

UBC Job posting link:

<https://kin.educ.ubc.ca/outreach/active-kids/student-engagement-employment-volunteer-and-training-opportunities/>



THE UNIVERSITY OF BRITISH COLUMBIA
School of Kinesiology

UBC Active Kids Multisport Coach

Job Description

The UBC Active Kids Program, an Outreach Program of the School of Kinesiology, is led by instructors that plan and deliver developmentally appropriate physical activity and sport specific classes to participants aged 18 months- adults. Instructors report to and receive direction from the Active Kids Program Coordinator.

The UBC Active Kids Program is seeking passionate and knowledgeable instructors to join its team of Multisport and Physical Literacy Instructors. The Multisport program is a partnership program with the University Neighbourhood Association which introduces children to sport specific skills and reinforces fundamental movement skills such as running, jumping, kicking, throwing, and catching. Using a variety of sports and games all led by an instructor, the emphasis is on fun, lifelong love of physical activity, and basic skill and sport development for ages 1.5 – 3 YRS (parent and tot style class) and 3-5 YRS.

Qualifications

The ideal candidate is a Kinesiology undergraduate or graduate student with a passion for working with children and leading physical activity and sport specific programs. Preference will be given to students pursuing a career or have experience in Kinesiology or Education, but students from other disciplines will certainly be considered. Successful candidates must obtain a criminal record check and emergency first aid certification- both of which may be partially subsidized by the School of Kinesiology Outreach Programs. *NCCP certifications will be considered a strong asset.

The successful candidate will have:

- Experience instructing developmentally appropriate programs for children
- Knowledge of fundamental movement skills and ABC's
- Ability to professionally represent the School of Kinesiology
- Passion for working with children and be an enthusiastic, responsible, and reliable team player
- Excellent leadership, interpersonal and communication skills
- Experience working with people from a variety of backgrounds/cultures, the ability to speak other languages is an asset

Weekly Schedule The program is offered during the following times:

- *Mondays, 9:30am – 11:15am*

Rate of pay: If a UBC Work Learn Appointment is available, \$18.04 / hour. Otherwise, \$16 / hour.

Application Deadline: Ongoing. Please contact for upcoming term deadlines.

Interested parties should submit a cover letter and resume to the Active Kids Program Coordinator

Kimberly.truong@ubc.ca

UBC Active Kids

Cover Letter

Kimberly Truong
Program Coordinator, Active Kids
Phone 604 822 5698
Office 604 822 0207
kimberly.truong@ubc.ca

Dear Kimberly,

Please consider my application for a Active Kids Multisport Coach opportunity at UBC, as listed on the UBC Kinesiology Outreach website. I am currently completing my third year at the UBC Bachelor Kinesiology degree program.

Throughout my time in university, I volunteered at a nursing home which taught me a lot about patience with others. Additionally I was also an assistant coach for golf intramural, outdoor camp leader for middle schoolers and an team player and captain in different sports teams. Throughout these experiences I've built stronger leadership roles, collaboration skills, as well as developed the interest of sport education. I love working with younger kids and helping them achieve something individually and together as a team. I was also an volunteer for the UBC Active Kids Gymnastics program which was a wonderful opportunity for me to learn about physical education for kids and develop skills to help others.

I hope this letter reflects my enthusiasm for the Active Kids Multisport Coach Outreach program, and I look forward to the opportunity to aligning with my passions in education with sports as well as collaborating with others.

If my background meets your needs, please email me at sonjatang1811@gmail.com to arrange an interview at your convenience.

Thank you so much for your time and consideration.
I'm looking forward hearing from you soon.

Sincerely,

Sonja Tang

Sonja Tang

2609-777 Richards St.
Vancouver, BC V6B0M6
(250) 885-2718
sonjatang1811@gmail.com

OBJECTIVE

A motivated varsity athlete and Kinesiology student seeking an opportunity to bridge passion in sports and performance with sport education and community building.

COMMUNITY INVOLVEMENT

Sport Volunteer UBC Active Kids

VANCOUVER, CANADA

NOVEMBER 2020 - PRESENT

Supporting instructors in creating a safe, fun and physically active environment for students. Support and lead developmentally-appropriate activities. Prompt an active and healthy lifestyle by being a positive role model.

Golf Assistant Coach SMUS Intramural

VICTORIA, CANADA

SEPTEMBER 2018 - NOVEMBER 2018

Teaching students from grade 8-12 the basics of golf: swing motion, putting stroke, chipping techniques, etc 1hour/week. Build on leadership roles, work with coaches from Victoria Golf Club

Nursing Volunteer Cridge Village Senior Centre

VICTORIA, CANADA

SEPTEMBER 2018 - MARCH 2019

Cyber seniors program: Guide, explain and help our senior partner navigate the internet, social media, new technology, etc 1 hour/week. Develop connections with our seniors.

