

See Also – Peer Reviewer

Provides peer review in a double-blind process with the goal of supporting fellow students to successfully publish high quality scholarship.

Duties

- Review the work of others to suggest revisions that will improve their scholarship and communication while respecting the author's voice and style.
- Provide supportive feedback about structure, content, references to assist peer scholars revise submissions for publication.
- Offer domain specific knowledge, if you have it, to assist writers improve references used and argument/content.
- Complete timely review (1-2 weeks) by assessing articles based on provided rubric.
- Communicating with Section Editor as needed during review process.
- Create account and profile including areas of interest for peer review on See Also OJS site.
- Maintain anonymity of each party until publication of full journal when all peer reviewers will be acknowledged by name.

Skills you will employ and develop

- Offer domain specific knowledge and criticism that can be understood and applied by another scholar.
- Communicate with clarity and tact in person and in correspondence to offer criticism (constructive) and encouragement.
- Gain experience with the process of peer review for academic journals
- Hands on experience with the Open Journal System (OJS) management and publication tool.
- Intermediate to advanced skills with editing functions of Word or other compatible program

Support you can expect

- Section Editors and Managing Editor are available to discuss and facilitate review process.
- Assessment rubrics provided.
- Suggestions about grammar, punctuation, formatting are appreciated, but are not the responsibility of peer reviewers.
- Online training in the OJS offered through the Public Knowledge Project (PKP) School <http://pkpschool.sfu.ca/becoming-a-reviewer/>. This training is free and open to anyone.
- Managing Editor is a fulltime SLAIS student committed to supporting your success.

Time commitment

- 4-6 hours over 1 to 2 weeks per article or item reviewed.

For more information or to volunteer, please contact Suzanne Jay, Managing Editor at seealso.ubc@gmail.com or talk to me at iSchool.