

## **Library and Archival Studies Student Association**

2014-2015 School Year Meeting #9

**Date:** November 27, 2014

**Time:** 12:00

**Location:** SUB 211

### **In attendance:**

Kelsey Ockert (MLIS Co-President)

Sarah Giesbrecht (MAS Co-President)

Nicole Askin (Secretary)

Maggie Hunter (MAS First-Year Representative)

Abeer Siddiqui (AMS Representative)

Rachel Balko (MACL Representative)

Nichole DeMichelis (MLIS First-Year Representative)

Cathryn Crocker (MAS Member-at-Large)

Matthew Murray (Webmaster)

Michael Wynne (Treasurer)

Adena Brons (Dual Member-at-Large)

### **Regrets (Excused):**

Maria Paraschos (GSS Representative)

Alamir Novin (PhD Representative)

Inti Dewey (GSS Representative)

Christopher Stephenson (MLIS Member-at-Large)

### **Absent:**

Tracy Leung (Faculty of Arts Representative)

Roxanne Kalenborn (Events Coordinator)

Mitchell Meler (GSS Representative)

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### **Meeting called to order by Kelsey at 12:04.**

1. **Motion to approve minutes** put forward by Abeer, seconded Michael, passed no objections. The issue regarding LASSA communication of the new archival guest lecturer was reiterated.
2. **Debrief.** Kelsey thanks everyone for their hard work and support in LASSA. She reiterates some of the other ideas brought up in the last meeting, particularly regarding the Vox Populi meetings. She will be available on Skype over the break to discuss planning as necessary. The best time and place for LASSA meetings for next semester was discussed; the current time will likely be retained, while SUB211 is a preferred room.
3. **Reports**
  - A. **Treasurer:** More membership dues will be incoming in January. We are still waiting for AMS to fix the new club addition and to figure out what happened to SLA's funds. Kelsey notes that ACA will be requesting symposium funds in January. There is no additional outstanding paperwork.
  - B. **AMS.** The university administration has informed AMS that they will be implementing the 10% international tuition increase, subject to BOG approval. They may be implementing reviews to determine size of future increases given concerns about where the 10% number came from. The SUB is further delayed and is now predicted to open in April.
4. **Events.**

- A. The open tea will be held tomorrow at 5pm in the SLAIS Lounge. People are encouraged to bring their own mugs. Board games will be available, as will scones, tea, coffee, and cider. Kelsey will bring mugs, Sarah is making cider, Cathryn and others will be bringing kettles/tea. Attendance is uncertain.
  - B. January Orientation will be January 5<sup>th</sup>, 2015. This is a MLIS-only intake. It will likely be at noon but this has yet to be confirmed. Locations were discussed: GSS Lounge is preferred but the SUB is an acceptable option. Pizza is preferred to sandwiches; potential sources were debated, but Kelsey will need to compare prices. Matthew notes that new students should be better informed of the location and purpose of the LASSA luncheon, perhaps by having someone attending the morning orientation. LASSA will be distributing a handout again; Kelsey hopes to expand the LASSA website to enhance resources for new students, as well as adding a few things to the handout (such as GSS, independent study/theses, external courses). Nichole will communicate with club leaders regarding the orientation once Kelsey has completed the leaders' listserv. Club leaders and new students alike should have more direction in their approach to the orientation. Ideally we would be getting an email list from SLAIS rather than collecting it ourselves, but we suspect they will not do this and so plan to bring a laptop to have new students enter their emails; Kelsey notes that SLAIS is reconsidering their communications plan, Rachel and others propose a blind Google group and other solutions to the perceived problem with SLAIS sharing emails. We will need two whiteboards (with markers) and one camera for the stalker wall.
5. **Communications.** SLAIS is starting an online communications committee. Members will be Pascal, Abeer, Michael, Mary Grenier, and Melissa. Kelsey hopes that this will help to address the issues raised at the Director's Forum.
  6. **External Review.** This will be occurring next Thursday. Organizers want between 5 and 20 student representatives – Kelsey notes that we have good numbers for the moment and may even exceed these limits. Due to timing problems Kelsey proposes sending out an email to attendees beforehand rather than meeting. Nichole suggests post-meeting drinks.
  7. **Documentation.** Nicole and Kelsey have identified some needed updates and changes to both the policies and procedures manual and the LASSA Constitution. These documents will be opened to the executive for review and comment.

**Meeting adjourned at 12:57.**