



FACULTY *of*
Education
THE UNIVERSITY OF BRITISH COLUMBIA

Office of Graduate Programs and Research

2013 SSHRC/CIHR & Affiliated Fellowships Information Panel

(for 2014-2015 competition)



Wednesday, September 11th, 2013, 11:00–1:30pm in Scarfe 310



2013 Application Deadlines:

Monday, September 23, 2013*	Departmental Deadline for SSHRC & Affiliated Fellowships applications
4:00pm Tuesday, October 15, 2013	G+PS deadline to receive SSHRC & Affiliated Fellowships applications for PhD Students
Sunday, December 1, 2013	Online deadline for applicants to submit Tri-Agency CGS applications for Master's students.

**Please check with your home department on the exact time of submission on September 23th.*

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*For an electronic copy of this booklet that also contains Sample Applications,
please see the following website:
ogpr.educ.ubc.ca/grad/funding/resources*

Notes

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Faculty of Education Office of Graduate Programs and Research

2013 SSHRC / CIHR & Affiliated Fellowships Information Panel

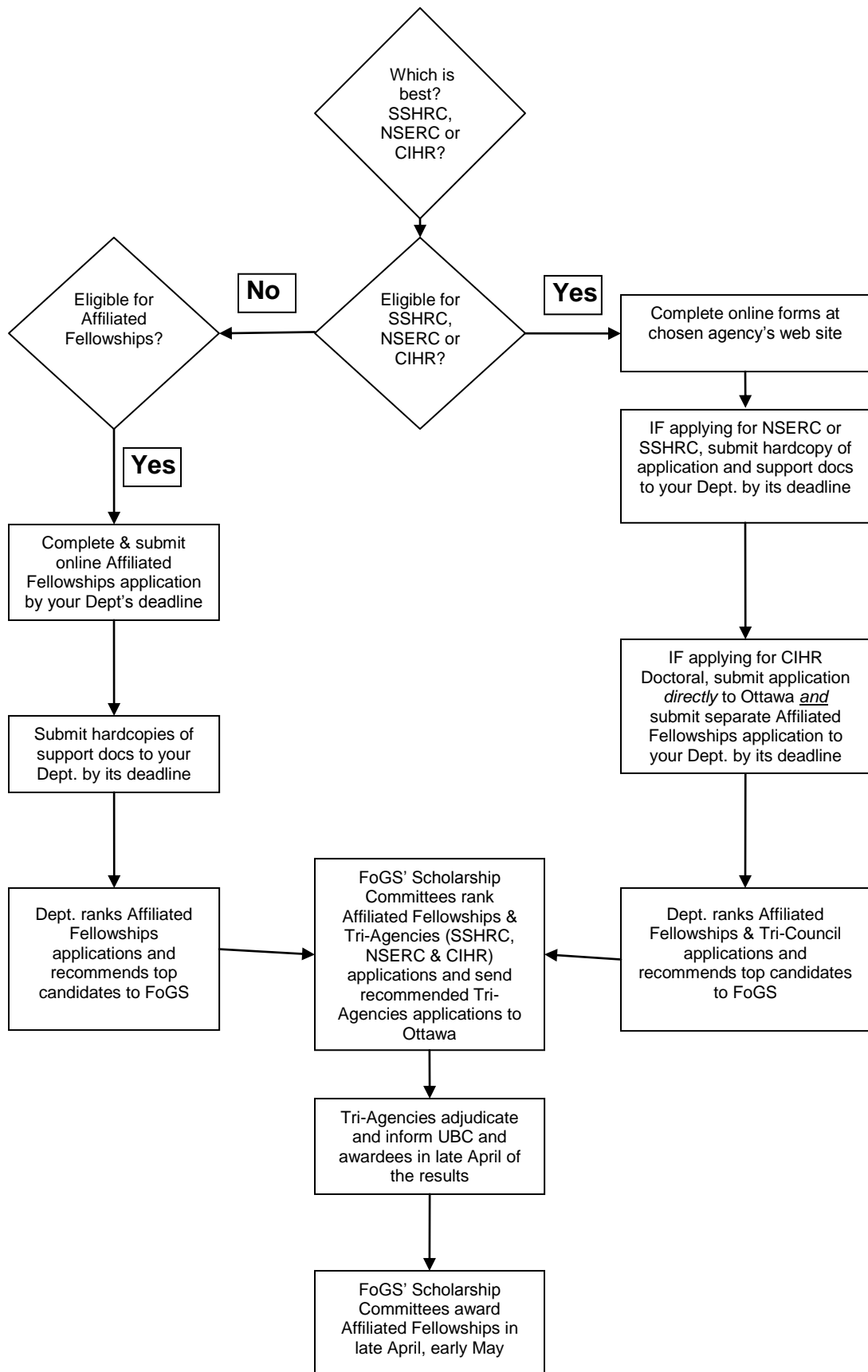
Wednesday, September 11th, 2013, 11:00–1:30pm in Scarfe 310

Panel Questions:

- What makes an excellent program of study description as part of your proposal?
- What is the best way to prepare a program of study description? (How long will it take? What kind of feedback should you get?)
- What should you think about when selection your referees?
- What is the best way to interact with / approach referees?
- What should you include in your description of your track record?

Affiliated Fellowships + SSHRC / NSERC / CIHR (Tri-Agencies)

Application “Big Picture” Overview



2014-2015 UBC Affiliated Fellowships / SSHRC Competition

Application “Big Picture” Overview

SSHRC = Social Sciences and Humanities Research Council

You must first determine which one of the three federal funding agencies best supports your area of research: SSHRC (Social Sciences and Humanities Research Council), NSERC (Natural Sciences and Engineering Research Council), or CIHR (Canadian Institutes of Health Research). Collectively, these three agencies are known as the Tri-Agencies, and SSHRC supports most, but not all, research in the social sciences and humanities disciplines.

To determine which agency supports your area of research, please review each funding agency's website and then consult with your research supervisor or with your Department Graduate Advisor.

Once you have confirmed which agency best supports your field of study, please review that funding agency's website to determine if you meet the student-specific eligibility criteria for the specific program to which you are applying. Eligibility is based on a number of factors: your area of research, citizenship, years of study...etc. For example, to be eligible for SSHRC funding, applicants must be Canadian citizens or permanent residents (international students may not apply), and applicants must have a first-class average in each of the last two years of full-time study (80% at UBC). If you are thinking of applying to the Affiliated Fellowships, and you are eligible to apply to one of the three Tri-Agencies, you **must** apply to Tri-Agencies scholarships as well.

By submitting a SSHRC application to your department, you will be automatically considered for the Affiliated Fellowships. For further information, please see “SSHRC Applicants” below.

If you are not eligible to apply to SSHRC, you need to review the Faculty of Graduate and Postdoctoral Studies (G+PS) website to determine if you are eligible for the Affiliated Fellowships. If you are eligible, you are required to submit an Affiliated Fellowships application. For further information, please see “Affiliated Fellowships Applicants” below. If you are not eligible for the Affiliated Fellowships, please discuss other funding options with your research supervisor or your Department Graduate Advisor.

SSHRC Applicants

If you are eligible for SSHRC, you must go to the SSHRC web site and complete the online application. See: http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/insight_grants-subventions_savoir-eng.aspx

You must then print out the SSHRC application and submit it, along with hardcopies of your application support materials (letters of reference, etc.), to your Department by:

Monday, September 23th, 2013*

**Please check with your home department on the exact time of submission on September 23th.*

You will automatically be considered for the Affiliated Fellowships **and** SSHRC with your **one** SSHRC application.

Affiliated Fellowships Applicants

If you are **NOT** eligible for SSHRC, you must determine if you are eligible to apply for the Affiliated Fellowships. Please see the G+PS web site on Affiliated Fellowships <http://www.grad.ubc.ca/awards/affiliated-fellowships> for eligibility guidelines.

If you are eligible to apply to the Affiliated Fellowships, but *not* to SSHRC, you can proceed to G+PS' Affiliated Fellowships application web site to complete and submit the online application.

There is no need for students to print out copies of their Affiliated Fellowships application for submission to their Departments, as Departments have access to Affiliated Fellowships online applications and will print them out for the Department review. However, you must submit hardcopies of other application support materials (letters of reference, etc.), to your Department by:

Monday, September 23th, 2013*

**Please check with your home department on the exact time of submission on September 24th.*

All Applicants

Departments review and rank Affiliated Fellowships/SSHRC applications. Applicants who will be in Doctoral programs are ranked separately from applicants who will be in Master's programs. Funding will commence in the **2014-2015** academic year. Departments forward their top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies (G+PS) by **mid-October**.

The Faculty of Graduate and Postdoctoral Studies confirms student eligibility for both Affiliated Fellowships & SSHRC and then distributes the Affiliated Fellowships & SSHRC applications to a University scholarship committee for adjudication. The University-level committees rank applicants who will be in Doctoral programs separately from applicants who will be in Master's programs.

G+PS forwards the SSHRC applications, which are recommended by the University scholarship committee, to SSHRC in Ottawa.

SSHRC takes several months to review the applications and makes its award announcements in late April 2013. SSHRC will then contact successful student awardees directly.

G+PS makes Affiliated Fellowships decisions *after* SSHRC makes its decision on SSHRC fellowship/scholarship awardees, then sends Affiliated Fellowships notices to Departments for distribution to students in late April/early May 2014.

Important Note: Permitted Work Hours for Graduate Fellowship Holders*

**pending approval by UBC Graduate Council*

UBC draft policy states that "students receiving scholarships whose cumulative total is equal to or greater than the value of a Tri-Agency Master's scholarship (\$17,300) are required to limit their number of hours of paid employment to 12 hours per week, averaged over the year. Requests for exceptions may be made by submitting the 'Exception to Employment Limits' (still in development) form to the Faculty of Graduate and Postdoctoral Studies. Should a student be found in contravention of this policy, the student may reduce their hours of employment to comply with the limit, decline their scholarship funding, or submit a request for an exception to the limit (as outlined above). The student's scholarship funding will not be suspended while such a request is pending, to a maximum of one month (this period may be extended under exceptional circumstances)."

UBC 2013-2014 Affiliated Fellowships/SSHRC Eligibility “Big Picture” Overview

Program	Value	Duration	Eligibility
UBC Affiliated Fellowships	\$175-\$30,000	Varies	<ul style="list-style-type: none"> • Min. 1st Class (80%) standing in last 2 yrs of F/T studies • All students regardless of citizenship • Registered full-time*(Tuition Schedule A) UBC graduate students as of September 2013 • Full-time* UBC graduate students starting studies in January 2013 • UBC graduate students on leave from studies in academic year 2013–2014, but who will be registered full-time* UBC graduate students in academic year 2013-2014 <p>➤ Master’s: UBC master’s students are eligible to receive funding during the first 24 months of full-time enrolment at the graduate level. All previous studies at the graduate level, regardless of institution and discipline, will be included in determining eligibility.</p> <p>➤ Doctoral: UBC doctoral students are eligible to receive Affiliated Fellowships funding during the first 48 months of full-time enrolment at the doctoral level. All previous studies at the doctoral level, regardless of institution and discipline, will be included in determining eligibility. <i>In cases where a student has transferred directly from a master’s program into a doctoral program without receiving a master’s degree, eligibility for doctoral funding will be counted from the effective date of transfer to the doctoral program. In cases where a student has proceeded directly from a Bachelor’s or equivalent program to a doctoral program, UBC doctoral students are eligible to receive UBC graduate scholarship funding during the first 60 months of full-time enrolment at the doctoral level.</i></p>
SSHRC CGS-M J. Armand Bombardier Canadian Graduate Scholarship- Master’s	\$17,500/yr	1 year <i>(non-renewable)</i>	<ul style="list-style-type: none"> • Canadian citizen / Permanent resident • Be in first Master’s-level degree • Not be in program FT longer than 12 months by start date of SSHRC award (May or September 2013) • First Class (80%) standing in last 2 yrs of F/T studies • Not have already received SSHRC, NSERC or CIHR funding for master’s-level study. • Not applying for NSERC or CIHR in 12-13 academic year. • In a program with advanced research training
SSHRC CGS-D J. Armand Bombardier Canadian Graduate Scholarship- Doctoral	\$35,000/yr <i>(Only one application required if applying for both SSHRC CGS-D and SSHRC DF)</i>	3 years	<ul style="list-style-type: none"> • Canadian citizen / Permanent resident • Be in your first PhD • You may apply if, at the time you take up your award, you will have completed no more than 16 months of your Doctoral program. This means that Master’s students in the last year of their program, who are starting a UBC Doctoral program next May or September (2013) may also apply. • First Class (80%) standing in last 2 yrs of F/T studies • Not have already received SSHRC, NSERC or CIHR funding to undertake and/or complete any doctoral degree. • Not applying for NSERC or CIHR in 12-13 academic year.
SSHRC DF Doctoral Fellowship	\$20,000/yr <i>(Only one application required if applying for both SSHRC CGS-D and SSHRC DF)</i>	Up to 4 years	<ul style="list-style-type: none"> • Canadian citizen / Permanent resident • Be in your first PhD • You may apply if, at the time you take up your award, you will have completed no more than 40 months of your first Doctoral program. This means that Master’s students in the last year of their program, who are starting a UBC Doctoral program next May or September (2013) may also apply. • First Class (80%) standing in last 2 yrs of F/T studies • Not have already received SSHRC, NSERC or CIHR funding to undertake and/or complete any doctoral degree. • Not applying for NSERC or CIHR in 12-13 academic year.

* Students are considered full-time if they pay full-time tuition fees. Students are automatically assessed full-time tuition fees (Schedule A) unless they have indicated in writing that they would like to be switched to a part-time tuition fee schedule (Schedule B). All doctoral students are assessed full-time fees.

Update on the renewal of SSHRC's Talent program*

*Funding Opportunities that fall under the SSHRC Talent program:

- Joseph-Armand Bombardier Canada Graduate Scholarships (CGS) Program Master's, Doctoral Scholarships
- SSHRC Doctoral Fellowships
- Vanier Canada Graduate Scholarships
- Canada Graduate Scholarships—Michael Smith Foreign Study

Following recent consultations, SSHRC will begin implementing changes to its Talent program as the third wave in the renewal of its overall program architecture. SSHRC's governing council has endorsed the planned changes and their implementation over a three-year period beginning in 2012.

Community Engagement Update: Tri-Agency Harmonization of the Canada Graduate Scholarships Program

In fall 2012, the federal granting agencies (the Canadian Institutes of Health Research [CIHR], the Natural Sciences and Engineering Research Council [NSERC] and the Social Sciences and Humanities Research Council [SSHRC]) launched the harmonization of the Canada Graduate Scholarships (CGS) program. The initiative aimed to provide an opportunity to critically examine the ways in which the three granting agencies are delivering the CGS program and to rethink some of the fundamentals. Benefits to the community and the agencies include streamlined, simplified application and review processes that are fully aligned across the three agencies. These include:

- simpler application and adjudication procedures and processes for graduate students and post-secondary institutions;
- greater cross-agency alignment of key funding opportunity characteristics, such as eligibility and selection criteria, and key deadline dates;
- the opportunity for Canadian post-secondary institutions to better use the scholarships as a tool for recruitment of top students;
- new opportunities for both the institutions and the agencies to achieve administrative streamlining and efficiencies in a context of limited operating funds;
- more effective use of peer review resources;
- cost savings, greater flexibility and removal of unnecessary barriers to work that spans the mandates of the agencies.

Using the feedback gathered from recent consultations with a wide array of stakeholders, the three agencies will now implement changes to the CGS program. The agencies' presidents have assessed community feedback, have approved the planned changes and have endorsed their implementation beginning in fall 2013.

