



January 31, 2020

To whom this may concern,

This letter is being written as evidence that the University of British Columbia (UBC) teacher candidate, _____ (UBC student number: _____), is enrolled in the one credit Bachelor of Education course, *EDUC 430: Community Field Experience (CFE)*. EDUC 430 is a course designed to expose teacher candidates to education contexts and practices outside of the traditional BC school system, and is often conducted in international schools and/or with international community partners. More information can be found at <http://www.cfe.educ.ubc.ca>.

In an effort to meet the EDUC 430 requirements, the aforementioned teacher candidate has chosen to explore teaching and learning outside of the BC classroom by travelling to, and observing teaching and learning in, schools and/or community partners in the international destination of _____. The three-week period they are required to be in this country is from _____ to _____.

During their stay, the teacher candidate is expected to observe and assist local teachers and/or educators in community organizations in reaching their teaching and learning goals. Through these observations, activities and discussions, the teacher candidate is both expected to share their knowledge and expertise about teaching and learning in British Columbia, and learn more about teaching and learning from their international hosts.

It is important to note that this type of CFE has a large observational component and that it is **not** a practicum but a volunteer field experience. Thus teacher candidates are to be considered **volunteers** and are strictly instructed not to accept any financial compensation. The CFE is a learning activity, not a working activity, with no intention of striking up any employment activity whatsoever. In fact, all teacher candidates are required to return to the University of BC, Vancouver Canada, immediately after their three-week CFE so as to continue their BEd coursework.

Please do not hesitate to phone or email me if you have any questions or require any additional information.

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