Marketing Intern Janboots Sports CO., Limited

XIAMEN, CHINA

JUNE 2018- SEPTEMBER 2018

Assist the company with advertisements such as making videos, catalogues, website and modelling.

References available upon request.

EDUCATION

University of British Columbia

Bachelor of Kinesiology
VANCOUVER, CANADA
SEPTEMBER 2020 - PRESENT

Neuromechanical and physiological sciences stream.
Women's Varsity Golf Team

St. Michaels University School

Victoria, Canada
SEPTEMBER 2017 - JUNE 2020

School prefect, Outdoor leadership, Grade Council Head, Head of SMUS TALKS Club (TED-Talks), Head of Volunteer Club

EXTRACURRICULARS

Golf (2011-Present)

Competes in provincial and national amateur tournaments. Playing for UBC Women's Varsity Golf team. Achieved many awards.

CERTIFICATIONS

Standard First Aid

Canadian Red Cross
Vancouver, B.C - February 2021

CPR C

Canadian Red Cross
Vancouver, B.C - February 2021

QPR Suicide Prevention

University of British Columbia
Vancouver, B.C -February 2021

SKILLS

Microsoft Office Suite
Interpersonal skills
Fast learner
Cooperative team player
Proactive communicator
Structured organizer

Reference Request #1

2609-777 Richards Street
Vancouver, BC V6B0M6

April 15th, 2023

Chris Macdonald
Head Coach UBC Thunderbirds Golf
University of British Columbia
Vancouver, V6T 1Z4

Dear Coach Chris,

I hope this letter finds you well. Thank you for another great season with the team and I'm so grateful for everything you done for me over the past 3 years.

I am currently about to embark on a search for a part time job position for September 2023, I found a position of interest as a UBC Active Kids Multisport Coach. As a former student of yours, I wanted to humbly ask if you would be willing to provide a recommendation letter for this position at UBC Active Kids. I learned a great deal from being on your golf team, and it helped grow my interest in sport performance and coaching. I was wondering if you would be able to write a reference letter centred around these main points.

- My efforts as a teammate and learning in practice and competition
- My interest in coaching as being part of the leadership group
- Your assessment of my performance as a competitive golfer

If you are willing to provide a letter of reference, I can send any information you would need, including resume, cover letter, and job posting. Thank you for your time and consideration. I understand that this can be a busy time of year. Please reach out to me via email at sonjatang1811@gmail.com if you have any questions.

Sincerely,



Sonja

Reference Request #2

2609-777 Richards Street
Vancouver, BC V6B0M6

April 15th, 2023

Brett Saunders
Director of Coaching & Development
Olympic Coach / Tokyo 2020 - Team Canada
Saunders Performance Golf at Morgan Creek
Surrey, V3Z 0J7

Dear Brett,

I hope this letter finds you well. Thank you for everything you've done for me in the past year.

I am currently about to embark on a search for a part time job position for September 2023, I found a position of interest as a UBC Active Kids Multisport Coach. As a student of yours, I wanted to humbly ask if you would be willing to provide a recommendation letter for this position at UBC Active Kids. I learned a great deal from being your student, and it helped grow my interest in sport performance and coaching. I was wondering if you would be able to write a reference letter centred around these main points.

- My efforts on learning in practice and competition
- My interest in coaching
- Your assessment of my performance as a competitive golfer

If you are willing to provide a letter of reference, I can send any information you would need, including resume, cover letter, and job posting. Thank you for your time and consideration. I understand that this can be a busy time of year. Please reach out to me via email at sonjatang1811@gmail.com if you have any questions.

Sincerely,



Sonja

Reference Request #3

2609-777 Richards Street
Vancouver, BC V6B0M6

April 15th, 2023

Keri Moffat
Director of Instruction and UBC Women's Assistant Coach
Mayfair Lakes Golf and Country Club
Richmond, V6V 1R7

Dear Coach Keri,

I hope this letter finds you well. Thank you for another great season with the team and I'm so grateful for everything you done for me over the past 3 years.

I am currently about to embark on a search for a part time job position for September 2023, I found a position of interest as a UBC Active Kids Multisport Coach. As a former student of yours, I wanted to humbly ask if you would be willing to provide a recommendation letter for this position at UBC Active Kids. I learned a great deal from being on your golf team, and it helped grow my interest in sport performance and coaching. I was wondering if you would be able to write a reference letter centred around these main points.

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