The Community Engagement Process

In March 2013, the three federal granting agencies launched a consultation on the harmonization of the CGS program. Staff worked closely with an external advisory committee to define the design elements of the harmonized program.

A number of activities were undertaken to engage the research community and solicit feedback, including the following:

- Online: A discussion guide was made available for feedback on the harmonization Web page. This page had more than 2,000 visitors during the consultation period.
- Survey: A total of 69 student liaison officers and research office administrators representing 52 institutions across the country responded to the survey.
- Email: Administrators, student liaison officers and deans at post-secondary institutions were invited to submit their feedback.
- Face-to-face meetings: The harmonization team met with 26 representatives from associations that focus on graduate education.

We thank all those who participated and provided their feedback throughout the consultation period. Your feedback was instrumental in helping us frame our proposal for endorsement by the agencies' respective presidents.

We will continue to engage with stakeholders as needed and issue timely public announcements on any significant changes to the program.

A Look Ahead: Delivering a Harmonized Canada Graduate Scholarships Program

To meet the objectives of the Tri-Agency CGS Harmonization Project, the following changes are planned:

Application process

- A single application portal for all students is to be created and hosted on the NSERC/SSHRC Grants Management System (Tri-Agency Research Portal).
- Application forms, program policies (such as eligibility policies) and post-award practices are being reviewed and harmonized.
- The Canadian Common CV is being adopted for CGS applications.
- The three agencies are adopting the co-management model of administration and review of CGS applications with universities.
- Research training objectives have been harmonized, and a single set of guidelines for the review process at the institutions and at the agencies is being implemented.

Selection process for CGS master's students

- Moving to an incoming model: under this model, students will submit applications to the CGS program via the Tri-Agency Research Portal. The agencies will make the proposals available to up to five of the institution(s) to which the applicant intends to apply for admission for his or her master's studies .
- The agencies are developing a harmonized application form for use by applicants and institutions.
- The selection process will move from a two-stage process to a one-stage process. The institution(s) receiving the CGS applications will manage the selection process and award the CGS scholarships (the agencies will no longer conduct centralized, national selection processes for the master's program).

- The universities will receive an allocation of CGS master’s awards, by agency, based on the current average distribution of the number of awards held at each institution (location of tenure of awards) over the past three years. The allocation will be in effect for the next three years.

Harmonized doctoral program

Changes to the CGS doctoral program will include a harmonized policy framework, and application and review processes at the national level. Institutions will submit applications within a quota, and the final selection of award winners will be made by the agencies following a national competition. The process will include:

- the creation of a single application form and portal for all students, to be hosted on NSERC/SSHRC Research Portal;
- harmonized eligibility and selection criteria;
- the adoption of the Canadian Common CV as part of the application;
- the adoption of the co-management model of administration and review of CGS applications with universities for all applicants;
- a review the quota system currently in place for the doctoral program by 2014.

Administrative changes

- Provide institutional grants to universities for CGS master’s awards distribution.
- Delegate the subject-matter eligibility screening to post-secondary institutions in the case of the master’s component and remove all structural barriers currently in place at the agencies for the doctoral component.
- Create a national deadline for the submission of applications.
- Create a national deadline for the announcement of competition results.
- Streamline the post-award follow-up and transactions by working directly with institutions.
- Adopt a nimble tri-agency program governance structure that focuses on continuous harmonized improvements, while respecting the legislated autonomies of the agencies.

Implementation Timeline

Implementation of the proposed changes will be supported by a Student Liaison Officer (SLO) / Research Officer (RO) Working Group that will provide advice to the Project Team on how best to work with institutions to operationalize the changes.

Timing	Activities
June 2013	Feedback to community
June 2013	Establish SLO/RO Working Group

Timing (cont'd)	Activities (cont'd)
November 1, 2013	Open portal to institutions
December 1, 2013	Deadline date (close portal to students); institutional review process
April 1, 2014	Institutions announce results of selection process and offer CGS master's awards to students
May 15, 2014	Deadline for students to accept CGS master's awards
May 16, 2014	Institutions offer CGS master's awards to alternate applicants
September 1, 2014	GO LIVE with the harmonized CGS doctoral application form, and launch second CGS master's competition

For more information on the **Tri-Agency CGS Harmonization Project**, please visit the tri-agency CGS harmonization webpage for more information: http://www.nserc-crsng.gc.ca/Students-Etudiants/CGSHarmonization-HarmonizationBESC_eng.asp or contact us via email at harmonization@cgs-besc.gc.ca

Support for Research Training

	Scholarships and Fellowships	Grants
Undergraduate	No direct funding available	<p>Partnership Grants Funding to allow postsecondary institutions and employers from the private, public or not-for profit sectors to submit proposals focused on research training (e.g., internships, co-op programs)</p> <p>All SSHRC Grants Researchers may include salaries or stipends for undergraduate students, graduate students and postdoctoral fellows as an eligible expense in grant proposals</p>
Master's	<p>Funding for one year</p> <ul style="list-style-type: none"> Joseph-Armand Bombardier CGS Master's Scholarships (through block grants to universities) 	
Doctoral	<p>Funding for up to three years</p> <ul style="list-style-type: none"> SSHRC Doctoral Fellowships Joseph-Armand Bombardier CGS Doctoral Scholarships Vanier Canada Graduate Scholarships 	
Postdoctoral	<p>Funding for up to two years</p> <ul style="list-style-type: none"> SSHRC Postdoctoral Fellowships <u>Banting Postdoctoral Fellowships</u> 	

Proposed Timeline for Implementation

2012	2013	2014
<p>Launch Talent option within Partnership Grants</p>	<p>Establish criteria for evaluating “effective research training” and apply consistently across all SSHRC programs</p> <p>Implement changes to SSHRC Postdoctoral Fellowships (see <u>Postdoctoral Funding</u> above)</p>	<p>Simplify application process through implementation of a tri-agency, single-window application system</p> <p>Implement changes to SSHRC Doctoral Fellowships (see <u>Doctoral Funding</u> above)</p> <p>Introduce block grants to universities for Joseph-Armand Bombardier CGS Master’s Scholarships</p> <p>Integrate the Michael Smith Foreign Study Supplements application into scholarships applications</p>

More Information on the **Research Training Portfolio**

Email: fellowships@sshrc-crsh.gc.ca

Frequently Asked Questions - Graduate Awards

Please (i) review the answers to the following Frequently Asked Questions and (ii) review the information provided on the Graduate Awards website (www.grad.ubc.ca/awards) before contacting Graduate Awards staff directly.

1. How will I receive my award funding?

Award funding is paid via one of two systems: Student Service Centre (SSC) https://ssc.adm.ubc.ca	UBC Payroll System www.finance.ubc.ca/payroll
<ul style="list-style-type: none"> • International Tuition Award • Four Year Fellowship (4YF) tuition funding • Four Year Fellowship (4YF) stipend funding for international students • Graduate Support Initiative (GSI) awards • Department-Recommended Awards • Aboriginal Graduate Fellowships • Affiliated Fellowships 	<ul style="list-style-type: none"> • Four Year Fellowship (4YF) stipend funding for domestic students • Large externally-funded scholarships such as: • CIHR • NSERC • SSHRC • Vanier • Heart and Stroke Foundation

SSC award offers are accepted online via the SSC (notifications of award offers will be sent to you by email). SSC award payments are first applied against any outstanding fees, with the balance paid to you as a cheque that you will pick up from Enrolment Services in Brock Hall. Detailed information about accepting and receiving payments via the Student Service Centre is available at: <https://www.grad.ubc.ca/current-students/scholarships-awards-funding/student-service-centre-awards> and in the Notice of Award generated when you accept the award offer on the SSC.

Payroll awards are paid twice per month, on the 15th and at the end of the month, by direct deposit into your personal bank account. Detailed information about activating and receiving payments via the Payroll system is available at: <https://www.grad.ubc.ca/current-students/scholarships-awards-funding/payroll-awards>.

2. When will my awards be assigned? When will I receive my award funding?

Awards paid through the SSC should be assigned by the end of August 2013. If an award you are expecting does not appear on your SSC account by Tuesday, September 3, please contact Graduate Awards staff (see #7 below). The schedule of award payments will be described in the Notice of Award generated when you accept your award offer on the SSC.

Tuition awards: Tuition awards for the period of September 2013 to April 2014 are assigned in August 2013; tuition award funding for the period of May to August 2014 will be assigned in April 2014.

Payroll awards will not be listed on your SSC account. However, you will receive a copy of the Student Appointment Form sent to Payroll to initiate your award payments. Payroll awards that were activated by the beginning of August will pay their first instalment on September 15. Payroll awards that were activated after the beginning of August may be delayed, with the first instalment paying at the end of September (or later, depending on when the award activation forms were submitted). Payroll award payments are issued twice per month, on the 15th and at the end of the month.

3. Do I have to pay my tuition and fees, or will my awards pay them for me?

SSC award payments are first applied against any outstanding tuition and student fees; please review your SSC financial account to determine if you have a positive balance (a cheque will be issued to you) or a negative balance (you need to pay the balance by the due date) after your award payments have been applied. Please note that tuition award do not cover student fees.

Payroll award payments are not applied against tuition and student fees unless you completed a Payroll Deduction Form (<https://www.grad.ubc.ca/forms/tuition-payroll-deduction-form>) when you activated your award. If you did not complete a Payroll Deduction Form, you will be responsible for paying your tuition and fees by the due date.

4. What happens if I register late?

We cannot assign or activate any award funding until you are registered as a full-time graduate student for the funding period. If you register after Friday, August 23, please send a note to the appropriate Graduate Awards staff member (see #7 below) so they will know to proceed with setting up your awards.

5. What awards can I apply for? How do I apply?

The Graduate Awards website lists many upcoming funding opportunities at:

<http://www.grad.ubc.ca/awards/current-students?tid=5>. Each entry provides key information about the funding opportunity, including the application deadline and info about how to apply. Additional resources for award applicants, including links to other funding databases, can be found at: <http://www.grad.ubc.ca/current-students/scholarships-awards-funding/resources-award-applicants>.

6. Who do I talk to about bursaries, loans, and other needs-based funding (including financial emergencies)?

Please visit the Enrolment Services website (www.students.ubc.ca/finance) for contact information.

7. What if I need to contact Graduate Awards?

If your questions have not been answered by this FAQ or by the Graduate Awards website (www.grad.ubc.ca/awards), you are welcome to contact the Graduate Awards staff member responsible for your Faculty (see below). The best way to contact Graduate Awards staff is by email. When sending an email, please include your name, student number and details about the award you have questions about (award name and/or number).

- Allan Lee (CFIS, DENT, GRAD, MEDI, PHAR, GEOG, PSYC, SOCI): allanlee@mail.ubc.ca
- Angela Rizzo (APSC, EDUC, LFS, FRST): angela.rizzo@ubc.ca
- Anne Brozensky (SCIE, LAW, COMM): anne.brozensky@ubc.ca
- Joanne Tsui (all ARTS except GEOG, PSYC and SOCI): joanne.tsui@ubc.ca
- Marija Zimonja (International Tuition Award, 4YF tuition, and Science GSI tuition for PhD students): marija.zimonja@ubc.ca
- General inquiries: graduate.awards@ubc.ca

Please note that the period of July-October is particularly busy for the Graduate Awards team, and our response times may vary. We appreciate your patience.

Affiliated Awards + SSHRC/NSERC/CIHR Help Contacts for 2014-2015 Competition

** Please visit the respective web sites for latest updates.*

Canada Graduate Scholarships-Master's Program

CIHR – Frederick Banting and Charles Best Canada Graduate Scholarships

NSERC – Alexander Graham Bell Canada Graduate Scholarships

SSHRC – Joseph-Armand Bombardier Canada Graduate Scholarships

http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSM-BESCM_eng.asp

CIHR

Tel.: 613-952-0763

E-mail: cgsma@cihr-irsc.gc.ca

NSERC

Tel: 613-995-5521

E-mail: schol@nserc-crsng.gc.ca

SSHRC

Tel.: 613-943-7777

E-mail: fellowships@sshrc-crsh.gc.ca

SSHRC

**J.-Armand Bombardier Canada Graduate Scholarships – Doctoral (CGS-D) &
Doctoral Fellowships (DF)**

<http://www.sshrc.ca/funding-financement/programmes-programmes/fellowships/doctoral-doctorat-eng.aspx#a9>

Canada Graduate Scholarships or Fellowships and Institutional Grants Division

Tel.: 613-943-7777

Fax: 613-943-1329

email: fellowships@sshrc-crsh.gc.ca

Online Application Help

Tel:613-995-4273 or Email: webgrant@sshrc-crsh.gc.ca

NSERC

**Alexander Graham Bell Canada Graduate Scholarships (CGS) &
Postgraduate Scholarships (PGS)**

http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/BellandPostgrad-BelletSuperieures_eng.asp

General Inquiries: 613-995-5521 or 1-855-275-2861 (Toll free)

Email: schol@nserc-crsng.gc.ca

Online Support: 613-995-4273 (M-F 8:30-4:30pm EST)

CIHR

General Inquiries: Toll Free 1-888-603-4178 (press “1”)

Fax: 613-954-1800

Email: info@cihr-irsc.gc.ca

Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Awards (CGS-D)

<http://www.researchnet-recherchenet.ca/rnr16/vwOpprtntyDtls.do?prog=1049&&view=currentOpps&org=CIHR&type=AND&resultCount=25&sort=program&all=1&masterList=true>

UBC Affiliated Fellowships

Overview

<http://www.grad.ubc.ca/awards/affiliated-fellowships>

Contact the Graduate Secretary (a.k.a. Graduate Program Assistant) in your department:

CCFI:	Carmen Radut	604-822-8638	ccfi.educ@ubc.ca
EDCP:	Basia Zurek	604-822-5367	cust.grad@ubc.ca
ECPS:	Karen Yan (CNPS, MERM, VRHC)	604-822-6371	karen.yan@ubc.ca
ECPS:	Alex Allen (SPED, HDLC, SCPS)	604-822-5351	alex.allen@ubc.ca
EDST:	Sandra Abah	604-822-6647	grad.edst@ubc.ca
HKIN:	Helen Luk	604-822-4641	hkin-gradsec@ubc.ca
LLED:	Christopher Fernandez	604-822-8259	lled.gradassistant@ubc.ca

SSHRC / Affiliated Fellowship Web Forms Technical Help

Starting September 3 until September 18, Adrian McKerracher, a graduate student in CCFI, will be available Monday 12:00- 4:00pm, Tuesday 1:00-4:00pm and Wednesday 1:00-4:00pm in the OGPR Office to meet with you and provide advice on navigating the SSHRC/CIHR/Affiliated web forms. Adrian will be available to meet with you for up to half an hour. Space is limited! Please fill out the online registration form below.

Register online: <http://ogpr.educ.ubc.ca/2013/07/24/technical-help/>

If you have a draft proposal ready and need help with the web application forms, please bring it along to your meeting.

Please note that the consultation is for technical help, and for basic editing / proofreading feedback on your research proposal. For more complex questions, or evaluative feedback on your proposal, please consult with your Research Advisor or your Departmental Graduate Advisor.

The OGPR is located on the 3rd floor of the Scarfe Building, Room 309

UBC Continuing Studies Academic English Support (AES)

AES provides free, professional language support to students who speak English as a second/additional language. Please visit aes.ubc.ca to see an overview and details. This is a new initiative of the Office of the Provost and Vice President Academic, offered by Continuing Studies in collaboration with the Centre for Teaching, Learning and Technology. Space is limited.

