

Dear \${REPLACE Preferred Name}\$,

Please see below important information about your U-Pass. This email will cover the following topics:

- Loading your May U-Pass
- Regular U-Pass exemptions
- COVID-19 U-Pass exemptions
- U-Pass Financial Hardship Subsidy
- If you plan to apply for an exemption
- Deadlines to apply for an exemption

Loading your May U-Pass

You can now load your May 2022 U-Pass through the [U-Pass BC portal](#). If you're having difficulty loading your U-Pass, make sure your [UBCCard](#) (UBC ID) has not expired and that your card is valid for the full term (May to August 2022). If your [UBCCard expires](#), you must renew it.

Regular U-Pass BC exemptions

If you meet the regular [U-Pass exemption criteria](#), such as not being able to use the U-Pass due to a disability, you may apply for an exemption through your [Student Service Centre \(SSC\)](#) by the deadlines listed at the end of this email. Please also review the information below on "If you plan to apply for an exemption".

Do not apply for an exemption if you use the transit system of Metro Vancouver, or if you do not meet the U-Pass exemption criteria.

To apply for an exemption:

1. Log into your [Student Service Centre](#) (SSC)
2. Select "U-Pass Exemption" under *Financial Summary*.
3. Complete and submit the U-Pass exemption form by the deadline at the end of the email.
4. If you are completing coursework **outside the Metro Vancouver area**, you must have your [Faculty Advisor](#) or Graduate Secretary email upass.exemptions@ubc.ca by **Fri, May 27, 2022** to confirm.
5. Once your exemption application has been processed, we will email you about your exemption status.

COVID-19 U-Pass BC exemptions

If you live **outside** of Metro Vancouver and are taking classes in the summer (May to August 2022), you may be eligible for an exemption. If you meet this criteria, you must review "If you plan to apply for an exemption" below and [apply for an exemption](#) through the Alma Mater Society (AMS) by the deadlines listed at the end of this email.

Financial hardships subsidy

If you're studying and living in Metro Vancouver and experiencing financial hardship, you may be eligible for hardship subsidies through the AMS. Applications for financial hardship subsidies must be [submitted to the AMS](#) during the following dates:

- **May 25 to Jun 10, 2022** for both summer terms (May to August) or for first term only (May to June)
- **July 15 to 29, 2022** for second term only (July to August)

If you plan to apply for an exemption

1. **Do not** pay the U-Pass fee in May or July.
2. **Do not** load the May–August U-Pass onto your Compass card.

If you pay the U-Pass fee before you are approved for an exemption, your payment will remain on your tuition account as a credit for future terms.

If you've already loaded the U-Pass onto your Compass card, you will only be exempt for the months you haven't yet loaded. For example, if you loaded the May 2022 U-Pass BC onto your Compass card, your exemption approval will be for June, July, and August 2022.

Applications for exemptions **do not** guarantee approval. There is a limit on the applications approved for each exemption category. Apply for an exemption as soon as possible.

Deadlines to apply for an exemption

If you're enrolled in courses for both summer terms (May to August) or for the first term only (May to June), apply for exemption on your May to August U-Pass by **Fri, May 27, 2022**.

If you're enrolled only in Summer Term 2 (July to August), apply for exemption on your July to August U-Pass by **Mon, July 18, 2022**.

If you have questions

- For general U-Pass information, please visit the [U-Pass BC website](#).
- For general questions about U-Pass exemptions due to COVID-19, please visit the [AMS Helpdesk](#).
- If you have specific questions about U-Pass fees that are not related to COVID-19, contact [Enrolment Services](#).

Sincerely,
UBC Enrolment Services