

CLC: Online Programming (W20)

Contents

Online Learning/Technical Support	2
Peer Assisted Study Sessions (PASS)	3
Research Help	4
Writing Coaching	5
Professional Communication Workshops	5
Conversation Circles.....	5
Speaking on the Spot	5
Professional Communication Skills	5
Digital Media Lab	6
Finance Labs	6

CLC: Online Programming (W20)

Online Learning/Technical Support

Self-directed resources available **24/7 via CLC: Online** on Canvas (all UBC Sauder students have been enrolled in alongside their academic courses).

Live assistance available **Monday to Friday (8:30am-5:00pm) & Saturday and Sunday (11:00am-1:00pm)** by contacting the CLC's Online Assistants at CLChelp@sauder.ubc.ca

The CLC is providing support to students for common online learning tasks/technologies such as:

- Recording an individual or group presentation via screen recording software
- Accessing Financial Databases remotely
- Completing a Pre-Midterm/Exam Tech Check
- Troubleshooting technical issues with Zoom or other online platforms
- And more – encourage students to check out the CLC: Online on Canvas

CLC: Online Programming (W20)

Peer Assisted Study Sessions (PASS)

Times vary by course

Peer Assisted Study Sessions (PASS) are hour-long group study sessions led by an upper-year student, which offer a collaborative environment for extra revision where no grades are taken. Each session will cover material from the previous week(s) in a manner that focuses on building an understanding of course concepts and developing effective study skills. Larger sessions will be scheduled prior to midterm and final exams.

Topics for upcoming sessions and registration can be found in each course's Canvas Calendar.

Course partnerships

Y1 BCom: COMM 290, COMM 291, Math 104, Math 105

Y2 BCom: COMM 293, COMM 294, COMM 298

B+MM: COMM 320

MM: BAAC 550, BAPA 550

COMM Minor: COMR 473

CLC: Online Programming (W20)

Research Help

Drop-in hours available **Monday to Friday, 1pm-4pm**

Location: Zoom – find Meeting ID & password on CLC: Online (Canvas)

Professional Business Librarians are available for one-on-one research consultations to help students navigate the complex landscape of business databases and find high quality secondary research for their academic assignments. They can help students research companies and industries. They can also suggest resources to help students build skills in citing sources and avoiding plagiarism.

Outside of drop-in hours, students can fill out the <https://lam.library.ubc.ca/ask-us/> . For simple questions, they can also use AskAway an online chat service staffed by librarians across the province <https://www.library.ubc.ca/help/ask-colorbox.html>

No registration required.

CLC: Online Programming (W20)

Writing Coaching

One on one appointments available (register in advance on the CLC: Online Canvas calendar):

- **Monday, Tuesday, Wednesday 4pm-7pm**
- **Thursday, Friday 8am-11am**

Location: Zoom – Meeting ID & password will be emailed to registrants on the day of their appointment

Professional Communication Coaches are available for one-on-one writing appointments to help with planning, idea development, tone, stylistic improvement, and error recognition. Any genre of writing is suitable. However this is not an editing service and attendees are expected to participate actively in the conversation.

Professional Communication Workshops

Workshop times and topics vary, see the CLC: Online Canvas calendar to register

Location: Zoom – Meeting ID & Password available when a student registers for the workshop on Canvas

Conversation Circles

Meet new people and stay connected to campus while practicing conversational English in a friendly and encouraging setting. No preparation before the session is required.

These workshops may be particularly helpful for students who live in a home where English is not the predominantly spoken language, and thereby be looking for ways to practice their conversational language skills outside of the classroom setting.

Speaking on the Spot

Build impromptu speaking skills and gain confidence when speaking professionally in a public setting. Time will be provided in each session to prepare and present responses on a topic of your choice. No preparation before the session is required.

These workshops may be particularly useful for students who are nervous about speaking in front of others and are looking for feedback on their communication skills.

Professional Communication Skills

Learn key communication skills appropriate for a variety of professional settings. Topics will change each week. No preparation before the session is required.

Topics include: small talk/networking, preparing for a coffee chat, working with a group, and other academic/career-based settings.

CLC: Online Programming (W20)

Digital Media Lab

One-on-one support is available from Digital Media Lab student assistants on a drop-in basis, or by appointment by emailing digitalmedialab@sauder.ubc.ca.

- **Drop-in hours** (available Sept. 21 – Nov. 27) **Mondays 12pm-4pm, Tuesdays 3:30pm-6:30pm, Wednesdays 12pm-2pm, Thursdays 11am-2pm & 4pm-7pm**
- Location: Zoom – find Meeting ID & password on CLC: Online (Canvas)

Digital Media Workshop times and topics vary, see the CLC: Online for details

- Location: Zoom – Meeting ID & password will be emailed to registrants on the day of their workshop

Finance Labs

One-on-one support is available from Finance Lab student assistants on a drop-in basis, or by appointment by emailing wdassistant@sauder.ubc.ca.

- **Drop-in hours** (available Sept. 21 – Nov. 27) **Wednesdays 1pm-4pm, Thursdays 4pm-7pm**
- Location: Zoom – find Meeting ID & password on CLC: Online (Canvas)

Finance Lab Workshop times and topics vary, see the CLC: Online for details

- Location: Zoom – Meeting ID & password will be emailed to registrants on the day of their workshop