**Application deadline:
Monday, September 23th, 2013*
to your home department**

**Please check with your home department on the exact time of submission on September 23rd.*

Faculty of Graduate and Postdoctoral Studies Two-Minute Guide to Graduate Scholarship Competitions: Fall 2013

Timeline

Now	CIHR Doctoral and SSHRC Doctoral Award applications available
Second half of August	NSERC Doctoral Award applications available
First half of September	CGS-Master's Award (CIHR, NSERC, and SSHRC) applications available
12 September 2013	Deadline for applicants to submit Vanier Scholarships applications
1 October 2013	Deadline for applicants to submit CIHR Doctoral Research Awards
2 October 2013	Deadline for graduate programs to forward Vanier Scholarship nominations to Grad + Postdoc Studies
15 October 2013	Deadline for graduate programs to forward Doctoral NSERC, SSHRC and Affiliated Fellowship nominations to Grad + Postdoc Studies
6 November 2013	Deadline for Grad + Postdoc Studies to forward Vanier Scholarship nominations to Ottawa
15 November 2013	Applicant deadline for CIHR Fellowships
26 November 2013	Deadline for Grad + Postdoc Studies to forward NSERC Doctoral Award nominations to Ottawa
1 December 2013	Deadline for applicants to submit CGS-Master's Award (CIHR, NSERC, and SSHRC) and Master's-level Affiliated Fellowship applications
9 January 2014	Deadline for Grad + Postdoc Studies to forward SSHRC Doctoral Award nominations to Ottawa
January 2014	Deadline for graduate programs to forward CGS-Master's Award (CIHR, NSERC, and SSHRC) nominations to Grad + Postdoc Studies (specific date to be confirmed)
31 March 2014	Vanier Scholarship results released to applicants
1 April 2014	CGS-Master's Award results released to applicants
April 2014	CIHR, NSERC and SSHRC Doctoral Award results released to applicants

Vanier Scholarships *

- Application materials (except transcripts) submitted by applicant and referees online through ResearchNet (<https://www.researchnet-recherchenet.ca/rnr16/vwOpprtntyDtls.do?progCd=00005&org=VANIER&language=E>)
- Graduate programs may use transcripts submitted for admission (if complete); applicant may need to provide original, official UBC transcript
- Deadline for applicants: 12 September 2013
- Grad + Postdoc Studies will provide application files to graduate programs as PDF files 16-18 September 2013
- Deadline for submission of nomination sheet and transcripts from grad program to Grad + Postdoc Studies: 2 October 2013
- <http://www.grad.ubc.ca/awards/vanier-scholarship>

Affiliated Fellowships – Doctoral-level

- Application materials submitted as hard-copy documents to applicant's graduate program
- Deadline for applicants: set by graduate program
- Deadline for nominations from grad program to Grad + Postdoc Studies: 15 October 2013
- <http://www.grad.ubc.ca/awards/affiliated-fellowships>
- Significant changes from previous year:
 - Separate deadlines for Doctoral and Master's applicants (to match change in Tri-Agency deadlines)
 - Students registered in a fast-track program (accelerated from a Master's program into a doctoral program without obtaining the Master's degree) or a direct-entry doctoral program (no Master's-

level studies) who have completed between zero and 12 months of graduate-level studies by 31 December 2013 may choose to submit their application for the Master's-level competition deadline (1 December 2013). This will result in their application being ranked against applications from other students at a similar point in their graduate career. Should they submit their application for the Master's-level competition deadline, any funding offer will be restricted to a maximum of 12 months and they will not be considered for doctoral-level funding such as a Killam Doctoral Scholarship. They can subsequently apply to future doctoral-level competitions for further funding.

- Students who will have completed more than 12 months of graduate-level studies by 31 December 2013 must submit their application for the doctoral-level competition deadline (set by graduate program, usually mid- to late September 2013).

CIHR Doctoral Awards

- Applications submitted online directly to CIHR through ResearchNet (<http://www.researchnet-recherchenet.ca>)
- Deadline for applicants: 1 October 2013 (change from last year)
- No university-level adjudication
- <https://www.researchnet-recherchenet.ca/rnr16/vwOpprtntyDtls.do?prog=1879&view=currentOpps&type=EXACT&resultCount=25&sort=program&all=1&masterList=true>

CIHR Fellowships

- Applications submitted online directly to CIHR through ResearchNet (<http://www.researchnet-recherchenet.ca>)
- Deadline for applicants: 15 November 2013 (change from last year)
- No university-level adjudication
- <https://www.researchnet-recherchenet.ca/rnr16/vwOpprtntyDtls.do?prog=1907&view=currentOpps&type=EXACT&resultCount=25&sort=program&all=1&masterList=true>

NSERC Doctoral Awards *

Application materials (except transcripts) submitted by applicant and referees online

- Grad programs upload transcripts at applicant's e-mail request; grad programs may use transcripts submitted for admission (if complete) and UBC SISC Academic Record (including 2013W1 term)
- Grad + Postdoc Studies will provide application files to graduate programs as PDF files as they are submitted online
- Deadline for applicants: set by graduate program
- Deadline for nominations from grad program to Grad + Postdoc Studies: 15 October 2013
- http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/BellandPostgrad-BelletSuperieures_eng.asp

SSHRC Doctoral Awards *

- Entire application package submitted hard copy to graduate program
- Deadline for applicants: set by graduate program
- Deadline for nominations from grad program to Grad + Postdoc Studies: 15 October 2013
- <http://www.sshrc-crsh.gc.ca/funding-financement/programmes-programmes/fellowships/doctoral-doctorat-eng.aspx>
- Significant changes from previous year:
 - Students who are or will be registered in a combined MA/PhD, fast-track program (accelerated from a Master's program into a doctoral program without obtaining the Master's degree) or direct-entry doctoral program may be eligible to apply to the Canada Graduate Scholarships-Master's Scholarship program (CGS M), provided that they have completed between zero and 12 months of graduate-level studies by December 31 of the year of application.
 - Students who are currently registered in a combined MA/PhD, fast-track or direct-entry doctoral program and have or will have completed more than 12 months of graduate-level studies as of

December 31 of the year of application, may only apply to the Doctoral Awards funding opportunity.

Affiliated Fellowships – Master’s-level

- Application materials submitted as hard-copy documents to applicant’s graduate program
- Deadline for applicants: 1 December 2013
- Deadline for nominations from grad program to Grad + Postdoc Studies: January 2014 (specific date to be confirmed)
- <http://www.grad.ubc.ca/awards/affiliated-fellowships>
- Significant changes from previous year:
 - Application will likely incorporate Canadian Common CV (to be confirmed shortly)
 - Separate deadlines for Doctoral and Master’s applicants (to match change in Tri-Agency deadlines)
 - Students registered in a fast-track program (accelerated from a Master’s program into a doctoral program without obtaining the Master’s degree) or a direct-entry doctoral program (no Master’s-level studies) who have completed between zero and 12 months of graduate-level studies by 31 December 2013 may choose to submit their application for the Master’s-level competition deadline (1 December 2013). This will result in their application being ranked against applications from other students at a similar point in their graduate career. Should they submit their application for the Master’s-level competition deadline, any funding offer will be restricted to a maximum of 12 months and they will not be considered for doctoral-level funding such as a Killam Doctoral Scholarship. They can subsequently apply to future doctoral-level competitions for further funding.
 - Students who will have completed more than 12 months of graduate-level studies by 31 December 2013 must submit their application for the doctoral-level competition deadline (set by graduate program, usually mid- to late September 2013).

CGS-Master’s Awards (CIHR, NSERC, and SSHRC)

- Application materials (including transcripts) submitted by applicant and referees online
- Deadline for applicants: 1 December 2013 (for all applicants across Canada)
- Grad + Postdoc Studies will provide application files to graduate programs as PDF files after 1 December 2013
- Deadline for nominations from grad program to Grad + Postdoc Studies: January 2014 (specific date to be confirmed)
- Website (single portal for all CGS-Master’s programs) to be released shortly
- Significant changes from previous year:
 - Pretty much everything
 - Single website, application form, and deadline for all three agencies
 - Single set of eligibility and selection criteria for all three agencies
 - Incoming applicant model: applicants submit a single online application, and select up to five universities to consider application for funding
 - This will result in an increase in total number of applications
 - This will require that graduate programs review applications from students who are currently studying at other universities
 - Application materials incorporate the Canadian Common CV (like Vanier application)
 - There is no national-level adjudication: universities receive an allocation of CGS-Master’s awards (separate allocation for CIHR, NSERC and SSHRC) and make offers directly to students
 - Offers made by all universities in Canada on 1 April 2014 through CGS-Master’s application portal

* for these competitions, where the applicant submits his or her application (through current university, former university, or directly to funding agency) is determined by the applicant’s current registration status. Applicants are responsible for reviewing the funding agency’s website to ensure they are submitting their application to the correct place

UBC Affiliated Fellowships

Quick Facts

The Faculty of Graduate and Postdoctoral Studies offers approximately 50 Affiliated Fellowships each year to meritorious students for full-time study and/or research leading to a graduate degree. Awards are made on the basis of academic excellence, and are open to current and prospective full-time UBC graduate students regardless of citizenship or visa status. Fellowship values range from \$175 to \$30,000, but most are in the range of \$16,000.

Annual Value:

\$175 - 30,000

Deadline:

Applicants for Doctoral Awards: check with graduate program (mid- to late September 2013); Applicants for Master's funding: December 1, 2013

Eligibility

This section has not been updated for the fall 2013 competition yet.

Applicants must meet all eligibility requirements.

Academic Standing

Students with a minimum first class standing in each of the last two years of full-time study are eligible to apply. GPA for the last year of full-time study is calculated using all courses taken in that year. GPA for the second-to-the-last year of full-time study is calculated using all courses taken in that year. For UBC courses, first class standing is 80% and higher. At other universities, first class standing is determined from marking keys that accompany transcripts. For transcripts which are not accompanied by marking keys, the International Evaluation Manual grading scales and minimum first class standing requirements should be consulted.

Citizenship

All students regardless of citizenship are eligible to apply. Canadian citizens and permanent residents are required to apply to [CIHR](#)[1], [NSERC](#)[2], or [SSHRC](#)[3], if they are eligible for funding from these research councils. See the websites of these funding agencies for details regarding eligibility.

Fields of Study

With the exception of those program listed below, students in all fields of graduate study are eligible to apply. Exceptions:

- Master of Business Administration
- Master of Management
- Master of Engineering (in Faculty of Applied Science)
- Doctor of Pharmacy

Student Status

The following are eligible to apply:

- Registered full-time* UBC graduate students as of September 2013
- Full-time* UBC graduate students starting studies in January 2014
- UBC graduate students on leave from studies in academic year 2013–2014, who will be registered full-time* in academic year 2014–2015
- Students who are currently not registered in a UBC graduate program and who are applying for full-time* admission into a UBC graduate program in May 2014, September 2014, or January 2015 are eligible to apply for Affiliated Fellowship funding

**Students are considered full-time if they pay full-time tuition fees. Students are automatically assessed full-time tuition fees (assessed on Schedule A) unless they have indicated in writing that they would like to be switched to a part-time tuition fee schedule(Schedule B). All doctoral students are assessed full-time fees.*

Types of Affiliated Fellowships

Several of the Affiliated Fellowships have no specific criteria (unrestricted), while many others have some affiliation or special research focus as part of their criteria (criteria-based). All graduate students in the Affiliated Fellowships competition are automatically considered for unrestricted awards. In order to be considered for any criteria-based awards, students are asked to:

- review the list of criteria-based affiliated awards[4] to determine if they meet any of these awards' criteria
- list in their Affiliated Fellowships application the award numbers of any and all criteria-based affiliated awards for which they are eligible

Months of Graduate Funding

Master's-level Funding

To be eligible, applicants must have completed, as of December 31, 2013, between zero and 12 months of full-time studies (or full-time equivalent) in:

- the master's program for which they are requesting funding; or
- the doctoral program for which they are requesting funding if they were admitted into a doctoral program directly from their bachelor's program (they were never registered in a master's program, or are registered in a combined Master's-PhD program); or
- a master's program, but are requesting funding for a doctoral program (an example is a student who is fast-tracked from a Master's to a doctoral program within 12 months of starting their Master's and is seeking funding for the first 12 months of their doctoral program).

Please note that:

- all previous studies at the graduate level, regardless of institution and discipline, will be included in determining eligibility*
- successful applicants for Master's-level funding who plan to hold that funding as a Master's student (first point immediately above) will not receive funding past the end of their 24th month of Master's-level study.
- successful applicants for Master's-level funding who plan to hold that funding as a doctoral student (second and third points immediately above) will receive a funding offer restricted to a maximum of 12 months, and they will not be considered for doctoral-level funding such as a Killam Doctoral Scholarship.

Students who will have completed more than 12 months of graduate-level studies by December 31, 2013 must apply to the doctoral-level funding competition.

* All previous months of master's will be counted in assessing eligibility, except in cases where the previous master's study was required by the Faculty of Graduate and Postdoctoral Studies as a basis of admission to the applicant's UBC graduate program. This exception may affect a small number of students from India, Bangladesh, Pakistan, and the Philippines. This exception does not apply in cases where the previous master's study was required by the applicant's graduate program, but not by the Faculty of Graduate and Postdoctoral Studies.

Doctoral-level Funding

To be eligible, applicants must have completed, as of December 31, 2013:

- between zero and 36 months of full-time studies (or full-time equivalent) in the doctoral program for which they are requesting funding, if they have undertaken Master's-level studies (whether completed or not). In cases where a student has transferred directly from a Master's program into a doctoral program without receiving a Master's degree, eligibility for doctoral funding will be counted from the effective date of transfer to the doctoral program.
- between zero and 48 months of full-time studies (or full-time equivalent) in the doctoral program for which they are requesting funding, if they have proceeded directly from a Bachelor's or equivalent program to their doctoral program.

Please note that:

- all previous studies at the graduate level, regardless of institution and discipline, will be included in determining eligibility
- successful applicants for doctoral-level funding who have undertaken Master's-level studies (first point immediately above) will not receive funding past the end of their 48th month of doctoral-level study

- successful applicants for doctoral-level funding who plan to hold that funding as a doctoral student (second point immediately above) will not receive funding past the end of their 60th month of doctoral-level study
- Students registered in a fast-track program (accelerated from a Master's program into a doctoral program without obtaining the Master's degree) or a direct-entry doctoral program (no Master's-level studies) who have completed between zero and 12 months of graduate-level studies by December 31, 2013 may choose to submit their application to the Master's-level funding competition. This will result in their application being ranked against applications from other students at a similar point in their graduate career. Should they submit their application to the Master's-level funding competition, any funding offer will be restricted to a maximum of 12 months and they will not be considered for doctoral-level funding such as a Killam Doctoral Scholarship. They can subsequently apply to future doctoral-level competitions for further funding

Application Procedures:

This section has not been updated for the fall 2013 competition yet.

Applicants submit their application materials to their graduate program. Please note that students who submit a CIHR CGS-Master's, NSERC (Master's or doctoral), SSHRC Master's or SSHRC doctoral award application to their graduate program are also automatically considered for Affiliated Fellowship funding, and do not need to submit a separate Affiliated Fellowship application.

Application Materials

Health Sciences	application form and instructions [5]	reference form [6]
Natural Sciences and Engineering	application form and instructions [7]	reference form [8]
		reference form for Master's funding [10]
Social Sciences and Humanities	application form and instructions [9]	reference form for doctoral funding [11]

Applicants should contact their graduate program to confirm the correct application deadline.

Nomination Procedures:

This section has not been updated for the fall 2013 competition yet.

Graduate programs review and rank the applications they receive, and forward their top applicants to the Faculty of Graduate and Postdoctoral Studies. Nominations for Affiliated Fellowship funding must be submitted by graduate programs to the Faculty of Graduate and Postdoctoral Studies by 4:00pm on Monday 15 October 2013.

