunteer receptionist. Working with marginalized population of families in Downtown Eastside and providing childminding services while caregiver is in clinic.
- Leadership** First Aid & CPR/AED Level C, 2021
- Language*
Fluent in English and Tagalog
- References** Available upon request.

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April 16, 2023

Michelle Lui
6470 Victoria Drive
Vancouver BC Canada

Dear Michelle Lui,

I am reaching out to you as I am applying to Plea Community Services Society of BC as a Youth Development Worker. I was wondering if you would be willing to write a reference letter regarding my position as a Youth Programmer at South Vancouver Neighbourhood House.

I enjoyed my time as a Youth Programmer within South Vancouver Neighbourhood House. As my manager, your support and insight has been valuable throughout my time at SVNH. I oversaw and supervised 6 youth volunteer programs. Subsequently, I have learned to lead and effectively manage multiple groups. I greatly appreciate the opportunities you have given me to grow within SVNH.

Thank you for your time. Please do not hesitate to contact me with any questions or additional information required to provide more insight.

Regards,

Junelie Guevarra

1866 Main Mall
Vancouver, BC V6T 1Z1

April 16, 2023

Jenna Otto-Wray
6470 Victoria Drive
Vancouver BC Canada

Dear Ms. Otto-Wray,

I hope you are doing well. I am applying to Plea Community Services Society of BC as a Youth Development Worker. I would like to inquire if you would like to write a reference letter regarding my work ethic.

As a member of the Neighbourhood House Week Committee and the ANHBC Communications working group, your leadership and advice has been insightful. I continue to use your advice with my outreach work as a Young Adult Settlement Counsellor. While my time as a member of the Communications committee was brief, your support and teachings have been invaluable. Your reference would be invaluable and it would be greatly appreciated. Please let me know if you need any additional information regarding my past working history with you and description of the job posting.

Thank you for taking the time to read my request.

Regards,

Junelie Guevarra

1866 Main Mall
Vancouver, BC V6T 1Z1

April 16, 2023

Gwenyth McIntosh
4500 Oak Street
Vancouver BC Canada

Dear Mrs. McIntosh,

I hope you are doing well. I hope you are doing well. I am applying to Plea Community Services Society of BC as a Youth Development Worker. I would like to ask if you would be able to write a reference letter regarding my position as a receptionist at RICHER clinic.

As a receptionist for the RICHER clinic in the Downtown Eastside, your encouragement and kindness as a nurse practitioner inspired me to pursue a career in social services. Your guidance and support have been extremely helpful during my time as a receptionist. After leaving RICHER Clinic, I continued to work within the community as a program facilitator for a non-profit organization. Currently, I am looking to apply to Plea Community Services Society, to gain more knowledge and build more experience regarding youth welfare. Your recommendation would be greatly appreciated.

Thank you for your consideration. Please let me know if there is any additional information regarding my past working history working within RICHER Clinic and the job posting.

Regards,

Junelie Guevarra