#208 – 908 Clarke Road

Port Moody, BC V3H1L8

Sept 14, 2016

ENGL 301 Technical Writing Class

University of British Columbia

2329 West Mall

Vancouver, BC V6T1Z4

Dear English 301 Technical Writing Class:

Please consider my application for a professional writing team member position as posted on the English 301 class website. I have already graduated from my General Life Science degree at the University of British Columbia (UBC) and I am currently in my first year of the Bachelor of Computer Science (BCS) degree. I will be graduating from UBC with my second degree in April 2018. My career interests are to pursue medical school or work for a programming company. I am a dedicated, passionate, creative and organized student who is determined to take on new challenges.

I am very eager to pursue a career in medicine. Furthermore, I am very passionate about working with kids. For this reason, I have volunteered at BC Children’s Hospital (BCCH) for over three years. I started as a volunteer who had a minor role in playing with kids in the hospital waiting rooms. A year later, I took on a bigger role that required me to hire, orient, and train new hospital volunteers. Currently I am the UBC Liaison/Volunteer coordinator at the hospital. Pat Gillis, the Director of Volunteer Resources at BCCH, is very satisfied with my continuous efforts to improve and climb up the latters. My works at BCCH showcases my desire to take on leadership roles, as I strive to improve myself in the roles that I pursue.

In my first degree, I have taken courses from a variety of disciplines: Life Science, Chemistry, Earth and Oceanic Science, Biochemistry, Education and Linguistics. My general Life Science degree was not very specific, allowing me to explore many different subject areas. I strongly believe that these courses have prepared me to work with students coming from all backgrounds. In the past four years of my studies at UBC, I have been on the Dean’s Honor List three times and achieved the Science Scholar designation two times. These are awarded to students with a minimum 27-credit course load winter sessions who achieve minimum averages of 80% and 90%, respectively. I have also received the Trek Excellence Scholarship, which is offered to students who are in the top 5% of their undergraduate year. My dedication to academic excellence is certainly something that I am proud to bring to the table. A great academic standing showcases my willingness to work hard.

As evident in my academic success, I am a very hard worker. If a task needs to be done, I will always assure that I put valuable time and effort into it. I tend to be very up to date with everything I do. Time management is something I continuously work on. Furthermore, I am a great team player and always enjoy working on group projects with other classmates. Furthermore, I am a Trek student leader at UBC. Trek is a program at UBC, which gets students involved in the community and has various events revolving around community building and teamwork. Consequently, I continue to build on my assets of being able to work with others on projects. In the past, I have been a peer wellness coach at UBC, where I had to maintain continuous online communication with students who were struggling to handle the stress associated with university life and even those who had suicidal thoughts, therefore, I have the ability to write about sensitive topics in a professional manner. However, I do not consider myself to be a great writer. I think this is one of the skills that I lack in. Technical writing is something that will definitely take time and hard work to master. Having said that, I hope that being a part of a writing team that has a couple great writers would certainly be very beneficial to me, as it would certainly help me improve my writing skills. One of the best ways I learn is by getting constructive feedback, so being able to work with a group of students who are knowledgeable enough to assist one another throughout the term will certainly help me in my journey to success in technical writing.

I look forward to working with my fellow team members. I am very excited for what lies ahead. If my application meets your needs and interests, please contact me by email at arash\_farhadian@hotmail.com

Sincerely,

Arash Farhadian