Further information for graduate programs is available at [Award Resources for Programs](#). [12]

Adjudication Procedures:

This section has not been updated for the fall 2013 competition yet.

Affiliated Fellowships are adjudicated at both departmental and university levels. Rankings reached at each of these levels are independent, thus applicants' rankings at the departmental level may be different from their rankings at the university level.

Department Ranking

Graduate programs conduct their own internal Affiliated Fellowships review process, after which they recommend only their highest ranked candidates to the Faculty of Graduate and Postdoctoral Studies.

University-Wide Ranking

The Faculty of Graduate and Postdoctoral Studies co-ordinates the university-wide ranking which is carried out by a six sub-committees comprised of faculty members representing various disciplines

Source URL: <http://www.grad.ubc.ca/awards/affiliated-fellowships>

Links:

[1] <http://www.cihr.ca/>

[2] <http://www.nserc-crsng.gc.ca/>

[3] <http://www.sshrc.ca/>

[4] https://www.grad.ubc.ca/sites/default/files/materials/awards_affiliated_criteria_based.pdf

[5] <http://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-health-sciences>

[6] <http://www.grad.ubc.ca/forms/affiliated-fellowships-reference-form-health-sciences>

[7] <http://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-natural-sciences-engineering>

[8] <http://www.grad.ubc.ca/forms/affiliated-fellowships-reference-form-natural-sciences-engineering>

[9] <http://www.grad.ubc.ca/forms/affiliated-fellowships-application-form-social-sciences-humanities>

[10] <http://www.grad.ubc.ca/forms/affiliated-fellowships-reference-form-masters-applicants-social-sciences-humanities>

[11] <http://www.grad.ubc.ca/forms/affiliated-fellowships-reference-form-doctoral-applicants-social-sciences-humanities>

[12] <http://www.grad.ubc.ca/faculty-staff/scholarships-awards-funding/award-resources-programs>

UBC Affiliated Fellowship Types*

**Please note that award amount may change.*

Several of the Affiliated Fellowships have no specific criteria (**unrestricted**), while many others have some affiliation or special research focus as part of their criteria (**criteria-based**). **All graduate students in the Affiliated Fellowships competition are automatically considered for unrestricted awards.** In order to be considered for any criteria-based awards, students are asked to:

- Review the list of criteria-based affiliated awards to determine if they meet any of these awards' criteria
- List in their Affiliated Fellowships application the award numbers of any and all criteria-based affiliated awards for which they are eligible.

In rare circumstances when no Affiliated Fellowships applicant meets the criteria of a specific affiliated award, the Faculty of Graduate and Postdoctoral Studies will issue a call for nominations to graduate programs later in the year.

Most affiliated awards have been funded by generous donors. Award recipients are asked to send a thank you letter to the donor (donor information is provided in the Notice of Fellowship).

<http://www.grad.ubc.ca/awards/affiliated-fellowships>

CRITERIA-BASED AFFILIATED FELLOWSHIPS

The award values listed below are subject to change for the 2014-2015 academic year.

#145 T. K. Lee Scholarship

A \$725 scholarship endowed by T. (Ting) K. Lee is awarded on the recommendation of the Faculty of Graduate Studies to a student from the People's Republic of China. Financial circumstances will be considered.

#146 Basant Singh and Harnam Kaur Singh Fellowship

A \$5,250 fellowship is awarded to a full-time student in a master's or doctoral program in any discipline, whose work will contribute directly or indirectly to a better understanding and the ultimate advancement of immigrant visible minorities in Canada.

#165 Simons Foundation Doctoral Scholarships

Two \$5,750 scholarships have been endowed by The Simons Foundation to encourage women entering doctoral programs. One award is available in the humanities or social sciences and the second in science or applied science. The recipients will be outstanding women with potential for significant contribution to society through achievement in their chosen field.

#350 Tina and Morris Wagner Foundation Fellowship

This fund, established through a bequest from Mr. and Mrs. Morris Wagner, provides annual income of \$46,000. The income may be used to provide loans and fellowships for students in the Humanities.

#357 Walter W. Jeffrey Memorial Scholarship

A scholarship of \$190 has been endowed by Mrs. Jeffrey and friends in memory of Dr. Jeffrey, an Associate Professor in the Faculty of Forestry, who lost his life in an aircraft accident in August, 1969 while taking part in a water resources study for the Department of Indian Affairs and Northern Development. In recognition of his special interest in forest hydrology, and his devoted efforts in establishing interdisciplinary studies at the University of British Columbia, this scholarship is awarded to a graduate student engaged in Interdisciplinary studies related to water resources. In making the award, consideration will be given not only to academic standing, but also to personal qualities, character, interest and promise in interdisciplinary land use research.

#430 James Robert Thompson Fellowship

One or more fellowships totalling \$4,700 have been made available by the late James Robert Thompson, B. Comm., 1967. The awards are made on the recommendation of the Faculty of Graduate Studies to a student or students planning a career related to preservation of the natural environment. It was the wish of the donor that recipients of the fellowship would demonstrate a desire to use their talents and abilities to establish a significant career role in preserving the natural and wilderness areas in BC and the Yukon.

#484 Dr. Chi-Kit Wat Scholarship

Two scholarships of \$1,400 each have been established by family and friends in memory of Dr. Chi-Kit Wat. Dr. Wat was associated with the University of British Columbia for many years both as a student and later in her career as a research scientist. The award is made to a visa student from the People's Republic of China who is pursuing post-baccalaureate studies and who demonstrates outstanding academic achievement and promise. A second award is made to a Canadian citizen or permanent resident of similar academic calibre.

#486 C.L. Wang Memorial Fellowship

A \$650 scholarship has been endowed in memory of C.L. Wang by family and friends. C. L. Wang, born Wang Chang-Lin in 1902, was the son of a mandarin official in the last Chinese dynasty before the revolution in 1911. He graduated from Tsing Hua University in Beijing in 1921. With a Tsing Hua scholarship, he studied at the University of Chicago completing his B.Com. in Economics. Following graduation, he worked at the Harris Trust Co. in Chicago, and returned to China in 1926. His career in banking spanned nearly four decades. He was the manager and a Director of the Shanghai Commercial Bank until he retired in 1964. He firmly believed in education and encouraged the young not only in the field of economics and banking to which he devoted his life, but also in engineering and medicine. He died a peaceful death in 1987, at the age of 85. The award is made on the recommendation of the Faculty of Graduate and Postdoctoral Studies to a graduate student from the People's Republic of China, with preference given to a student in Commerce and Business Administration, Engineering or Medicine.

#493 Effie I. Lefeaux Scholarship in Mental Retardation

One or more scholarships to a total of \$1,400 are offered to graduate students working in the area of mental retardation. The funds are provided through a bequest from the estate of Effie I. Lefeaux.

#527 Hugo E. Meilicke Memorial Fellowship

This fund was established by the late Hugo E. Meilicke who gave distinguished service to the community through his business associations and through active participation in organizations such as the Kiwanis Club, the Salvation Army, the Vancouver Foundation, the Crippled Children's Hospital, the Vancouver Art Gallery, and the Vancouver Symphony Society. The annual income of \$24,000 provides awards in various fields such as agriculture, political science, commerce, fine arts, and music.

#1617 Bank of Montreal Graduate Fellowship

One fellowship of \$16,000, endowed by the Bank of Montreal, is available to outstanding graduates in any field but preference is given to graduate students in the field of finance and economics.

#4436 Werner and Hildegard Hesse Fellowship in Ornithology

Fellowships totalling \$20,000 have been endowed through a bequest by Werner Hans Hermann Hesse for graduate students engaged in ornithological research projects, with preference given to those studying wild birds. Werner and Hildegard Hesses' passion for wild birds was sparked in night classes on the ecology and conservation of birds at UBC and led them to become leaders in amateur ornithology. The Hesses conducted bird surveys in the Canadian arctic, compiled BC's Christmas Bird Counts for over 20 years, and developed a special concern for the harmful effects of human development on bird habitats and populations. The Hesses delighted in funding ornithological research and, particularly, contributing to the long-term monitoring of population change in seabirds of the Pacific Coast.

#4811 Westcoast Energy Inc. Jack Davis Scholarship in Energy Studies

A \$2,750 scholarship has been endowed by Westcoast Energy Inc. in memory of the Honourable Jack Davis. The award is made to a graduate student in energy studies.

#4820 Du Pont Canada Fellowship in Pulp and Paper

A \$2,600 fellowship has been endowed by Du Pont Canada Inc. and the Province of British Columbia. The award is offered to a graduate student undertaking research related to the pulp and paper industry.

#4833 Shaughnessy Hospital Volunteer Society Fellowship in Health Care

Two \$2,850 fellowships have been endowed by the Shaughnessy Hospital Volunteer Society for graduate students in the field of health care. Preference may be given to students with volunteer experience.

#4842 Kruger Graduate Fellowship

Fellowships totalling \$9,000 are endowed by Scott Paper Limited and the Province of British Columbia. The award is offered to a francophone Canadian graduate student

#4852 Catalyst Paper Corporation Fellowship

Fellowships totalling \$6,300 have been endowed by Catalyst Paper Corporation. The awards are offered to students from Catalyst Paper Corporation operating communities and surrounding areas. Preference will be given to students from communities outside the lower mainland: Armstrong, Ashcroft, Boston Bar, Campbell River, Caycuse, Courtenay, Crofton, Hagensborg, Honeymoon Bay, Kelowna, Ladysmith, Mackenzie, Madeira Park, New Westminster, Port McNeill, Richmond, Sandspit, Sechelt, Vancouver, Williams Lake, and Youbou.

#4856 Gertrude Langridge Graduate Scholarship in Humanities

A scholarship of \$1,250 has been endowed through the bequest of Gertrude Langridge. The award is offered to a graduate student in any field of Humanities.

#4857 Gertrude Langridge Graduate Scholarship in Medical Sciences

A scholarship of \$1,600 has been endowed through the bequest of Gertrude Langridge. The award is offered to a graduate student in any field of Medical Sciences.

#6326 C.D. Howe Graduate Fellowship in Public Policy

A \$3,100 fellowship has been endowed by The C.D. Howe Memorial Foundation and The University of British Columbia. The award is offered to a graduate student in public policy.

#6336 Anne and John Brown Fellowship in Diabetes and Obesity Related Research

Fellowships totalling \$5,300 have been endowed by Anne and John Brown. The award is offered to a graduate student involved in diabetes and obesity related research.

Cordula and Gunter Paetzold Fellowship. Fellowships of \$18,000 each have been endowed by Cordula Paetzold and the University of British Columbia for full-time master's or doctoral students, with preference given to graduate students with disabilities, First Nations graduate students, and women students pursuing graduate study in medicine, neuroscience, genetics, health care and epidemiology, pharmaceutical sciences, music, theatre and film, forestry and architecture. Depending on which of the criteria you meet, please list the following award number(s) on your Affiliated Fellowships application form:

#6350-disability: student with disability

#6350-aboriginal: aboriginal student

#6350-female: female student in a program listed above

#6362 James and Setsuko Thurlow Scholarship in Disarmament Studies

Scholarships totalling \$5,000 have been endowed by James and Setsuko Thurlow and UBC for graduate students pursuing studies in peace and disarmament or nuclear and other weapons of mass destruction.

#6364 Gerhard Henrik Armauer-Hansen Memorial Scholarship

Scholarships totalling \$2,200 have been endowed in memory of Dr. Gerhard Henrik Armauer-Hansen, through a bequest by Mary Armauer-Hansen, for graduate students in the Faculty of Medicine or the Department of Microbiology and Immunology who are pursuing research into Hansen's Disease (leprosy) or other bacterial diseases.

#6367 Amanda Araba Ocran Memorial Award

A \$200 award has been endowed by family, friends and colleagues in memory of Amanda Araba Ocran for a graduate student whose research focuses on issues of social justice and racial or economic inequality, or a critical analysis of our society and its socio-economic structures. At the time of her death in 1998, Amanda Ocran was a UBC Ph.D. candidate who was active in the Graduate Student Society, the Student Women's Action Caucus and the Women of Colour Mentoring Network. Her research focused on the exploitation of immigrant home workers as cheap labour.

#6391 Michael W. Stahl Memorial Graduate Scholarship

A \$5,000 scholarship is offered by Guenter and Diane Stahl in memory of their son, Michael W. Stahl (March 16, 1969 to November 9, 2005), to a graduate student conducting research in the areas of addiction, depression, or mental illness. In spite of some progress from recently initiated treatment for depression, Michael died after many years of struggling with alcohol and drug addiction.

#6394 Frieda Granot Graduate Scholarship in Interdisciplinary Research

A \$200 scholarship has been endowed in honour of Dr. Frieda Granot to recognize over thirty years of service to The University of British Columbia, both as a professor in the Sauder School of Business, starting in 1975, and as Dean of the Faculty of Graduate and Postdoctoral Studies (1996-2006). The award is made to a Ph.D. student conducting interdisciplinary research.

#6425 Elsie and Audrey Jang Scholarship in Cultural Diversity and Harmony

Awards totalling \$1,150 have been endowed by Elsie Jang for graduate students at the University who are conducting research in the area of cultural diversity and harmony. While acknowledging how important it is to cultivate a deeper understanding of cultural diversity across disciplines at UBC, the goal of this scholarship is to stimulate and encourage interdisciplinary research that involves forms of artistic expression in the process of creating a more harmonious society.

#6451 Pei-Huang TUNG and Tan-Wen Tung Graduate Fellowship

Fellowships totalling \$21,000 have been endowed by Mr. Pei-Huang Tung for international graduate students who are citizens of the People's Republic of China or Taiwan. Fellowships may be renewed for a second year of study at UBC subject to recipients maintaining good academic standing. In adjudicating eligibility, the financial circumstances of eligible candidates may be taken into account.

#6495 Andrew NORD Fellowships in Rheumatology

Fellowships totalling \$57,000 have been endowed through a bequest from the Estate of Andrew Nord. Andrew Nord suffered from the effects of arthritis from the age of 15 and the goal for his bequest is "to prevent the disease from its devastating onslaught, to find better ways to live with the disease, and to find the cause, leading to a cure once and for all." Doctoral students engaged in rheumatology research in any faculty at UBC are eligible to apply for the fellowships.

#6498 Elwyn GREGG Memorial Fellowship

Fellowships totalling \$18,750 have been endowed by a bequest from the Estate of Elwyn Gregg for graduate students in any field of study. Mr. Gregg believed that too often the best graduate talent from UBC may be lost to British Columbia and Canada because of financial attractions and facilities available beyond our borders. It was his hope that this fellowship may be used to attract such abilities to British Columbia. Prominent consideration is to be given to Masters and Ph.D. candidates in Medicine, Languages, Engineering and Forestry, but not necessarily in that order.

#6503 Kathleen SIMPSON Memorial Graduate Scholarship

A \$1,350 scholarship has been endowed by the Estate of Kathleen Simpson for a graduate student studying social applied science.

#6509 ORW Opportunities through Rehabilitation and Work Society Graduate Award

A \$1,750 award has been endowed by ORW Opportunities through Rehabilitation and Work Society for a graduate student in any Faculty whose work or research addresses how policy change can reduce or remove barriers to employment and enhance workplace inclusiveness for persons with disabilities. Preference will be given to a student who, in their academic, professional or volunteer work, is helping to effect policy change and advocating workplace inclusiveness. ORW is a non-profit organization that seeks out new and innovative approaches to facilitate change so that there are no barriers designed into employment legislation, policies, regulations and programs for persons with disabilities. Persons with disabilities will have the same flexibilities, opportunities and productive work options as others in the work world. Research or studies that address any disability, including mental health and developmental disability, are eligible. Students from all Faculties are eligible, but preference will be given to students in the Faculty of Arts and the Sauder School of Business.

