

GSC meeting May 2016

Present: Roza, Carmen, Danielle, Sonal, Daniel, Haoqi, Marzieh, Anupama, Lucie, Jun, Vasilli, Julia

Agenda:

1. Hiking events and Foosball tournament
2. Graduate Professional development workshops
3. Halloween party
4. Social events – coffee breaks, different culture's celebrations of new year and other festivals
5. New grad students welcome event (in collaboration with the department)

Hiking events (Haoqi)

- 2 hiking events
 - Norvan Falls (June) – 5hr 14 km roundtrip – (easy level hike);
 - budget can cover car rentals
 - Julia and Haoqi to market/publicise about it together
 - Madjid is willing to rent a car and maybe Vasilli and Danielle can also help organize cars
 - RSVP via FB/email and with an initial downpayment of \$5 (show-up fees), using board in grad lounge for a poster and for Haoqi designing a poster
 - Lucie to help co-organize
 - July Hike (Elfin lakes hike) –
 - Exact locations not yet fixed, Dan also proposed Geoffery Lake as more of a camping retreat
 - Elfin lakes would involve cc 6 hr sun exposure and probably use of bug sprays;
- The popular suggestion was to organize all hikes on Saturday. Meet-up spot probably CHBE. Leaving time (?)

Foosball event

- Organizers – Lucie, Vasilli, Julia
- On July 22nd (Friday) (starting at probably 1 pm – 5 pm)
- same format as last year, all afternoon-evening events (responsibilities organizing teams, rounds, pizza and drinks)

Vasilli can help get fund from GSS. Funds to be used for organizing food, prizes (gift cards),

- fundraising for a new foosball table also to be done in (probably integrated in the organization)

Professional development seminars (2 in each semester) (\$800)

The idea is to organize professional skills development workshops on similar formats as events happening across campus so that CHBE graduate students can make the most of it. The effort would be to get professional expertise from on campus (G+PS, Career Office, Tech Transfer program, UILO, etc.) to minimise participation costs and use budget towards organizing snacks and coffee.

- Expected time: (Fall semester) Late September/Early October and Late November (preferably in the spot between mid-terms and End term)

- Julia - to contact Career office for possible LinkedIn profile development workshop
- Anupama – to contact MITACS for possibly organizing one of their workshops in CHBE.
- Daniel – Public speaking workshop (Technical as well as general) [This can possibly be the opening event in Late September]

Content - Stage manner and presence, structuring your talk, esp for unique formats like 3MT, soft skills development, co-presenters will be a unique mix of an actor and a professional person from G+PS office (Anupama to contact G+PS office (for professional) and Dan to organize the actor co-presenter)

Halloween party (\$365 tentative budget by Carmen)

- Carmen main organizer and Marzieh will be helping her (Madjid can help with driving stuff around);
- Friday before Oct 31st (popular demand from last year to not have it on Thursday)
- Starting at 3pm,
- voting system to be fixed and the carving tournament will be longer than an hour. Door decoration and baking competition to be held tentatively. Prep to begin 1 and a half months in advance.

- There was a general comment to start publicising events a month in advance

Welcome event for new grad students (Early September)

Department organizes and we help with mixer events, and food. Emcee (?) – Co-presidents to meet Dr. Peter/Naoko for further discussion.

Social events

- Marzieh to do coffee all over summer except mid July-August, Sonal to probably take over for a month.
- Popular suggestion for monthly rotation.
- Marzieh suggested having better tea – allocation of additional budget for that
- Maintenance budget allocation – dishwashing detergent, fridge filters, chair repairs.
- Tentative Events – Chinese (Haoqi co-organizer) and Persian New Year, Indian Diwali (Sonal and Anupama to help out)

General/Collective Discussion

- ❖ **Shared calendar on google drive (for event brief description, time, organizer) and it should be put up on the grad lounge board once we have it semi-set up.**
- ❖ There was a suggestion to ask for a \$2-5 payment for the more popular events from last year to help with general fundraising.
- ❖ Tentative retreat plan for the council (?); Budgeting in the spring social event budget for this probably
- ❖ A liability waiver form should be framed for hikes/Halloween events to be signed by all participants prior to taking part.
- ❖ **GSS rep – election to be conducted again due to popular demand.**
- ❖ Brief Research Day 2017 discussion

- Carmen, Sonal are not sure about marketing roles assigned for research day
 - Marzieh also does not want to be part of fundraising.
- ❖ Julia requires access to CHBE account to send out mass emails for coffee break
- ❖ All council members agree on to be contacted by emails for council meetings and other events.