Vancouver, BC

27 May 2021

Allison Grifone  
Student  
University of British Columbia (Okanagan Campus)

Attention: 301 Technical Writing Class

The purpose of this application is to demonstrate my expertise, skills, and overall candidacy to be accepted into a professional writing team.

I am studying psychology at the University of British Columbia (Okanagan campus). I have had a natural inclination towards humanities, especially Psychology, Sociology, and Anthropology. Over my academic journey, I have always been an active participant in peer mediating positions throughout my middle- and high school.

I am interested in obtaining a Master’s degree and pursuing a career in clinical counseling, a branch of psychology but more practice-oriented. My interest in this field stems from my passion to serve others and enable them to make the best of themselves. This objective has always been an integral part of my personality as I have always wanted to go out of my way and help people. Having a profession that allows me to do that is nothing short of a dream come true.

As far as writing is concerned, I believe I possess a remarkable ability to research and write. Perhaps this has more to do with me being an organized person who likes having everything planned ahead instead of being spontaneous. This makes my writing very organized, structured, and well thought out. However, I consider creative and informal writing as my weakness, something that I should focus on improving.

My learning philosophy is rather simple. It involves dedicated and rigorous learning in an organized and structured way. I think learning should be a dynamic and effective process. Efficiency is prime, which means maximizing learning with dedicated effort. If I have to learn something, the first thing I do is organize a learning schedule, setting aside a minimum number of hours and allocating those hours effectively in learning the curriculum or course content. For me, structure, effective time allocation, and efficiency are some of the most crucial factors for learning.

If you believe my expertise and writing abilities will make me an important part of your professional writing team, please email me at allisongrifone@live.com

Sincerely,

Allison Grifone