#6511 Shaun Kenneth GAUTHIER (Shaun G) Scholarship in Cancer Research

Scholarships totalling \$1,000 have been endowed by friends and family of Shaun Gauthier who was a brilliant, intelligent, vibrant young man who touched many lives and had a wonderful enthusiasm for life. Candidates must be focused on cancer research with preference that the scholarships go to students specializing in soft tissue sarcoma, specifically Angiosarcoma.

#6513 Hanson LAU Graduate Research Scholarship

A \$1,000 scholarship has been endowed by Mr. Hanson Lau for a Masters or Doctoral student conducting research into the significant contributions of Chinese immigrants to the Province of BC. Hanson Lau immigrated to Canada from Hong Kong in 1966. He obtained a BA in English Literature in 1970 and a Diploma in Education in 1971 from UBC, where he was involved with the AMS. After teaching briefly in Kitimat, he embarked on a distinguished career in Cantonese radio broadcasting for Vancouver's Chinese community from 1973 to 1998. At the same time, he led several community projects, such as pioneering a 911 phone translation service which earned a federal award, and promoting new citizens participation in voting and politics. Lau has also spent years raising money for local charities, as well as for national and international disaster relief campaigns. He received the Queen Elizabeth II Diamond Jubilee Award in 2012. Lau currently runs Hanson Travel in Richmond.

#6588 Rev. Dr. Bernard J. O'CONNOR Scholarship

One \$3,000 scholarship is offered to a graduate student in the second or subsequent year(s) of study who is in the process of researching and writing his or her thesis on a subject related to numismatics, which is the art, science, and history of coins, medals, tokens, paper money and related financial instruments. Research and writing may be in areas such as the numismatics of Canada, fine art and money, banking history, the history of collecting, metallurgy and money, and economic history. The scholarship is in honour of Bernie O'Connor.

SSHRC Graduate Scholarships

Published on the Faculty of Graduate and Postdoctoral Studies website (<http://www.grad.ubc.ca>)

Quick Facts

The Social Sciences and Humanities Research Council (SSHRC) provides financial support to outstanding eligible students pursuing master's or doctoral studies in a Canadian university in social sciences or humanities.

Annual Value:

\$17,500 to \$35,000

Award Status:

Active

Deadline:

Applicants for Doctoral Awards: check with graduate program (**mid- to late September 2013**); Applicants for Master's funding: **December 1, 2013**

Eligibility:

Complete eligibility criteria are available on the [SSHRC website](#)[1]. Potential applicants should also be sure that they are submitting their application to the most appropriate of the three federal funding agencies ([CIHR](#)[2], [NSERC](#)[3], and [SSHRC](#)[1]). If applicants are unsure whether they should submit their application to CIHR, NSERC, or SSHRC, they should send a half-page summary of their intended research proposal to one of the agencies and ask the agency to confirm in writing (including by e-mail) if they are eligible to apply to that agency. Applicants are advised to err on the side of caution, and ask the funding agency for an assessment rather than guess or assume incorrectly.

Evaluation Criteria

Complete evaluation criteria are available on the [SSHRC website](#)[1].

Application Procedures:

SSHRC Doctoral Awards

Depending on their status at the time of application, applicants for SSHRC Doctoral Awards submit their application materials through a Canadian university or directly to SSHRC. Applicants must review the "Application Process" section for the appropriate funding program on the [SSHRC website](#)[1] to determine where they are to submit their application materials. Please note that if applications materials are submitted to the wrong institution, the application will be withdrawn from the competition.

Applicants who are to submit their application to UBC must submit a complete application package to their UBC graduate program by the graduate program's deadline (generally mid-September to early October - confirm with the graduate program).

The SSHRC Letters of Appraisal forms can be found in the [Forms](#)[4] section of the SSHRC website.

SSHRC CGS-Master's Awards

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process. Some key points that have been confirmed:

- the online application system is expected to be available by mid-September 2013
- applicants will submit a single online application, and can choose to have their application considered by up to five universities
- applicants will upload their transcripts to the online application
- the deadline for applicants to submit their application online will be December 1, 2013
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf

Nomination Procedures:

SSHRC Doctoral Awards

Graduate programs review and rank the applications they receive, and forward their top applicants to the Faculty of Graduate and Postdoctoral Studies. Nominations must be submitted by graduate programs to the Faculty of Graduate and Postdoctoral Studies by 4:00pm on Tuesday, October 15, 2013.

The SSHRC Departmental Appraisal forms can be found in the [Forms\[4\]](#) section of the SSHRC website.

SSHRC CGS-Master's Awards

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process. Some key points that have been confirmed:

- the deadline for applicants to submit their application online will be December 1, 2013
- applications will be forwarded to graduate programs for review and ranking in early December 2013
- the deadline by which graduate programs are to submit their top-ranked applicants (and the quota for those submissions) is currently under discussion
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf

Adjudication Procedures:

SSHRC Doctoral Awards

SSHRC Doctoral Award applications are first reviewed and ranked by the applicant's UBC graduate program. The graduate program forwards a limited number of its top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies, which oversees a university-wide adjudication of all nominated applications. Adjudication committees composed of UBC faculty members review and rank nominated applications and select which applications will be forwarded to the national competition. UBC's nominees are forwarded to SSHRC, which oversees a nation-wide competition that selects which SSHRC Doctoral Award applications will be funded.

SSHRC CGS-Master's Awards

Applications for Master's funding are first reviewed and ranked by the applicant's UBC graduate program. The graduate program forwards its top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies, which oversees a university-wide adjudication of all nominated applications. Adjudication committees composed of UBC faculty members review and rank nominated applications and select which applications will be offered SSHRC CGSM awards. The first round of award offers will be made on April 1, 2014.

Further Information

- The SSHRC Letters of Appraisal and Departmental Appraisal forms can be found in the [Forms\[4\]](#) section of the SSHRC website.
- SSHRC's [Resource Centre\[5\]](#) provides a great deal of helpful information for applicants.
- For further information, please consult the [SSHRC website\[1\]](#).

Source URL: <http://www.grad.ubc.ca/awards/sshrc-graduate-scholarships>

Links:

[1] <http://www.sshrc.ca/>

[2] <http://www.cihr.ca/>

[3] <http://www.nserc.ca/>

[4] <http://www.sshrc-crsh.gc.ca/funding-financement/forms-formulaires/index-eng.aspx>

[5] http://www.sshrc-crsh.gc.ca/funding-financement/apply-demande/resource_centre-centre_de_ressources-eng.aspx

NSERC Postgraduate Scholarships

Published on the Faculty of Graduate and Postdoctoral Studies website (<http://www.grad.ubc.ca>)

Quick Facts

NSERC provides financial support to outstanding eligible students pursuing master's or doctoral studies in a Canadian university in natural sciences or engineering.

Annual Value:

\$17,500 to \$35,000

Award Status:

Active

Deadline:

Applicants for Doctoral Awards: check with graduate program (**mid- to late September 2013**); Applicants for Master's funding: **December 1, 2013**

Eligibility

Complete eligibility criteria are available on the [NSERC website](#)[1].

Potential applicants should also be sure that they are submitting their application to the most appropriate of the three federal funding agencies ([CIHR](#)[2], [NSERC](#)[1], and [SSHRC](#)[3]). If applicants are unsure whether they should submit their application to CIHR, NSERC, or SSHRC, they should send a half-page summary of their intended research proposal to one of the agencies and ask the agency to confirm in writing (including by e-mail) if they are eligible to apply to that agency. Applicants are advised to err on the side of caution, and ask the funding agency for an assessment rather than guess or assume incorrectly.

Evaluation Criteria

Complete evaluation criteria are available on the [NSERC website](#)[1].

Application Procedures:

NSERC Doctoral Awards

Application materials are submitted electronically via the NSERC online application system. Depending on the applicant's status at the time of application, applications are routed through a Canadian university or directly to NSERC. Applicants must review the [NSERC website](#)[1] to determine the correct route for their application materials.

Applicants who are to submit their application to UBC must submit a complete application package by their graduate program's deadline (generally mid-September to early October - confirm with the graduate program).

Submission of transcripts: applicants who submit their application to UBC will be asked to identify a university designate who will upload the applicant's transcripts to their NSERC application. Normally, the university designate will be the graduate secretary in the applicant's current graduate program. Applicants are responsible to confirm with their graduate secretary which transcripts need to be provided by the student and which transcripts the graduate program already has on file to be uploaded.

Submitting the NSERC online application: Application materials are submitted online via the NSERC online application system. Applicants who are to submit their application via UBC should check with their graduate program to determine when they are to "submit" their application online. Some graduate programs may ask their students to submit a PDF copy of their application materials before submitting their application online, in order to allow the graduate program to review their application and request corrections.

NSERC CGS-Master's Awards

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process.

Some key points that have been confirmed:

- the online application system is expected to be available by mid-September 2013
- applicants will submit a single online application, and can choose to have their application considered by up to five universities
- applicants will upload their transcripts to the online application

- the deadline for applicants to submit their application online will be December 1, 2013
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf

Nomination Procedures:

NSERC Doctoral Awards

Graduate programs review and rank the applications they receive, and forward their top applicants to the Faculty of Graduate and Postdoctoral Studies. Nominations must be submitted by graduate programs to the Faculty of Graduate and Postdoctoral Studies by 4:00pm on Tuesday, October 15, 2013.

NSERC CGS-Master's Awards

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process. Some key points that have been confirmed:

- the deadline for applicants to submit their application online will be December 1, 2013
- applications will be forwarded to graduate programs for review and ranking in early December 2013
- the deadline by which graduate programs are to submit their top-ranked applicants (and the quota for those submissions) is currently under discussion
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf

Adjudication Procedures:

NSERC Doctoral Awards

NSERC Doctoral Award applications are first reviewed and ranked by the applicant's UBC graduate program. The graduate program forwards a limited number of its top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies, which oversees a university-wide adjudication of all nominated applications. Adjudication committees composed of UBC faculty members review and rank nominated applications and select which applications will be forwarded to the national competition. UBC's nominees are forwarded to NSERC, which oversees a nation-wide competition that selects which NSERC Doctoral Award applications will be funded.

NSERC CGS-Master's Awards

Applications for Master's funding are first reviewed and ranked by the applicant's UBC graduate program. The graduate program forwards its top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies, which oversees a university-wide adjudication of all nominated applications. Adjudication committees composed of UBC faculty members review and rank nominated applications and select which applications will be offered NSERC CGSM awards. The first round of award offers will be made on April 1, 2014.

Further Information

- NSERC's [Resource Videos](#)[4] provide a great deal of helpful information for applicants.
- For further information, please consult the www.nserc.ca.

Source URL: <http://www.grad.ubc.ca/awards/nserc-postgraduate-scholarships>

Links:

[1] <http://www.nserc.ca/>

[2] <http://www.cihr.ca/>

[3] <http://www.sshrc.ca/>

[4] http://www.nserc-crsng.gc.ca/Students-Etudiants/Videos-Videos/Index_eng.asp

CIHR Graduate Scholarships

Published on the Faculty of Graduate and Postdoctoral Studies website (<http://www.grad.ubc.ca>)

Quick Facts

The Canadian Institutes of Health Research (CIHR) provides financial support to outstanding students pursuing master's or doctoral studies in health sciences.

Annual Value:

\$17,500 to \$35,000

Award Status:

Active

Deadline:

Applicants for Doctoral Research Award: **October 1, 2013**; Applicants for Fellowship: **November 15, 2013**; Applicants for Master's funding: **December 1, 2013**

Eligibility

Complete eligibility criteria are available on the [CIHR website](#)[1].

Potential applicants should also be sure that they are submitting their application to the most appropriate of the three federal funding agencies ([CIHR](#)[1], [NSERC](#)[2], and [SSHRC](#)[3]). If applicants are unsure whether they should submit their application to CIHR, NSERC, or SSHRC, they should send a half-page summary of their intended research proposal to one of the agencies and ask the agency to confirm in writing (including by e-mail) if they are eligible to apply to that agency. Applicants are advised to err on the side of caution, and ask the funding agency for an assessment rather than guess or assume incorrectly.

Evaluation Criteria

Complete evaluation criteria are available on the [CIHR website](#)[1].

Application Procedures:

CIHR administers several funding opportunities for graduate students.

CIHR Doctoral Awards and Fellowships

Applications for Doctoral Research Awards and for Fellowships are submitted directly to CIHR. There is no university-level adjudication for these awards, though university signatures may be required for one of the forms that is uploaded to the online application. For more information about signatures and internal UBC signature deadlines, please see the [Office of Research Services website](#)[4].

CIHR CGS-Master's Awards

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process. Some key points that have been confirmed:

- the online application system is expected to be available by mid-September 2013
- applicants will submit a single online application, and can choose to have their application considered by up to five universities
- applicants will upload their transcripts to the online application
- the deadline for applicants to submit their application online will be December 1, 2013
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf
-

Nomination Procedures:

The CGS-Master's programs for CIHR, NSERC, and SSHRC are in the midst of a harmonization process. Some key points that have been confirmed:

- the deadline for applicants to submit their application online will be December 1, 2013
- applications will be forwarded to graduate programs for review and ranking in early December 2013

- the deadline by which graduate programs are to submit their top-ranked applicants (and the quota for those submissions) is currently under discussion
- for further details, see: http://www.nserc-crsng.gc.ca/doc/Students-Etudiants/CommunityEngagementUpdate-Jn2013_eng.pdf

Adjudication Procedures:

Applications for Master's funding are first reviewed and ranked by the applicant's UBC graduate program. The graduate program forwards its top-ranked applicants to the Faculty of Graduate and Postdoctoral Studies, which oversees a university-wide adjudication of all nominated applications. Adjudication committees composed of UBC faculty members review and rank nominated applications and select which applications will be offered CIHR CGSM awards. The first round of award offers will be made on April 1, 2014.

Further Information

For further information, please consult the [CIHR website](#)[1].

Source URL: <http://www.grad.ubc.ca/awards/cihr-graduate-scholarships>

Links:

[1] <http://www.cihr.ca/>

[2] <http://www.nserc.ca/>

[3] <http://www.sshrc.ca/>

[4] <http://www.ors.ubc.ca/contents/cihr-esubmission>



Tips for Soliciting Great Scholarship Reference Letters

Reference letters are critical to a scholarship application, yet they are probably the most overlooked part of the application process. All applicants being considered for a competitive scholarship program are already first class, so the letters can help to distinguish you from a pack of outstanding applicants by highlighting your uniqueness. The following tips will help guide you to solicit reference letters that stand out.

1) Choose your referees wisely. You have more control over this part of the process than you think. Think of the reference letter as an integral part of the scholarship application package that will present an accurate and complete picture of your achievements and research potential. Your referees should be familiar not only with your academic abilities, but also with your personal interests and background and how those relate to and enhance your ability to carry out the proposed research.

“The object is to convince the reader that the candidate is superior and to render the candidate unique and memorable.”

*Jody Spooner
Director of Scholarships
Williams College*

2) Provide your referees all the information they need to write a strong letter. The more information a referee has to draw from, the better the case for support he/she can make for you. And as an added bonus, discussion around your research proposal can help you clarify your own goals and objectives for the project. Supply a referee with the following information: your CV; your proposed course of study and area of research; a comprehensive draft of your research proposal; your academic record; and a personal statement that includes career goals, interests, and extracurricular activities. Finally, it is vital that the referee knows the selection criteria and weighting (if applicable) for the scholarship, the required format and length for the reference letter, where to send it, and the deadline for submission. Always follow up to ensure the letters have been submitted and acknowledge the referee’s support.

“The most effective reference letter is evidenced-based.”

