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September 14, 2016  
  
  
  
  
Section 99A of ENGL 301  
University of British Columbia  
397 - 1873 East Mall  
Vancouver, BC Canada V6T 1Z1  
  
ATTENTION: Members of ENGL 301 Section 99A  
  
Please consider my application as a professional writing team member as requested in assignment 1:2 on the course webpage. With many years of experience with writing at a university level coupled with experience acquiring and maintaining employment, I will make a great asset to your writing team.

My career as a student has allowed me to develop critical thinking skills and the ability to express these ideas through writing. In the course LFS 250, I was able to work with team members to produce a report detailing a community based project directed towards various stakeholders in the community. As a group we were praised for our ability to work together and produce a well written document.

As a Registered Veterinary Technician, I am constantly required to communicate with colleagues through written means. This includes maintaining professional tone and writing clear concise details regarding case specifics. Through this line of work, I have also developed exceptional skills in maintaining formatting standards in medical records.

I am a diligent and well organized student. I prefer to create a strategy and plan for assignments before jumping directly into them. This allows me to take time for essential revisions and editing to produce a quality final product. However, my work does not always have the finesse I am seeking. I often feel limited in my word choices or can’t quite grasp those eloquent phrases to create smooth flow in my writing.

For those looking for a purposeful and thoughtful writing team member I can promise my full commitment to the team and this course. I am seeking members who are able to help me develop more finesse and elegance in my writing through constructive critique. As students, we often limit ourselves to learning strictly from a book or a professor but I believe there is so much we can learn from each other. To discuss my ideas and experiences further, I can be reached by email at: [s.langley@alumni.ubc.ca](mailto:s.langley@alumni.ubc.ca)

Thank you for your consideration,

Samantha Langley