

CHLA/ABSC Student Interest Group at SLAIS: Meeting Minutes  
Trail Room  
October 28 2014

Present

Shideh Taleban (ST)  
Cristen Polley (CP)  
Laura Bicknell (LB)  
Kelly Rovegno (KR)  
Stephanie Fan (SF)  
Luke McLeod (LM)  
Krystyna Nowak (KN)  
James Murphy (JM)  
Cassie McFadden (CM)  
Blake Hawkins (BH)  
Paige Hohmann (PH)

Regents

Pascal Benoît (PB)

- 1) Welcome
- 2) Approval of October 1 meeting minutes
- 3) Approval of meeting agenda
- 4) Action items from October 1 Meeting
  - a) Discussed Trina Fyfe as a possible guest speaker for CHLA-SIG. She will be at UBC on January 26<sup>th</sup> and free after 2:00 pm
  - b) JM recapped the Group Leader's meeting from October 14
- 5) Treasury Report
  - a) CHLA-SIG's current balance is \$71.70. The money will be used to buy thank-you gifts for tour facilitators. Reimbursements and deposits are through the LASSA treasurer Michael Wynne
- 6) Executive Roles and Responsibilities
  - a) Opened discussion to better define the roles and responsibilities for executive positions
  - b) Regarding web resources, PB is managing the blog. No one is managing the Google Group so far
  - c) CP discussed how CHLA-SIG can advertise events
  - d) Decided by vote that CHLA-SIG events will be handled through the official email
- 7) Group Constitution
  - a) CHLA-SIG ratified via LASSA but we need a group constitution. PH and JM offered to draft the constitution. We will look it over and approve it at the next

meeting

- 8) Charlotte Beck-CHLA Board Rep
  - a) Beck contacted group stating she is our representative to the CHLA board. JM and PH sent back a brief email on what the CHLA-SIG has done so far and our events for this term.
- 9) HLABC Networking Social Event Recap
  - a) Discussion about the HLABC networking social by those who had attended. JM sent out thank-you email for their invitation to the CHLA-SIG
  - b) Discussed the possibility of incorporating the HLABC into the SLAIS graduating/Capstone project at a later date
- 10) Communications/Web Resources
  - a) Discussed possibly having a Google Group. Was decided CHLA-SIG should not have a Google group because it was unnecessary given the blog and Facebook group
  - b) Took vote on Facebook privacy settings and group voted to keep settings private
  - c) Discussed role of Facebook group and the blog. Was agreed Facebook group would be used for more informal communication between CHLA-SIG members while blog would play a more formal and administrative role
  - d) Discussed wiki with decision to post minutes but keep contributions to minimum.
- 11) Professional Experience
  - a) ARST/LIBR 596 available at BC Children's & BC Women's. See SLAIS blog for more information
- 12) Upcoming Tour
  - a) Upcoming tour at the UBC Biomedical Branch Library, Pathology Museum, and the BC Cancer Agency on November 4<sup>th</sup> from 1-3pm. If going on tour, please meet in the lobby slightly before 1pm
  - b) Going forward tour dates may change based on availability of group
  - c) KR will purchase five \$5 Starbucks gift cards and a package of thank-you notes as gifts for tour facilitators
- 13) CHLA Conference
  - a) CHLA conference in Vancouver next June
  - b) JM and PH have contacted conference committee and asked about opportunities for CHLA- SIG at conference
- 14) Rest of Term Planning
  - a) Discussed fundraising ideas such as a bake sale possibly in mid-November. Could create Google Doc for people to sign up to bring baked goods
  - b) Discussed ideas for next term. Ideas included inviting speakers to come and give a talk to the CHLA-SIG. Also discussed hosting workshops about topics such as health information and engaging with the community. Also possibility of inviting

- health professionals to discuss how they use health libraries in their jobs
- c) BH will be in contact with Trina to work out details of coming to speak with the CHLA-SIG in January
  - d) CHLA-SIG will be in communication with members about the next meeting