*Dr. Steven Taubeneck
Associate Dean, Scholarships
& Graduate Research, UBC*

3) Ask that the adjudication criteria be specifically addressed in the reference letter. (*Refer to the Affiliated Fellowships/Tri-Agency Selection Criteria on reverse.*) Relating your achievements, skills, and research directly to the adjudication criteria strengthens your case for support. Ideally, a reference letter should specifically address your academic excellence, research potential, publication record, oral and written communication skills, and your interpersonal and leadership abilities. A referee should be able to support his/her claims with specific, concrete evidence and comment on your academic achievements in order to indicate your research potential. A reference letter also provides an opportunity to emphasize extraordinary achievements in light of where you are in your program and your research career. To assist your referee, provide information to highlight these relationships.

4) Ask the referee to highlight the strengths and explain any weaknesses pertaining to your experience and/or your research. It is helpful if a referee can explain any shortcomings openly and honestly and point out any associated improvements you have made. Mention to your referee that your application is to a competitive scholarship and that you will be judged against a high-caliber pool of applicants.

The bottom line: What gives you the edge over others being considered? What makes you memorable?

Adjudication committees look for the *extra* excellence of a student when considering their evaluations. Unique qualities and skills, such as communication and leadership abilities, can be demonstrated through participation in extracurricular and community activities, and volunteer service. Most committees look at what you have already accomplished, but even more so, your potential to accomplish more in the future.



Applying Successfully for Awards and Scholarships

Choose Correct Application

It is the responsibility of the applicant to determine which funding agency the applicant should apply to based on the applicant's research area, citizenship status, and other eligibility criteria. Applicants should consult their faculty supervisor or graduate program advisor to determine which application form(s) to complete. Please note that students may only submit **one** application per academic year to CIHR, NSERC, or SSHRC.

Determine Where to Submit Application

Depending on the applicant's status and the award program, applications should be submitted:

- through applicant's UBC graduate program,
- through a university other than UBC, or
- directly to the award agency.

Applicants must consult the appropriate award agency website to determine where to submit their application: CIHR – www.cihr.ca; NSERC – www.nserc.ca; SSHRC – www.sshrc.ca

Deadlines

Several possible deadlines – make sure you know which deadline applies to you:

- funding agency deadline
- university deadline
- graduate program (*i.e. your home department*) deadline

Start application well in advance. For major award applications, start at least two months ahead of your deadline. Allow plenty of time for

- polishing proposal
- referees to write excellent letters
- ordering transcripts
- the unexpected

DO NOT miss the deadline.

Application Components

Application Form

- Follow application form instruction very carefully
- Fill in everything that applies to you

Outline of Proposed Research

- Follow all rules concerning font size, line spacing, margins, page limits, etc. Failure to follow the guidelines can result in an ineligible (or at the very least a disadvantaged) application.
- Writing must be clear and concise. Remember that the selection committee members may not have a specialized knowledge of your particular area of research. Avoid jargon and technical language –

write your proposal for a general audience. Be sure to define any acronyms or abbreviations the first time they are used.

- You need to convey to the reviewers the answers to the following questions:
 - What issue will the research address?
 - Why is this issue important?
 - What is already known about the issue?
 - How is your approach innovative? How will it advance knowledge in the field?
 - Why are you qualified to carry out the research?
- For most fields of research, you should provide a testable hypothesis (i.e., one overriding great idea) and then outline the specific objectives that will be used to address it.

Transcripts

- Transcripts to be submitted to graduate program or funding agency in sealed envelopes
- In most cases official transcripts are acceptable (not those printed off web, etc.)
- Submit **all** postsecondary transcripts (whether or not you completed the program)

Reference Letters

- Choose wisely: ask prospective referees if they can give you a strong reference
- Give your referees lots of time – you don't want them writing letters at the last minute
- Check in with your referees about a week before the deadline just to ensure that your reference has not been forgotten.
- Reference letters must be original, with referee's signature in ink. Scanned, faxed, photocopied, and e-mail reference letters are not acceptable.
- A strong letter of support provides concrete, behaviour-based examples of your strengths and personal attributes.
- Help your referee write you a strong letter: when you ask for a reference letter, provide your referee with a copy of your application, CV, transcripts, and samples of previous work.

Evaluation Criteria (some awards may have additional criteria specific to award)

Academic Excellence

Academic excellence is demonstrated by academic transcripts, awards and distinctions. Reviewers tend to give credit for steadily improving or consistently good performance.

Research Ability and Potential

Quality of analytical skills, ability to think critically, ability to apply skills and knowledge, judgement, originality, initiative and autonomy, determination and ability to complete projects within an appropriate period of time—as demonstrated in the description of program of study and by work experience, research contributions, letters of appraisal, and the departmental appraisal.

Interpersonal, Leadership, and Communication skills

Reviewers will assess evidence of leadership both within university and outside; communication skills as evidenced by publications, presentations; and interpersonal skills as evidenced by reference letters and other work experience.

Remember

- Reviewers only know what they see on paper. If you want the reviewers to know something about you, it needs to show up somewhere in the application materials.
- Reviewers will evaluate your achievements relative to their expectations for someone at your stage of training.



Tips for Successful Funding Applications

- Read the criteria carefully and then consider how to direct and frame your research topic
- Spend time ruminating about the overall nature of your research and define its objectives and innovative aspects
- Problematize your research more specifically in terms of what you want to achieve, and pay special attention to defining the parameters and purpose
- Locate your research in the existing discourse, clarifying how you will engage and modify its current form
- Identify the most relevant theory, and methodology where appropriate
- Establish the main issues and questions
- Consider the context and attend to comparative factors, including what will be omitted or treated in less detail
- Expand on matters of theory and method so as to construct an effective critical frame for your research project
- Explain your approach to understanding the research problem both analytically and practically
- Clarify your terminology in relation to the theoretical and scholarly literature
- Chart how you will undertake the research, particularly your strategy for study and writing
- Justify your choice of supervisors with respect to your research
- Estimate the contribution your research will make to the field, with respect to material and critical outcomes
- Place the research within your longer term academic goals
- Write for meaning not effect, remembering that complex ideas and information can be articulated as effectively through simpler vocabulary and articulate syntax AND remember that adjudicators value concise grant applications
- Allow plenty of time for preparation and for review!

Affiliated Fellowships/Tri-Agency Selection Criteria

(Faculty of Graduate and Postdoctoral Studies)

Science/Engineering & Health Sciences

NSERC & Affiliated Fellowships

Applications will be evaluated according to the following criteria and weightings.

Academic Excellence

NSERC CGS/PGS M & Affiliated Fellowships master's applicants: **50%**

NSERC CGS/PGS D & Affiliated Fellowships doctoral applicants: **30%**

Indicators of Academic Excellence are:

- academic record,
- scholarships and awards held (competitiveness, amount, duration and prestige),
- duration of previous studies, and
- department ranking and comments.

Research Ability or Potential

NSERC CGS/PGS M & Affiliated Fellowships master's applicants: **30%**

NSERC CGS/PGS D applicants & Affiliated Fellowships doctoral applicants: **50%**

Indicators of Research Ability or Potential are:

- quality of contributions to research and development,
- relevance of work experience and academic training to field of proposed research,
- significance, feasibility, and merit of proposed research, and justification for location of tenure,
- ability to think critically,
- ability to apply skills and knowledge,
- judgment and originality,
- initiative and autonomy,
- enthusiasm for research, and
- determination and ability to complete projects within an appropriate time period.

Communication, Interpersonal and Leadership Abilities

NSERC CGS/PGS M & Affiliated Fellowships master's applicants: **20%**

NSERC CGS/PGS D & Affiliated Fellowships doctoral applicants: **20%**

Indicators of Communication, Interpersonal and Leadership Abilities are:

- The ability or potential to communicate scientific concepts clearly and logically in written and oral formats. For example, this could include:
 - quality of the application's presentation,
 - participation in preparing publications (*e.g.* statement of contribution), and
 - awards for oral presentations, posters or papers.
- Professional and relevant extracurricular interactions and collaborations. For example, this could include:
 - mentoring,
 - teaching,
 - supervisory experience,
 - project management,
 - chairing committees,
 - organizing conferences and meetings, and elected positions held.

Social Science/Humanities – Doctoral

SSHRC & Affiliated Fellowships

SSHRC CGS Doctoral & Affiliated Fellowships

Doctoral

Applications will be evaluated according to the following criteria:

- past academic results, demonstrated by transcripts, awards and distinctions,
- the program of study and research and its potential contribution to the advancement of knowledge,
- relevant professional and academic experience, including research training, as evidenced by papers presented at conferences and the candidate's publication record,
- evaluations of two referees, and
- the departmental/institutional rankings of applicants.

There are no weightings prescribed by SSHRC for doctoral scholarship applications; however, the NSERC weightings for doctoral applications may be used as a guideline.

Social Science/Humanities – Master's

SSHRC & Affiliated Fellowships

SSHRC CGS Master's & Affiliated Fellowships

Master's

Applications will be evaluated according to the following criteria and weightings.

Academic Excellence: 60%

Academic excellence—as demonstrated by academic transcripts, awards and distinctions.

Research Potential: 30%

The following characteristics are demonstrated in the description of program of study and by work experience, research contributions, letters of appraisal, and, if applicable, the departmental appraisal.

- quality of analytical skills
- ability to think critically
- ability to apply skills and knowledge
- judgment
- originality
- initiative and autonomy
- determination and ability to complete projects within an appropriate period of time

Communication Skills: 10%

Oral and written communication skills. As demonstrated in the description of the program of study and, if relevant, by work experience, community involvement and other extracurricular activities, as well as by letters of appraisal, the quality of presentation of the application and, if applicable, the departmental appraisal.



THE UNIVERSITY OF BRITISH COLUMBIA

Top 14 Mistakes

Applications

1. student signature missing (Tri-Agency)

Free-Form Pages

2. too many pages
3. sections missing
4. font too small*
5. margins too small*

Reference Forms

6. only one submitted*
7. not on proper form
8. too many pages
9. not original (ie. faxed, photocopied, e-mailed)

Transcripts

10. missing pages*
11. not original and official (Tri-Agency)
12. out of date

NSERC and SSHRC Dept Evaluation

13. missing or incomplete
14. signed by someone who also provided reference form

**these errors will make application ineligible*

Affiliated Fellowships / SSHRC Competition FAQ

- 1. I am applying for the Affiliated Fellowships and SSHRC this year. May I apply for CIHR as well?**

No. The Tri-Council policy states that you can only apply to one of the three Tri-Agencies: SSHRC, NSERC, CIHR.

- 2. I am going to switch my degree from MA to MEd. Am I still eligible to apply for the Affiliated Fellowships-SSHRC competition?**

Yes, as long as your research proposal and program of studies remain the same.

- 3. I will be starting my PhD program next Fall. I am currently a MA student. Can I receive funding from SSHRC?**

Yes, your SSHRC grant will follow you to the institution where you will pursue your PhD, even if it is not UBC.

- 4. I have already received a SSHRC grant last year. Am I eligible to apply again for next year's funding?**

No. Students are only allowed to receive funding from the Tri-Agencies once per degree program. Unless you are currently in your first year of PhD, and you got your SSHRC last year as a Master student, you are not eligible.

- 5. I did my Master's on a Part-time basis, and now I am in my PhD. Am I eligible for the competition?**

Yes. Our only concern now is that you are doing your PhD full-time.

- 6. I already have a MEd, and I am currently in my MA. Since my MEd is not research-based, does that mean I am eligible for SSHRC?**

No. You are only eligible to receive funding in the first Master's program.

- 7. I am just starting my Master's degree and before that I have been teaching for the last 10 years. I do not have a lot of referees in the academic arena to write a reference letter for me. Can I ask my school principal?**

An academic reference letter will be looked upon more favorably. Try to get to know your current supervisor or any faculty members in your department now so that they can provide you with a reference letter that speaks to your research ability.

- 8. I don't know if my current research proposal will stay the same. Should I still apply?**

Absolutely. You can tweak your proposal after you receive your funding.

- 9. How should I approach my referees?**

Have a package of your documents ready: academic transcripts, CV highlighting things that you would like mentioned in the reference letter, research synopsis...etc.

Writing for CIHR vs SSHRC: Key Considerations

SSHRC and CIHR are very different agencies. They have different cultures, policies and mandates. To be successful, it is important that you target your application to the particular funding agency. Below we have highlighted some key areas to consider and keep in mind as you craft and review your application:

- **Make sure your proposal (topics and impacts/outcomes) aligns with the agency's mandate.**
 - If you are applying to **CIHR**, you must explicitly demonstrate how the results/outcomes of your proposed research will improve or have an impact on health and/or produce more effective health services and products, and/or strengthen the Canadian health care system. To be funded by CIHR you must be seeking to affect/improve the health of Canadians!
 - If you are applying to **SSHRC**, you must demonstrate how your research will help improve our understanding and knowledge of individuals, groups, and societies – what we think, how we live and how we interact with each other and the world around us. Health may be a subsidiary element of your research but it must be clear to reviewers that health is not your primary interest.
- **Watch your language!**
 - When writing for SSHRC avoid using terms that might suggest you are conducting health research. Red flag terms include: health and well-being, therapy and/or counselling, sexual education, suicide, biological and physiological changes and impacts.
 - When writing for CIHR use agency-friendly language including terms such as therapies and intervention strategies, health outcomes, health care delivery, knowledge translation (vs. knowledge mobilization)
- **How you discuss your research methods**
 - CIHR supports qualitative, quantitative and mixed designs as well as random control and clinical trials. However, whatever method(s) you are proposing to use, be sure to justify its use, demonstrate rigor, and provide details (sample size, recruitment details, interview guide etc.) CIHR is method-heavy. While it is important to describe your conceptual framework, your emphasis should be on how you intend to do the research and how your proposed method supports the proposed outcomes.
 - SSHRC supports qualitative, quantitative and mixed method designs but does NOT support clinically oriented research or clinical trials. SSHRC is more theoretically inclined so be sure to demonstrate how your work will advance theory and provide a detailed description of your conceptual framework.

SSHRC Subject Matter Eligibility

Overview

The Social Sciences and Humanities Research Council (SSHRC), the [Natural Sciences and Engineering Research Council](#) (NSERC) and the [Canadian Institutes of Health Research](#) (CIHR) support and promote high-quality research in a wide variety of disciplines and areas. This includes research that bridges more than one discipline or that requires the skills of several disciplines.

SSHRC collaborates closely with the other granting agencies to encourage and promote support to the full range of social science and humanities research and research training, including collaboration across disciplines and subject areas. The following guidelines have been prepared to assist applicants in directing their proposals to the most appropriate funding agency. These guidelines apply to research, research training, and related activities such as conferences or scholarly journals. In any given application, applicants should apply to the agency that is responsible for the dominant research discipline or area. A researcher, research team or student may not submit the same application to more than one of the three federal research granting agencies.

Applications submitted to SSHRC that would be more appropriately evaluated by NSERC or CIHR will not be accepted. In such cases, applicants may be required to submit a new application to the appropriate agency.

Applicants working in research areas where boundaries overlap are advised to state clearly in all applications for funding why they believe their proposals are primarily appropriate for support by the agency to which they are submitting their application.

Such applicants should contact the research services office at their institution for guidance. In addition, they should seek the advice of the appropriate program officer in charge of the program to which they are applying.

Complete guidelines on selecting the appropriate federal granting agency are available at www.science.gc.ca.

General Guidelines for the Eligibility of Subject Matter at SSHRC

Applications to SSHRC as the primary source of research or research training support must meet the following two criteria:

- The proposed research or related activities must be primarily in the social sciences and humanities (i.e., aligned with SSHRC's [legislated mandate](#)).
- The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups and societies—what we think, how we live, and how we interact with each other and the world around us.

