

May 22, 2017

English 301

University of British Columbia

Vancouver, BC V6T 1Z4

Dear English 301 Classmates:

Please consider my application for the position of writing team member in your professional writing team for the duration of English 301. I am confident that I will be a valuable member of your team, being able to collaborate and provide insight into the topics covered.

I am currently finishing my last semester of my Economics degree through UBCO. Over the summer I will be a full time student, with my commitment and focus dedicated to the completion of this course. I demonstrate excellent time management skills and enjoy working in team environments. My diligence to this course will be an asset to your team. One thing I hope to improve upon throughout this course is my self editing skills.

I would like to thank you for taking the time to consider my application, and hope to work together to form a strong writing team. If you have any further questions regarding my application, please feel free to email me at [brooke.bb@hotmail.com](mailto:brooke.bb@hotmail.com)

Thank you again for your time,





