Entering TA's into SISC

Enter every TA on the Masterlist who has been appointed—they will have an eForm number. Once you have entered them in SISC, highlight the TASM cell in green.





Sign into SISC and select the **COURSE** tab. From the menu bar select: **Course**—->**Courses**—->**SISC Sections Controls**.

Once on the SISC Sections Control page, select Assignments









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2. Group/Role: select TA from drop down box.	Session: Course Subject: Course Number: Sector: Campus: 2017W Any Remove Tab Refrech Print: Copy Save Print:Formated Admin.Lookup 2017W APBI222 - 001
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Note: For multiple TA's for a course, repeat the above steps. Don't forget the down arrow after you have found the TA from the list. You only need to select **Save** once you've entered all TA's.

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