Guidelines for the Eligibility of Applications Related to Health

New guidelines regarding subject matter eligibility for health-related research came into effect in 2009. The following are considerations when preparing or assessing the eligibility of the subject matter of applications related to health:

- Investigators whose proposed research is health-related should consult CIHR's mandate **first** to explore eligibility. CIHR has policies and procedures in place to adjudicate the full range of social science and humanities research proposals related to health research. Research eligible under the mandate of [CIHR](#) will not be considered by SSHRC.
- The use of social science or humanities theories, methodologies and hypotheses is, in and of itself, not sufficient to make a proposal eligible at SSHRC.

Ineligible for SSHRC Support

Social science or humanities research that is primarily intended to improve and/or increase knowledge of health, health care and health-care systems in Canada or internationally is not eligible for support from SSHRC. Examples of ineligible research include:

- socio-economic and cultural determinants of health, including theoretical and empirical research on the social construction of health, sickness and health behaviour;
- health promotion (e.g., healthy eating, disease prevention, health and sexual education);
- education and psychology research related to health service delivery (e.g., clinical/practical competencies, supervision, curriculum development);
- health behaviour (e.g., fitness, psychomotor learning, psychophysiology and kinesiology; addictions, sexual activities, etc. as they affect health status);
- clinical research (e.g., treatment, prevention or diagnosis of a condition or disease; testing the impact of medication or medical aids);
- therapy (e.g., counselling, psychotherapy, rehabilitation and occupational therapy, validation/testing of diagnostic tools), including the use of performing/visual arts as an element of therapy;
- knowledge translation research related to health (e.g., research that informs health policy, treatment and/or services);
- public health (e.g., workplace, food and water safety as they affect health status); and
- humanities perspectives on health, including health ethics.

Eligible for SSHRC Support

Proposals may be eligible if there is no intent to directly or indirectly impact health, or if health is a subsidiary element in a study intended to increase our understanding of individuals, groups and/or societies. Eligible research may include, for example:

- comparative studies in which health is not the primary object of study (e.g., social/developmental constructs such as theory of mind in normal development and autism);
- use of physiological methods and/or approaches to improve learning, teaching and curriculum development, or to investigate social/cultural processes and behaviors;
- historical and/or archaeological research where there is no intent to influence health (e.g., biographies of health practitioners or health scientists; health and hygiene in ancient civilizations);
- economic or management analysis unrelated to improved health or health care (e.g., the impact of the health-care industry on national or local economies; the impact of epidemics on the profitability of insurance companies);
- cinematic or other artistic portrayals of illness in which health promotion is not a central aim; or
- religious and/or cultural research related to dietary or other practices (e.g., fasting, vegetarianism), in which health is not the central focus of research.

Decision-Making and Consultation Process to Determine the Eligibility of Applications Related to Health

Decision-making with regard to eligibility is entrusted to SSHRC staff and management, rather than to the peer/merit review committees, which focus on assessing the excellence of proposals. Potential applicants are encouraged to contact SSHRC staff in advance of submitting their application if there are questions regarding subject matter eligibility. Staff will endeavour to provide advice to applicants. However, a final decision on eligibility can only be made following submission of a full proposal.

SSHRC staff also consult, as required, with outside experts and/or with officials at CIHR for assistance in arriving at a recommendation. Applicants whose proposals are deemed ineligible are informed via a formal letter.

Please note that SSHRC does not permit appeals on grounds of subject matter eligibility.

Guidelines for the Eligibility of Applications in Psychology

Notwithstanding the above-mentioned guidelines for research related to health, applicants should consider the following guidelines in their decision to apply to a federal granting agency if their research is in the field of psychology:

- SSHRC considers eligible applications within the broad areas of social, developmental, personality and educational psychology. SSHRC also considers eligible proposals related to theory and methods in these areas. SSHRC does not support clinically oriented research with a health intent, or research involving clinical trials.
- NSERC considers eligible applications that relate to fundamental psychological processes, their underlying neural mechanisms, their development within individuals, and their evolutionary and ecological context. Fundamental processes are understood to include:
 - sensation and perception;
 - sensorimotor integration;
 - motivation, emotion and reward;
 - Learning and memory;
 - cognition and language;
 - sleep, arousal and the chrono-biological modulation of behaviour; and
 - statistical methods for analysis of psychological data.
- NSERC does not support clinically-oriented research.
- CIHR supports all research in psychology that has direct relevance to, or ultimate impact on, human health.

Multidisciplinary Collaboration with Other Agencies

Applicants are encouraged to collaborate with researchers in fields other than the social sciences and humanities, such as the natural sciences and engineering. Social sciences and humanities researchers may participate as co-applicants, for example, in NSERC's [Strategic Network Grants Program](#). Visit the NSERC website to find out if you meet the eligibility requirements for the Strategic Network Grants Program, and for full details on the program including how to apply.

In addition, SSHRC's new [Partnership Grants](#) and [Partnership Development Grants](#) permit funding to teams that include participation from researchers from outside the social sciences and humanities.

Sample Proposal 1

Program of Study: Socialized to succeed? Chinese graduate students' negotiation of academic discourse practices at a Canadian university

Description of Study: Very little research has been conducted on the academic discourse socialization of international students in graduate programs despite the potentially career-altering consequences of failure versus success (█, 2010). Academic discourse socialization refers to the processes of enculturation that novices experience vis-à-vis oral and written textual practices in the academy. Learning to understand, generate, and disseminate new knowledge through publications and the ability to obtain (high-status) fellowships have become increasingly important for doctoral students across disciplines (█, 2006). Despite such growing pressures, the nature of academic learning processes at the doctoral level has been vastly under-researched. While some previous studies have investigated the socialization of graduate students attempting to publish in academic journals in their second language (█, 2004; █, 2006), little research has been conducted on comprehensive examinations, fellowship applications, proposals, and dissertation writing at different stages in North American contexts.

This year-long case study will investigate the trajectories of 10 Chinese Ph.D. students in years one to five of their programs in the Faculty of Education at a major Canadian university. This study will explore the various struggles and adjustments students encounter with academic writing and their attempts to achieve personal goals and program requirements. With the shared linguistic and cultural backgrounds of the students, complemented by each one's unique academic context, this study will provide valuable insight demonstrating the trials and tribulations of producing scholarly English discourse and the impact this has on students' academic lives and the (re)construction of an academic identity in another language and culture. In today's highly competitive, typically English-dominant world of academic scholarship, achieving success with academic writing in English is paramount.

Rationale for Study: The importance of attracting international graduate students has become increasingly evident in North American post-secondary contexts (AUCC, 2010). Of notable interest is the strong contingent of students from the People's Republic of China who comprise the largest group of international non-native English speaking students at North American universities, with the vast majority (almost 80%) being graduate students (█, 2011). This number continues to increase yearly (█, 2010) and the resulting economic, social, and intellectual impact of maintaining this flow of graduate students is of critical importance to Canadian universities. Yet there is compelling evidence to suggest that Chinese graduate students often have trouble adjusting to North American academic settings (█, 2010) and struggle to produce written academic discourse (█, 2008). How these students navigate success or failure is therefore of vital importance to their continued enrolment in Canadian universities and the programs they take part in; their degrees of success also reflect on the quality of mentoring and socialization provided by the host universities. Examples of students' successful development as scholars can in turn benefit teachers and universities in helping students become socialized more effectively into their respective discourse communities.

Research Questions:

1. What constitutes effective English academic discourse, according to local standards, in doctoral students' term papers, written proposals, comprehensive examinations, articles, and dissertations?
2. What are the social, cultural, and academic processes, practices, and communities that contribute to optimal discourse socialization for these students?
3. How does effective socialization into academic discourse impact the lives and communities of international graduate students?

Theoretical Framework: The proposed study is based on two related theoretical foundations. The first, *language socialization* (█, 1986), views language learning as a complex process of social and cultural experiences where novice learners negotiate membership in the target language community through interactions and mentoring with others with more expertise. The production of academic discourse is therefore not a static process but a process of enculturation with a variety of explicit and implicit expectations (█, 2007; 2010) and "ever-changing social practices" (█, 2010, p. 2). The second theoretical framework draws on the notion of *communities of practice* (█, 1998), which explores enculturation based on shared

interests and membership in a particular domain, the co-construction of meaning, and issues around guided participation in culturally important activities. Both theoretical perspectives conceive of language as a dynamic, socially situated practice (█, 2010; █, 2002) where meaning is formed based on shared histories and is rooted in issues of culture and power (█, 2007; █, █ 2012).

Methodology: This research will use a longitudinal multiple-case study design combining participants' perspectives and the researcher's interpretations. The benefits of a case study design include the ability to capture and contextualize the unique voices and experiences of various people over a sustained period of time as well as allowing for an analysis of students' own texts and associated feedback. Focusing on a limited number of participants, case study also allows phenomena to be investigated in depth longitudinally and in naturally occurring contexts (█, 2008; █, 1994). Data collection procedures follow:

(a) *Semi-structured interviews with doctoral students and supervisors* will be conducted to inquire into the participants' feelings, attitudes, prior experience, and practices regarding their academic writing. Interview data will be analyzed thematically using discourse analysis to identify key themes related to the negotiation of academic discourse and will also take into account the written texts referred to in the interviews and feedback received on them (█, 2010).

(b) *Narrative inquiry* will allow for the participants' voices and stories to be solicited and analyzed. As a methodology, narrative inquiry is gaining credibility and attention in second language/literacy acquisition research (█, 2011). Participants will be asked to keep weekly journals charting their experiences as writers in the academy. The journals will be analyzed using discourse analysis, focusing on critical incidents and students' affective responses to them.

(c) *Reviewer feedback* from submitted journal articles, fellowship applications, comprehensive examinations, term papers, and drafts of dissertations will be analyzed to detail important instances of discourse socialization in terms of critique, support, and guidance for improvement.

(d) *Evaluation of student success* in fellowship applications, academic publications, term papers, comprehensive examinations, and dissertations will track progress in students' academic discourse socialization. Success will be determined by participant self-report, acceptance, funding, and other indicators of positive assessment, such as comments on drafts.

Preparation and Progress to Date: I hold bachelors' degrees in English and Education (with distinction), as well as an M.A. in Modern Language Education from the University of British Columbia (UBC). The research outlined in this proposal will build on my █ M.A. thesis, █, which investigated the impact of feedback on international students' written discourse. I am currently in my second year of a doctoral program in Language and Literacy Education at UBC under the supervision of Dr. █, an expert in the area of language socialization and case study research, who has a program of SSHRC-funded research in this area. I am taking qualitative research methods courses this year and currently hold various research and teaching assistantships. I plan to advance to candidacy by the end my second year in the program (█) in order to commence my dissertation research in September █.

Prior to my Ph.D. studies, I spent several years in Taiwan, teaching English and studying Chinese. I will select Chinese graduate students for this study for that reason and also because of worldwide graduate school demographics. I have also been a co-researcher in a multi-year research project with █ investigating issues surrounding the language socialization of five learners of Chinese as an additional language. Our co-authored book is entitled █. SSHRC funding will allow me to devote more time to my proposed research and continue to make conference presentations and publications in second language education, applied linguistics, and academic writing, all aspects of my own discourse socialization in preparation for a professorial career in this area.

Sample Proposal 2

“Politics is communication”: Learning a New Definition of Credibility from Transnational Peoples’ Journalism Education Programs

Background and Research Questions: Although it is recognized that media and communication are an inherent part of political struggles for self-representation, much of the academic research is limited to the role of the media in state formation (██████████, 1983/1991) or media reform in post conflict areas such as Rwanda or the former Yugoslavia (██████████, 2002). My research, however, evaluates the role of journalism education as a political project for *transnational* peoples, i.e., peoples who identify as belonging to the same nation yet span two or more states. Transnational peoples may identify as Indigenous (e.g., the Saami people, who have traditionally inhabited land currently located in Norway, Sweden, Finland, and Russia along) or may not (e.g. the Roma people) and often have an ambiguous, if not contested, relationship with these states. The central questions guiding my research are two-fold: (1) What are the structures, curricula, pedagogical techniques, funding, and marketing of journalism programs offered for, by and with transnational peoples? (2) What beliefs in social change and advocacy guide these journalism programs? I will conduct field-based research at journalism education programs at three locations: Saami University College (in northern Norway but serving the Saami population throughout Sapmi), the Roma Mainstream Media Internship Program (located in Macedonia in addition to other states in Central and Eastern Europe) and the Underrepresented Peoples and Nations Organization (located in the Netherlands but serving a large array of self-identified transnational peoples). Based on nearly a decade of work with Romani media (including my MA thesis), I bring to this research the hypothesis that transnational peoples, based on their experience and portrayal in the mainstream media, question both the *reality* and the *ideal* of presumed “neutrality” of the media. Put simply, many transnational peoples who use the media as a form of political and social advocacy (██████████, 2005) contest the notion that “un-biased” journalism is the *only* form of “professional,” and thus credible and valued, journalism (██████████, 2005; ██████████, 2005).

Theoretical Framework: I will approach my research from the *constructivist* school of international relations, which focuses on norms, norm emergence (██████████, 1998; ██████████, 1998) and productive power (██████████; ██████████, 2005). Additionally, I will make use of work in comparative politics that explores the framing (██████████, 2003), marketing (██████████, 2005) and emergence of issues (Carpenter, 2007; ██████████, 2009). As ██████████ (1998) state, the influence of transnational advocacy networks is directly related to the information they can offer on a given issue or in a given area, but this information *must* be recognized as credible. Thus great effort is put into creating and maintaining the perception of credibility. That said, those creating and consuming such media recognize that the information is selected, framed and portrayed to substantiate a particular view of a given situation. Thus influence is gained when information is recognized as legitimate and credible, but not necessarily neutral or unbiased. It is this definition of influence, which ██████████ (2005) coined as “productive power,” which I will use in my research. Recognizing that these programs are created to help shape and disseminate information to multiple audiences who can effect change, I borrow ██████████ (2006) definitions of both global framing and diffusion of information, ideas and influence by activists, academics and media makers and expand this to examine journalism education. However, my theoretical perspective is both constructivist and *critical*, as I am interested in how those who have been marginalized are taking power to shape their own image and frame problems and solutions. I view journalism education programs for, by, and with transnational peoples as a strategic use of self-representation and framing (Fraser, 2008). From this perspective, these journalism programs are a sign that traditionally excluded or “subaltern” peoples are asserting their power and agency (██████████, 2007) and are taking steps to “rewrite the rules and change the game” (██████████, 2008, p. 158).

Methodology: I will conduct a comparative case study of three journalism education programs that work by, for and with self-identified transnational peoples. I will work with people who self-identify as transnational: the Saami, Roma and those who seek the assistance of the Underrepresented Peoples and Nations Organization, rather than with organizations that work on *behalf* of transnational peoples. The three organizations differ not only in their socio-political and cultural contexts but also in terms of structure and funding: Saami University College is an accredited post-secondary institution with a recognized degree in Journalism; the Roma Mainstream Media Internship Program is a donor-sponsored nine-month program with international instructors; the Underrepresented Peoples and Nations Organization offers targeted professional development and consultancy in media and public relations. My approach will follow the comparative case study methodology

used by Clifford Bob (2005) in *Marketing Rebellion*. Bob compared the strategic use, and different degrees of success, of media on a local, domestic and international scale by African and Latin American groups. Based on the similarity of our research and my own experience of conducting cross-cultural and multilingual fieldwork, I will follow this methodology, combining interviews, observation and text and curriculum analysis. Specifically I will conduct interviews with the students, curriculum developers and educators along with professional journalists, members of civil society and funders of these journalism education program. Ideally my research will follow this timeline:

May-August 2011: Interviews and observations at Saami University College, Galdu Resource Centre for Indigenous peoples and Riddu Riddu a Saami-run international Indigenous cultural and political festival with significant Saami journalistic coverage

September 2011: Interviews and observations at the Underrepresented Peoples and Nations Organizations and meeting with journalism focused donor organizations in mainland Europe.

