

## **MBA EXCHANGE STUDENT APPLICATION FAQs**

**DEADLINE:** **Friday, April 16<sup>th</sup>, 2021**

### **Requirements for Exchange:**

- Minimum 70% Average
- Students are selected/approved by Sauder

## **EXCHANGE APPLICATION: BEFORE YOU GET STARTED**

### **Where can I see the list of MBA Exchange Schools?**

You can see the list of MBA Exchange Partner Schools here:

<https://blogs.ubc.ca/rhlprogramcontent/outbound-mba-exchange-program/>

### **How can I find more information for each School?**

Each listing on the [Outbound MBA Exchange Program](#) page has a link to the School's main website, Factsheet and Brochure. Typically, the Factsheet contains the most relevant information for exchange. Most Factsheets have been updated for 2021. If your school choice has an old Factsheet, you can use it for now, until we receive the new one and update it.

### **May I apply to more than one Exchange School?**

You are encouraged to apply for three different exchange schools. You will need to attach a separate Proposed Study Plan for each partner school. The RHL puts our best effort into placing students into their first choice however, given the competitive nature of our partner schools, we can't guarantee placement.

### **What is a Proposed Study Plan?**

A Proposed Study Plan is a list of courses that you plan to take at the exchange partner university. You need to find an exchange partner that offers sufficient courses to fulfill your degree and track requirements.

### **How do I develop a Proposed Study Plan?**

- 1) Use the calendar (course catalogue) of the exchange program university or universities in which you are interested. Resource materials and course calendars are located on the host School's website.
- 2) You should list more courses than you are required to take, in order to ensure that there are sufficient courses at the partner university that are suitable for your track.

### **How many courses do I need to take?**

Courses at other universities will not normally be worth the same number of credits as the UBC MBA courses. A 1.5 credit UBC MBA course is deemed equivalent to 20 contact hours.

Generally, **you are expected to complete the equivalent of 160 contact hours** which equals to 12 UBC credits while on exchange for the full term (80 hours if you participate in P4 only and are returning to UBC MBA for P5). Some exchange courses may cover the length equivalent to two UBC MBA courses.

Students are required to take a full-time course load at the exchange university. At this stage, just do your best to estimate what a full course-load at your host school will be for the term/half-term.

### **Do I need to get my Proposed Study Plan approved?**

Formal approval of this **Proposed** Study Plan is **NOT** required. This is a preliminary list in support of the academic rationale of your application. You must choose an exchange program that offers significant course work relevant to your area of academic interest because not all courses listed will be offered each year or in the fall term.

### **What if my course selection changes?**

We understand that not all courses are available every year, that you may not be eligible to take some courses, and that timetable conflicts may prevent you from taking all of your selected courses. At the application stage, we expect you to do some basic research on which courses might be available for you to take at your host school.

### **Will we be able to travel in the Fall of 2021?**

At this time, we are hopeful that in-person exchange will be possible in the Fall 2021 term. This will depend on many factors, including vaccination roll-out in Canada/BC, lifting of restrictions in Canada as well as the country of your destination/transit, UBC policies for student international travel, host institution policies, and many others. Should there be any national, international, UBC or other official policies preventing in-person participation in exchange, they will precede any exchange offers made. Students should not book any non-refundable travel, and should consult with RHL before making any travel plans.

### **Who do I contact if I have any other questions?**

You can contact Alina Yukhymets, Manager Global Learning:  
Email: [alina.yukhymets@sauder.ubc.ca](mailto:alina.yukhymets@sauder.ubc.ca)  
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