Job Posting

Title: Co-op, Software Developer, DevOps

Location: #5 East 8th Avenue, Vancouver, BC

Term: 4 months

Start Date: May 2023, summer term only

Openings: 2

This Job is for Students pursuing a Career in Computer Science, Software Development.

You'll work on a tight-knit team of passionate developers to build and maintain mission-critical cloud platforms that power our social media applications. You'll pair with a mentor and work at our Vancouver office side-by-side with a passionate, egoless team having fun building something bigger than themselves. Experience what it's like to make a difference in people's lives by building the products that our customers turn messages into meaningful relationships.

WHAT YOU'LL DO:

- Work with mentors to learn the craft of writing software - tools, automation services
- Work with mentors to learn to build our cloud platform using cloud native technologies
- Participate in code reviews to continually improve your craft and approach to problem solving
- Communicate by writing documentation, participating in meetings, and showing off your work at demos
- Iterate in an agile fashion; creating hypotheses and testing them with incremental changes

WHAT YOU'LL NEED:

- Experience shipping code or a demonstrated interest in programming or cloud technology
- A demonstrated history of creative thinking and collaborative problem solving
- A drive to complete things because you want to, not because you have to
- Collaboration and Teamwork: works with others to deliver results, meaningfully contributing to the team and prioritizing group needs over individual needs
- Courage: steps up to address difficult issues, saying what needs to be said
- Open Communication: clearly conveys thoughts, both written and verbally, listening attentively and asking questions for clarification and understanding

WHO YOU ARE:

- Tenacious. You are determined to succeed, and you are motivated by the success of customers, colleagues and the community.
- Curious. You are always learning and seeking ways to make things better.
- Conscientious. You keep your promises, taking your commitments to others seriously, and you have strong integrity.
- Humble. You lead with humility and empathy, respecting and learning from the perspectives of others.

Read more about our people, process, and technology on our Code blog
http://code.hootsuite.com

See what our university co-ops do and say about working at Hootsuite
http://code.hootsuite.com/co-ops/

In all we do, our six guiding principles light the way:

Step Up: Show the world what it looks like to live and work by these guiding principles. #StepUp

One Team: Make Hootsuite a place where everyone feels safe, welcome, valued, and empowered to do their best work without compromising who they are. #OneTeam #FreeToBeMe

Customer Obsessed: Focus relentlessly on helping our customers succeed. #CustomerObsessed

Go Fast, Be Agile: Widen our competitive advantage by committing to speed and simplicity over perfection and complexity. #GoFastBeAgile

Play to Win: Commit to building an incredible, profitable company for our customers, our employees, and our stakeholders. #PlayToWin #NoExcuses

Neighbours & Allies: Give back to our communities and be an ally. #SocialForGood #Allies

Source:

"Co-Op, Software Development (Summer 2023)." *Indeed*, 17 Apr. 2023,
https://ca.indeed.com/viewjob?jk=3942ae9f65893004&tk=1gu8ao415lelr801&from=serp&vjs=3

Cover Letter

709 Braemar Road East
North Vancouver, British Columbia V7N4G1

April 17, 2023

Hootsuite
111 E 5th Ave
Vancouver, British Columbia V5T 4L1

Dear Hiring Manager,

Please consider my application for the Software Developer Summer Co-Op position at your Hootsuite Vancouver office, as advertised on Indeed.com on April 12. I am currently obtaining a second degree in Computer Science at the University of British Columbia, with an expected graduation in December 2024. Dr. Steven Wolfman, my computer science professor, described the importance of working closely with a mentor during for my first co-op position, and seeing that Hootsuite offers this, he encouraged me to apply to this position.

I have multiple years of experience working in fast-paced and team-focused environments. During my role as Team Lead for AMS Peer Support, I experienced first-hand the importance of prioritizing my team's needs over my own when I had to support my team members in implementing events during exam season. Moreover, after serving on the Youth Council for the federal environmental minister, Jonathon Wilkson, I gained experience in stepping up to address difficult issues and saying what needs to be said. There were times where I openly disagreed with the minister to advocate for the needs of young adults. My experience in retail and corporate sales, and the service industry taught me the value of putting customers first, and I resonate with Hootsuite's principle of being customer obsessed. Especially when working as a bartender and server at Cactus Club Café, I learned the importance of putting my customer's needs first. This attitude led me to being the top seller during the summer of 2022 at Cactus Club Café.

Over the past year, I have worked hard to develop my software development skills. My GitHub profile link is available in my resume, where you can see some of the personal projects I have developed. My experience, education, and personality have prepared me to work well with others, to take responsibility, and to respond to challenges and crises creatively with a positive attitude.

