

MATH 110-003, Term 1, 2016

Instructor: Shirin Boroushaki

Classroom Courtesy

For maintaining a civil classroom environment, please observe the following guidelines:

- **Coming and going:** It's courteous to be on time and to not leave class early. Students who arrive late may miss important announcements or disrupt class unnecessarily. Students who walk out of class early risk giving an unintentionally negative impression by exiting unexpectedly. If circumstances require you to be late for class, or require you to leave early, please alert the instructor either before or after class. Punctuality is highly appreciated.
- **Electronics:** Please make certain that all electronic devices are turned off before class begins. Laptops can be used for the purpose of note-taking, preferably in the last row of seats so that to avoid disturbing other students.
- **Participation:** I may ask questions (usually short) during the lecture, or also ask you to work on a problem (in groups perhaps). Try to do participate in these activities as it will help me and also you to maintain a natural flow in our class. A break from one activity to another somehow refreshes the brain and allows for more learning.

Piazza

- **Respect for others:** Having our opinions and ideas treated with respect is a basic courtesy that we all appreciate. It's important that each of us extend this courtesy to each other as part of our everyday class interactions especially when we are involved in an online discussion. Be reminded that your comment on Piazza is being read by all students in the course, TAs and instructors!
- If you are answering someone's question on Piazza, please try to give guidelines as much as possible, rather than giving them the complete solution or posting a photo of your work! The main point is to learn, so make sure you contribute to someone's learning, and not to spoon-feeding!
- Please make sure you have worked enough on a problem before posting a question about that on Piazza. Describe what you have done, and particularly at what step you are stuck.

WebWork

- There is an icon "*Email Instructor*" on WebWork, which allows you to contact TAs and instructors about a problem you have on WebWork. It is highly appreciated if you use this icon for questions about technical issues with WebWrok system, and use Piazza for your math-related questions. On Piazza, you will probably receive a response sooner than WebWork as all the students can read your question too, moreover, you may not even need to post your question, since you would find someone else with the same question which has already been answered.