

709 Braemar Road East  
North Vancouver, BC V7N 4G1

April 12, 2023

Jing Verrills-Groen  
Associate Director, Inside Sales  
STEMCELL Technologies  
Vancouver, BC V6A 1B6

Dear Ms. Verrills-Groen,

I hope you are well. I am in the process of applying to Hootsuite for their Software Development Co-Op position and want to ask if you feel comfortable writing a strong letter of recommendation on my behalf.

I thoroughly enjoyed my time working as a Sales Intern under your guidance at STEMCELL Technologies. Through your mentorship, I gained many valuable communication, analytical and teamworking skills. As my direct manager, I believe you could honestly and effectively vouch for the analytical and technical skills, and teamworking abilities I demonstrated during our time together.

I appreciate you considering my request. The deadline for submitting the letter is April 21, 2023. I have attached an updated version of my resume, a cover letter for the job, as well as the job posting and details on how to submit the letter. If you need any additional information or have questions, please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Parsa Seyed Zehtab

A handwritten signature in black ink, appearing to read 'Parsa Seyed Zehtab', with a stylized flourish extending from the end.

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