To: Dr. Nathan Lack (nlack@prostatecentre.com)

From: Catherine Yu (catherineyu5466@gmail.com)

Date: December 1, 2021

Subject: Request for Reference – Catherine Yu

Dear Dr. Lack, I hope you have been well since we last spoke. I am writing to request a letter of reference for a formulation screening associate position.

As you may know, I will be beginning my co-op placement work term at the end of April. As such, I am beginning my job search for a new position in the healthcare and biotechnology field. During the time that I worked for you at the Vancouver Prostate Centre, your mentorship has helped me build essential laboratory skills and taught me how to approach problems like an experienced scientist. I developed skills working in the laboratory environment that I hope to refine and develop through positions in an industry setting. As a senior research scientist and experienced team leader, your reference would be an excellent addition to my application.

If you comfortable with providing a positive reference for me, please let me know by December 3rd, 2021, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at (604)-429-8440 or via email at catherineyu5466@gmail.com

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,

A picture containing diagram

Description automatically generated

Catherine Yu

Encl. Résumé and Cover Letter

To: Dr. David Oliver (dcoliver@mail.ubc.ca)

From: Catherine Yu (catherineyu5466@gmail.com)

Date: December 1, 2021

Subject: Request for Reference – Catherine Yu

Dear Dr. Oliver, I hope you have been well since we last spoke. I was enrolled in your MICB 407 class this semester and have communicated with you via both Zoom and in-person discussions throughout the term. I am writing to request a letter of reference for a formulation screening associate position.

Your class has taught me the fundamentals of laboratory work in the field of molecular microbiology and has strengthened my desire to pursue a career in the biomedical research and biotechnology field. As such, I am beginning my job search for a new position in an industry laboratory setting. During the time that I was enrolled in your class at the University of British Columbia, your mentorship has helped me build essential laboratory skills and facilitated the success of my teammates and I in developing a fluorescence assay to screen a promoter library. As a senior instructor and experienced scientist in academia and industry, your reference would be an excellent addition to my application.

If you comfortable with providing a positive reference for me, please let me know by December 3rd, 2021, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at (604)-429-8440 or via email at catherineyu5466@gmail.com

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,

A picture containing diagram

Description automatically generated

Catherine Yu

Encl. Résumé and Cover Letter

To: Dr. Elaine Qin (eqin@apass.ca)

From: Catherine Yu (catherineyu5466@gmail.com)

Date: December 1, 2021

Subject: Request for Reference – Catherine Yu

Dear Dr. Qin, I hope you have been well since we last spoke. I am writing to request a letter of reference for a formulation screening associate position.

I will be beginning my co-op placement work term at the end of April. As such, I am beginning my job search for a new position in the healthcare and biotechnology field. During the time that I worked for you at APASS Education Group, your mentorship has taught me how to effectively communicate with individuals of diverse backgrounds and to become a better educator. I developed skills working under your guidance that I hope to translate to my professional development in the healthcare field. As an experienced manager and team lead, your reference would be an excellent addition to my application.

If you comfortable with providing a positive reference for me, please let me know by December 3rd, 2021, as I will need to have my references ready by then. If you have any further questions or comments, please do not hesitate to contact me at (604)-429-8440 or via email at catherineyu5466@gmail.com

Thank you for your time and consideration, I look forward to hearing from you.

Sincerely,

A picture containing diagram

Description automatically generated

Catherine Yu

Encl. Résumé and Cover Letter