

## **Library and Archival Studies Student Association**

2014-2015 School Year Meeting #2

**Date:** August 26, 2014

**Time:** 12:00

**Location:** Trail Room

### **In attendance:**

Kelsey Ockert (MLIS Co-President)

Nicole Askin (Secretary)

Monica Swamiraj (Events Coordinator)

Michael Wynne (AMS Representative)

Nichole DeMichelis (MLIS First-Year Representative)

Inti Dewey (GSS Representative)

Rachel Balko (MACL Representative)

Matthew Murray (Webmaster)

### **Regrets (Excused):**

Mitchell Meler (GSS Representative)

### **Absent:**

Roohie Kaur (Treasurer)

Chris Stephenson (MLIS Member-at-Large)

Alamir Novin (PhD Representative)

Adena Brons (Dual Member-at-Large)

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### **Meeting called to order by Kelsey at 12:06.**

Minutes from the previous meeting were approved via email with no revisions during the summer months.

#### **1. LASSA Appreciation Awards & Ice Cream Social Debrief**

Kelsey reports mostly positive feedback from these two events. The faculty were not particularly happy about the admin and faculty awards, as they feared these were too much of a popularity contest. Nominating comments were distributed to non-winning students. Faculty praised the kid-friendliness of the ice cream social.

#### **2. LASSA Meetings**

**A. Location:** Kelsey will check the availability of the Trail Room for this year's LASSA meetings and will distribute a Doodle poll to determine the most amenable meeting times.

**B. Agendas:** Agendas will be emailed out prior to meetings rather than printed. If meetings are held in the Trail Room, they will additionally be written on the whiteboard.

#### **3. Orientation: 207/209 SUB, 12-3pm, 2 September 2014.** Kelsey will send an email to the club presidents and the student body at large informing them of this event.

**A. Introduction:** Kelsey and/or Nichole will be introducing LASSA and its function within SLAIS. The introduction will include details on Nichole's role as first-year representative, information on the upcoming potluck, important sources of information (mailing list, Facebook page, calendar), and open executive positions (which potentially include treasurer, MAS representative, member-at-large, AMS representative, and GSS representative – exact openings to be confirmed). Nichole will create and send out a Google document to plan what will be said and to potentially develop a handout for distribution. Representatives from LASSA will intermingle with the students at their tables to promote information sharing.

- B. Student Groups:** Each student club will make a presentation at the orientation. Out on the Shelves will be participating this year. A UBC librarian has asked to present on the Canadian Association of Professional Academic Librarians, with the aim of soliciting members for a nascent student chapter. MACL representatives will also promote awareness of their program.
- C. Photos:** LASSA will once again organize the taking of photos for the stalker wall. Instead of printing out names, the possibility of using a small chalk- or whiteboard will be explored. Matthew will provide a camera for the event, which will be operated by Inti.
- D. Pizza:** SLAIS estimates 70 attendees for the event, requiring an order of 20+ pizzas from Pi R Squared. The exact composition of the order was debated and determined; it will include gluten-free and vegan options.

#### **4. Potluck**

The potluck will be held on 5 September at 5pm. At the request of the UBC Food Bank, attendees will be asked to supply a non-perishable food item, raising awareness of the Food Bank's services.

#### **5. Other business**

- A.** The bus loop construction creates a confusing and potentially dangerous situation for students and others coming in and out of Barber
- B.** The LASSA website design will be discussed at a later date; a new SLAIS website is expected to be launched this week
- C.** It may be necessary to discuss the streamlining or improvement of information sources
- D.** Pursuant to a suggestion raised last year, part of the SLAIS bulletin board will be repurposed to promote LASSA. All executive members will supply a photo, email address, and Fun Fact to be posted on this board, accompanied by the description of each member's position from the website.