To my classmates of English 301:

Please consider my application for acceptance into your professional writing team for the duration of the semester. I graduated with a degree in mechanical engineering from UBC in 2015 and have come back for a second degree in computer science with an anticipated graduation date of December 2020.

When I was studying for my first degree I worked in the University of British Columbia Earthquake Engineering Research Facility as a research assistant. In my time there I assisted in laboratory testing and prepared technical reports for the professional engineers.  Since graduation I have worked as a manufacturing engineer at Philips where I have developed manufacturing processes, implemented waste reduction initiatives, and established communication lines between departments. This experience, combined with my studies as a mechanical engineer, has given me a technical and practical understanding of what it takes to be a skilled writer.

My interest in technical communication not only comes from my technical background, but it also stems from my real world experience. It is extremely important to have communication skills that will set you apart from other prospective applicants in job searches. Quite often the only thing that sets a person apart from another resume in a pile is how they’ve presented themselves in their CV, so it is quite a vital life skill to have skillfully honed communication skills.

If you find my skillset suitable for partnership in this course, please feel free to contact me at brenthanover@gmail.com.

Sincerely,

Brent Hanover