

Library and Archival Studies Student Association

2014-2015 School Year Meeting #6

Date: October 23, 2014

Time: 12:00

Location: SUB 213

In attendance:

Kelsey Ockert (MLIS Co-President)
Sarah Giesbrecht (MAS Co-President)
Nicole Askin (Secretary)
Maggie Hunter (MAS First-Year Representative)
Abeer Siddiqui (AMS Representative)
Tracy Leung (Faculty of Arts Representative)
Maria Paraschos (GSS Representative)
Roxanne Kalenborn

Regrets (Excused):

Adena Brons (Dual Member-at-Large)
Matthew Murray (Webmaster)
Inti Dewey (GSS Representative)
Christopher Stephenson (MLIS Member-at-Large)
Michael Wynne (Treasurer)
Cathryn Crocker (MAS Member-at-Large)
Nichole DeMichelis (MLIS First-Year Representative)
Rachel Balko (MACL Representative)

Absent:

Alamir Novin (PhD Representative)
Mitchell Meler (GSS Representative)

Meeting called to order by Kelsey at 12:00.

1. **Motion to approve minutes** with two minor revisions put forward by Abeer, seconded by Sarah, passed with no objections.
2. **Amendment to previous minutes:** LASSA received a request from SLAIS to amend the sections from the 25 September 2014 minutes dealing with the treasury report and with LIBR504. Motion to accept the request put forward by Kelsey, seconded by Sarah, passed. Amendments are marked in red.
3. **Reports**
 - A. **Treasury:** Michael now has signing authority and is working on finishing outstanding paperwork and contacting club treasurers; he is confident the backlog can be processed quickly. Vouchers have been put forward for LASSA clubs, and a budget is being created for the two new groups. SLA's previous balance has not yet been transferred – working with AMS to facilitate that.
 - B. **AMS:** no strategy has been formalized yet regarding the tuition increase
 - C. **GSS:** at the meeting last week the group held a discussion of the tuition hike. GSS has a policy against tuition increases of over 2% but has not yet solidified their stance on the current situation.

4. **Clubs:** Kelsey held a meeting with club leaders last week. All clubs were represented except for ISKO, which is planning to go on hiatus. Issues discussed included communication with faculty, access to calendar, Google Group listserv created, promotions, procedures, room bookings, and potential collaborations.
5. **SLAIS business**
 - A. Kelsey and Sarah met with Mary. Issues discussed included: the new archives faculty member, who will be officially joining the department in January; the possibility of setting up a digital calendar in the SLAIS area, which will be coordinated by Pascal; permission to send an email to the SLAIS listserv promoting the LASSA listserv for students not yet receiving it; and a possible email to faculty about LASSA and other clubs.
 - B. The submission period for the external Arts review will be ending shortly. Students can drop off anonymous letters with Peter in the office (no email). Kelsey will send out an email reminding students. The date for the student consultation remains December 4-5; SLAIS requested a November date but were unsuccessful. The schedule for visitations is being worked out.
6. **Faculty of Arts Representation:** Tracy expressed an interest in getting more involved in the Faculty of Arts. She will be discussing with the Arts Undergraduate Society what SLAIS students can offer to their constituents. She proposes small-group instruction in research and involvement in Careers Day. Historically Luanne's Research Rescue program along similar lines faced opposition – Tracy will discuss this matter with her. She will also be in touch with Jennifer Borland (head of SLAIS Alumni Association) regarding Careers Day.
7. **Events**
 - A. **Coordinator:** Monica has stepped down as Events Coordinator. Roxanne expressed interest in the position. Nicole nominated her for the role, seconded by Abeer, passed with no opposition.
 - B. **Halloween Party:** Invitations, Facebook event, and digital signage have all gone out, with at least 25 confirmed attendees. The fundraising bake sale last week made approximately \$41. All LASSA members are asked to participate in setup and decorating. Sarah is working on playlist but would like help. Roxanne has access to transportation for shopping: some discussion of what is and is not needed. Roxanne and others will be looking at the room to get an idea of other requirements, will inquire about having earlier access to permit more setup time. Other potential activities discussed: photo booth (concerns about distribution and privacy), artwork, trivia, dancing, costume contest (prizes – crochet bookmarks?), contest for themed food. Kelsey will be checking IDs at door – a Google Doc will be put up for shifts for various supervisory activities. Concerns were raised about driving while intoxicated or walking home alone after dark – Kelsey will keep track of transportation, with monitoring of drivers and possible coordination of walking buddies.

Meeting adjourned abruptly at 1:03