

610 Academy Way
Kelowna, BC V1V 0E8

August 2, 2022

Referee Two
Professor, Department of Mathematics and Statistics
Concordia University
1455 Boul. de Maisonneuve Ouest
Montréal, QC H3G 1M8

Dear Referee Two:

While studying at Concordia University, I greatly enjoyed and benefited from your MATH205 and ENGR233 classes. Furthermore, your assistance during office hours was much appreciated.

As a University of British Columbia co-operative education student, I am preparing an application for an internship starting in September 2022. As you can see from the attached cover letter, I am targeting a Structural Engineering Co-op position with RJC Engineering.

Given that you wrote me a letter of recommendation for a scholarship last spring, I was hoping that you might have a high enough regard for my abilities to write a letter of recommendation attesting to my suitability for this role.

I would greatly appreciate your endorsement of my candidacy for the Structural Engineering Co-op role with RJC Engineering. I would be happy to provide further information to help you to write the recommendation.

Thank you for your time and consideration.

Sincerely,

Signature

Samantha Krieg

Encl. RJC Engineering Co-op Cover Letter