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Technical Writing 301
Department of English
1873 E Mall #397, Vancouver, BC V6T 1Z1

Subject: Professional Writing Team Member Application

Dear Class of Technical Writing 301,

My name is Dylan, and I am applying to be a part of your professional writing team. As a fourth-year student with vast experience in work and volunteer positions in my community, I am confident that I have the competencies to be a strong and motivated member of your team.

I am currently enrolled in the Bachelor of Applied Science Food, Nutrition, and Health Program, with aspirations to become a Registered Dietitian. This career path is highly competitive and challenging, exhibiting the fact that I am a hard-working and committed student and young professional.

I currently work as both a Recreation Aide and Dietary Aide in long-term care. This role has allowed me to enhance my interpersonal and interprofessional communication and collaboration skills, as I work to improve the health and well-being of clients alongside my coworkers, nurses, doctors, and care aides in the home. My volunteer commitments that allow me to increase food security in the community have allowed me to become adept in understanding diverse points of view and encouraging others to be confident in their abilities.

Strengths:

- Proficient leadership skills
- Strong commitment to personal and group success
- Excellent and fast communicator

Weaknesses:

- Perfectionism that can lead to putting too much effort into small tasks
- Tendency to take on too much at one time

My utmost priority is to maintain a positive group environment and ensure that each member feels that their voice is being heard and understood. I hope that as a group we can learn from each other and collaborate towards improving each other's personal, professional, and academic goals. If you have any questions or are interested in joining a team together, please reach out to me at dflach@student.ubc.ca.

I look forward to hearing from you!

Best regards,
Dylan Flach