If my background meets your needs, please phone me any day after 4:00 pm at (604) 970-3783, or email me at parsaz00@students.ubc.ca

Sincerely,

Parsa Seyed Zehtab

<u>Resume</u>

Parsa Seyed Zehtab

709 Braemar Road East
North Vancouver, BC, V7N 4G1
Phone: (604) 970-3783
GitHub: https://github.students.cs.ubc.ca/parsaz00
Email: parsaz@shaw.ca
LinkedIn: https://www.linkedin.com/in/parsa-zehtab-ab197a187/

Objective	Acquire technical skills in software development, leading to a post-graduate position as a software developer/engineer.
Technical Skills	Java, Python, R, MATLAB, Git, Racket, SQL, Salesforce.
Education 2018-2022	*The University of British Columbia, Vancouver BC* Bachelor of Science, Behavioural Neuroscience. All college expenses financed by scholarship and part-time job (20 hours weekly).
2022-Present	*The University of British Columbia, Vancouver BC* Bachelor of Computer Science. All college expenses financed by scholarship and part-time job (20 hours weekly).
Employment 2019-Present	*Server, Bartender, Shift-Leader, Cactus Club Café, BC* Started as an expeditor, then promoted to server, bartender, then shift leader. Served bar and restaurant patrons ordered drinks. Kept the bar area safe, clean, and well-stocked through each shift. Performed weekly inventory audits. Developed exceptional interpersonal and team building skills with an aptitude for building rapport with a diverse range of customers. As a shift leader, responsible for managing employees, dealing with customer complaints, and supporting kitchen staff.
Jul 2019 – Sep 2019	*Sales Intern, STEMCELL Technologies* Qualified incoming marketing and sales leads to assists with prospecting new customers. Helped organize sales events and meetings. Supported sales team with administrative assistance, such as coordinating paperwork, updating information in Salesforce, and responding to basic inquiries. Shadowed sales professionals to gain deeper insight into best practices for maximizing sales revenue. Researched start-up companies for potential customers.
References	Available upon request.

Reference Request 1

709 Braemar Road East
North Vancouver, BC V7N 4G1

April 12, 2023

Rohan Karpe
Sessional Lecturer
University of British Columbia BuTo 212
Vancouver, BC V6T 1Z1

Dear Dr. Karpe,

I hope you are well. I am in the process of applying to Hootsuite for their Software Development Co-Op position and want to ask if you feel comfortable writing a strong letter of recommendation on my behalf.

I thoroughly enjoyed my time in your WRDS 150 class. As my professor, I believe you could honestly and effectively vouch for my hard-working attitude, leadership, and team skills I have demonstrated during our time together.

I appreciate you considering my request. The deadline for submitting the letter is April 21, 2023. I have attached an updated version of my resume, a cover letter for the job, as well as the job posting and details on how to submit the letter. If you need any additional information or have questions, please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Parsa Seyed Zehtab

(604) 970-3783

parsaz00@students.ubc.ca

<u>Reference Request 2</u>

709 Braemar Road East
North Vancouver, BC V7N 4G1

April 12, 2023

Alexandria Lee
General Manager
Cactus Club Café Park Royal
West Vancouver, BC V7T 2Z3

Dear Ms. Lee,

I hope you are well. I am in the process of applying to Hootsuite for their Software Development Co-Op position and want to ask if you feel comfortable writing a strong letter of recommendation on my behalf.

I have thoroughly enjoyed our time working together over the past three years. As my manager, I believe you could honestly and effectively speak on my growth in Cactus Club Café and vouch for my ability to work in a team, in a fast-paced environment, and being a creative and fast-learner.

I appreciate you considering my request. The deadline for submitting the letter is April 21, 2023. I have attached an updated version of my resume, a cover letter for the job, as well as the job posting and details on how to submit the letter. If you need any additional information or have questions please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Parsa Seyed Zehtab

(604) 970-3783

parsaz00@students.ubc.ca

Reference Request 3

709 Braemar Road East
North Vancouver, BC V7N 4G1

April 12, 2023

Jing Verrills-Groen
Associate Director, Inside Sales
STEMCELL Technologies
Vancouver, BC V6A 1B6

Dear Ms. Verrills-Groen,

I hope you are well. I am in the process of applying to Hootsuite for their Software Development Co-Op position and want to ask if you feel comfortable writing a strong letter of recommendation on my behalf.

I thoroughly enjoyed my time working as a Sales Intern under your guidance at STEMCELL Technologies. Through your mentorship, I gained many valuable communication, analytical and teamworking skills. As my direct manager, I believe you could honestly and effectively vouch for the analytical and technical skills, and teamworking abilities I demonstrated during our time together.

I appreciate you considering my request. The deadline for submitting the letter is April 21, 2023. I have attached an updated version of my resume, a cover letter for the job, as well as the job posting and details on how to submit the letter. If you need any additional information or have questions, please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Parsa Seyed Zehtab

(604) 970-3783

parsaz00@students.ubc.ca