October-November 2011: Interviews and observations at the Roma Mainstream Media Internship Program. Observation of journalism training programs in Kosovo.

December 2011-February 2012: Transcription and coding of data; preparation to return to research sites for community consultation and follow up March-April 2012.

Contribution to the Field: There is a considerable amount of work in international relations that recognizes the importance of the public framing of a people's identity as a form of agency, and the neglect, if not violence, that occurs in misframing (e.g., ██████, 2009). By contrast, little work has been done on the education that journalists, who are influential in said framing, receive and the biases inherent in such education. As ██████ (2005) point out, there is a particular gap in analyzing "the nature of media and the mediation of activism" (p. 3). My research will help address this gap by examining journalism programs that destabilize the notion of media as mere observers and instead affirm and support the media's role as participants in a political project. Recognizing that there are multiple perspectives in defining objectivity, I seek to understand ways that media makers strive to be credible without requiring the unattainable—and perhaps undesirable—ideal of objectivity. Although I am looking specifically at transnational peoples' approach to media and journalism training, the concepts of credibility, objectivity, bias and the role of framing information can speak to multiple fields and disciplines in the academy and beyond.

Relevance to Canada: Although my research sites are not located in Canada the Saami and First Nations and Inuit people have nurtured a long history of collaboration in political, cultural and educational activism. Additionally, there have been recent changes in Canadian immigration policies in regards to Roma from the Czech Republic and Hungary. Moreover, Canada has often been at the forefront of programs that intersect media, political and social agency and social change (e.g., Aboriginal Peoples Television, the CBC programs focusing on refugees and immigration, and the award-winning Inuit Cache Collective) and thus insight into these dynamics of self-representation and agency will prove useful in terms of academic work, policy and activism (██████ 2008).

Sample Proposal 3

Faculty Development and Student Learning: Is There a Connection?

Statement of the problem and aims of the research: Many North American universities offer structured faculty development programs to improve the quality of teaching and learning, particularly in relation to students' critical thinking and "deep" approaches to learning (defined in the next section). Reviews of research into the pedagogical training of university faculty have concluded that there is a paucity of evidence regarding the impact of such programs on student learning (██████████, 1981; ██████████, 1997; ██████████, 2004; ██████████, 2001). Although two recent quantitative studies reported a range of positive effects of intensive faculty development programs on teaching and student learning, they did not offer qualitative insight into how students make connections between their own learning and their instructors' teaching (██████████, 2004; ██████████, 2001). To begin to address this considerable gap in knowledge, I plan to undertake a qualitative study which will examine students' experiences of learning over a time period that coincides with their instructors' participation in the Faculty Certificate Program on Teaching and Learning in Higher Education (FCP) at the University of British Columbia (UBC).

The FCP, which began in 1998, is an eight month (two-term) cohort-based program for teaching faculty from various disciplines and academic ranks. The purpose of the program is to develop pedagogical knowledge, attitudes, and skills in order to enhance teaching and augment student learning. Participants in the FCP have said that the program expands their understanding about teaching, increases their use of active learning and critical thinking strategies, and makes them consider their students' points of view on teaching and learning more often (██████████, 2005). However, it is not known whether changes in teaching beliefs and practices enhance student learning. The aims of my research are: (1) to investigate whether students' learning and thinking become more critical and whether their approaches to learning become deeper over a two-term course, during which their instructors participate in the FCP; (2) to discover how students relate their learning developments to changes, if any, in their instructors' teaching practices; and (3) to study how instructors describe their teaching beliefs and practices – as they relate to promoting critical thinking and deep approaches to learning – at the beginning, during the middle, and towards the end of the FCP. The aim of this study is not to claim a causal relationship, but rather to explore possible connections among the FCP, teaching practices, and student learning.

Theoretical framework: The concepts of critical thinking and "surface" versus "deep" approaches to learning are central to my proposed research. For my research, critical thinking is defined as an ability to challenge the logical soundness of arguments while maintaining an open-mindedness to alternative perspectives. Critical thinking includes the facility for "creatively suspending strict rules of inference and evidence in order to envision new possibilities, innovative procedures, and fresh, potentially fecund, problems" (██████████, 1999, p.11). The critical thinker is sensitive to the limits of information collected and considers this information in the broader context of history and experience (██████████, 1994). The above definition contests traditional models that limit critical thinking to a process whereby an "objective" individual applies logical analysis to a problem in order to draw a conclusion. An "approach to learning" describes a relationship between a student and the learning. It is not something a student "has", but rather represents the engagement an individual has with the learning (██████████, 2003). Deep approaches to learning are characterized by students' intentions to understand learning tasks and seek their meaning. They extend students' abilities to analyze new ideas and link them to already known concepts and principles. As such, deep approaches to learning are said to augment complex problem solving skills and promote life-long learning (██████████, 1999). The difference between surface and deep learning is the extent to which students make sense of, and create personal meaning about, what they are learning. Surface learning is similar to what ██████████ (1970) described as "banking education", in which knowledge is "deposited" into students who "receive, memorize, and repeat" (██████████, 1970, p.72), thereby remaining detached and disconnected from the content.

Methodology: The proposed study will employ semi-structured interviews with students and instructors, as well as student focus groups. This design addresses the main criticisms made of research studies which have explored the impact of educational development programs: that they generally ignore the students' viewpoints, rely on the self-reported opinions of trainees, and depend on a single source of data (██████████, 2004; ██████████, 2001). Initially, between four and six volunteer participants will be recruited from among the

current FCP cohort. If possible, given who volunteers to participate in the study, I will select faculty members from one broad disciplinary area (e.g. Social Sciences) as this consistency could contribute to the depth of my analyses. To discover how these faculty members describe changes in their teaching beliefs and practices over time, I will conduct three semi-structured interviews over an eight-month period that will coincide with the duration of the FCP. Next, I will recruit three to five student volunteers from within two-term credit courses taught by each instructor taking part in the study. I will then conduct two semi-structured interviews with each student: the first time near the start of the course and the start of the FCP, the second time shortly before the end of both. The purpose of the interviews will be to ascertain how the students describe their experiences of critical thinking and deep approaches to learning and to discover how, if at all, they make connections between their learning and their instructors' teaching practices. In order to probe this further, I will also conduct a student focus group towards the end of each course. The focus group will consist of eight to twelve students and will include students who are participating in the one-on-one interviews as this will allow me to note differences that result across the different modes of data collection. I will analyze data gathered in all phases with the use of an electronic software package designed for qualitative analysis.

Outline of Work Plan: I am currently in the first year of doctoral studies in the [REDACTED] at UBC, where I will do my research under the mentorship of Dr. [REDACTED] and Dr. [REDACTED]. Dr. [REDACTED], a historian of education, has expertise in the evolution of the purposes of education and measures of "successful learning" for students over the twentieth century. Dr. [REDACTED], director of the [REDACTED] which offers the FCP, is an internationally recognized specialist in teaching and learning in higher education. Over the next two years I will complete coursework in educational research methods, critical social theory, and the organization and administration of post-secondary education. Before the end of year two, I will write my comprehensive examinations in relevant areas, and complete the ethical review process prior to undertaking the proposed study. The study will be done during the third year of my program, and year four will be spent writing the results and preparing to defend the dissertation.

Significance: Educational developers, policy makers, and funding agencies are increasingly interested in learning whether and how faculty development programs make a difference to student learning. Given that higher education institutions aim to produce graduates who are able to think critically ([REDACTED], 2005; [REDACTED], 1994), there is clearly a need to better understand connections between faculty development programs and students' critical thinking and deep approach to learning. Though I recognize that a causal relationship cannot be claimed, it is my hope that the students' understandings and interpretations of their learning experiences during a two-term course, combined with the instructors' perspectives on their own teaching practices during their participation in the FCP, will give more insight into the impact of faculty development programs.

Canada Graduate Scholarships-Master's Program

CIHR – Frederick Banting and Charles Best Canada Graduate Scholarships

NSERC – Alexander Graham Bell Canada Graduate Scholarships

SSHRC – Joseph-Armand Bombardier Canada Graduate Scholarships

Overview	
Value	\$17,500 for 12 months, non-renewable
Application Deadline	<u>December 1</u>
Application Procedure	<u>See below</u>
How to Apply	Will be available soon.
For More Information	<u>See below</u>

Important Information

- [Tri-Agency Harmonization of the Canada Graduate Scholarships](#)
- [Canada Graduate Scholarships-Master's Award Allocations](#)
- [Frequently Asked Questions for University Administrators](#)

Objective

The objective of the Canada Graduate Scholarships-Master's (CGS M) Program is to help develop research skills and assist in the training of highly qualified personnel by supporting students who demonstrate a high standard of achievement in undergraduate and early graduate studies.

Description

The CGS M Program provide financial support to high caliber scholars who are engaged in eligible Masters or, in some cases, doctoral programs in Canada (refer to [Eligibility](#)). This support allows these scholars to fully concentrate on their studies in their chosen fields.

The CGS M Program supports 2,500 students annually in all disciplines and is administered jointly by Canada's three federal granting agencies: the Canadian Institutes for Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC), and the Social Sciences and Humanities Research Council of Canada (SSHRC). The selection process and post-award administration are carried out at the university level, under the guidance of the three agencies. Students submit their application to the university at which they propose to hold their award via the Research Portal.

Qualifying Canadian universities receive a CGS M allocation indicating the number of students to whom they can award scholarships; these allocations are divided by broad fields of study: health, natural sciences and/or engineering and social sciences and/or humanities.

Eligibility

Applicant

To be eligible to apply, you must:

- be a Canadian citizen or a permanent resident of Canada;
- be enrolled in, or intend to apply for full-time admission* to an eligible graduate program at the master's or doctoral level at a Canadian university with a CGS M allocation;
- have completed, as of December 31 of the year of application, between zero and 12 months of full-time studies (or full-time equivalent) in:
 - the master's program for which you are requesting funding; or
 - the doctoral program for which you are requesting funding if you were admitted into a doctoral program directly from your bachelor's program (you were never registered in a master's program, or you are registered in a combined Master's-PhD program); or
 - a master's program, but are requesting funding for a doctoral program (an example is a student who is fast-track from a master's to a doctoral program within 12 months of starting their Master's and is seeking funding for the first 12 months of their doctoral program); and
- not have previously held a CGS M;
- have achieved a first-class average, as determined by the host university, in the last two completed years of study (full-time equivalent); and
- submit a maximum of one CGS M application per year (the Research Portal will allow the application to be submitted to up to five universities – refer to Application Procedure).

* Please refer to the respective agencies guide for award holders for details regarding part-time admission ([CIHR](#), [NSERC](#), [SSHRC](#)).

Program of Study Eligibility

Applicants to the CGS M Program must be enrolled in, or have applied for full-time admission to, an eligible graduate program at the master's or doctoral level at a Canadian university with a CGS M allocation.

An eligible graduate program must have a significant research component. A significant research component is considered to be original, autonomous research that leads to the completion of a thesis, major research project, dissertation, scholarly publication, performance, recital and/or exhibit that is merit/expert reviewed at the institutional level as a requirement for completion of the program. Master's programs that are based only on course work are not eligible since they do not include a significant research component.

Non-traditional Programs of Study

Joint programs with a professional degree (e.g. MD/PhD, DVM/PhD, JD/PhD, MBA/PhD, MA/MBA) are eligible if they have a demonstrated and significant research component as described above.

Clinically-oriented programs of study, including *clinical* psychology are also eligible programs if they have a demonstrated and significant research component as described above.

Tenure

Without exception, CGS M awards are tenable only at eligible Canadian universities.

Field of Research and Subject Matter Eligibility

CIHR, NSERC and SSHRC support and promote high-quality research in a wide variety of disciplines and areas. This includes research that bridges two or more disciplines or that requires the skills of several disciplines.

Applicants are asked in the CGS M application to categorize their proposed "field of research" (i.e., health, natural sciences and engineering, social sciences and humanities). However, the universities are responsible for approving this categorization, and may override it if appropriate. This distinction is important because a university can only award these scholarships according to the agency-specific CGS M allocations they receive.

Applicants must ensure that they are submitting their application to a university that has an allocation for the field of research they wish to pursue. Applications deemed by a host university to have been labeled incorrectly will be re-labeled. Universities must ensure that agency-specific scholarships are awarded to applications eligible under each agency's research subject matter guidelines (refer to [Selecting the Appropriate Federal Granting Agency](#)). Applicants should contact the graduate studies office at the university where they intend to apply for admission, or where they are currently, or will be, registered in and eligible program of study for further guidance on subject matter eligibility.

Application Procedure

To apply for the CGS M scholarships, all applicants must complete and submit an application using the Research Portal. Applicants should consult the instructions when completing their application.

The Research Portal will instruct applicants to select up to five universities where they wish to hold the award. Applicants may select universities on the application where:

- they are currently enrolled in an eligible program of study and wish to pursue their studies; or
- they intend to apply for full-time admission to an eligible program of study if not currently enrolled at a university of their choice.

Allocations

Refer to the [Canada Graduate Scholarships-Master's Award Allocations](#) page for a list of allocations by university and by agency.

Deadlines

There are three deadline dates associated with the CGS M Program:

- Application deadline (date by which the complete application must be submitted by the applicant): December 1.
Your application must be submitted before 8:00 p.m. (ET) on the deadline date. If the deadline falls on a weekend or federal holiday, your application must be submitted by the following working day.
- Results deadline (date the universities post the competition results using the Research Portal): April 1 of the following calendar year.
- Acceptance and declines of offers: Applicants will have three weeks to respond to offers of awards. Offers not accepted will be deemed to have been declined.

Review Procedures

The Faculty of Graduate and Postdoctoral Studies (or equivalent) at each Canadian university is responsible for coordinating the selection process for the CGS M applications, and for communicating the results to the applicants and agencies. The university selection committees evaluate each CGS M application. Universities could have more than one selection committee.

Each qualifying university is assigned a separate allocation for CIHR, NSERC and SSHRC representing the number of scholarships that it may award on behalf of each agency. Universities must respect the agency-specific allocation.

Selection Criteria

The merit review of CGS M applications will be carried out by universities with an allocation, and will be based on the following evaluation criteria:

Criteria	Description	Weight
Academic Excellence	<p>As demonstrated by past academic results, transcripts, awards and distinctions.</p> <p>Indicators of Academic Excellence:</p> <ul style="list-style-type: none"> • Academic record (first class average) • Scholarships and awards held • Duration of previous studies • Type of program and courses pursued • Course load • Relative standing (if available) 	50%
Research Potential	<p>As demonstrated by the applicant's research history, his/her interest in discovery, the proposed research, its potential contribution to the advancement of knowledge in the field, and any anticipated outcomes.</p> <p>Indicators of Research Potential:</p> <ul style="list-style-type: none"> • Quality and originality of contributions to research and development • Relevance of work experience and academic training to field of proposed research • Significance, feasibility, and merit of proposed research • Judgment and ability to think critically • Ability to apply skills and knowledge • Initiative, autonomy and independence • Research experience and achievements relative to expectations of someone with the candidate's academic experience 	30%
Personal Characteristics and Interpersonal Skills	<p>As demonstrated by the applicant's past professional and relevant extracurricular interactions and collaborations.</p> <p>Indicators of Personal Characteristics and Interpersonal Skills:</p> <ul style="list-style-type: none"> • Work experience • Leadership experience • Project management including organizing conferences and meetings • The ability or potential to communicate theoretical, technical and/or scientific concepts clearly and logically in written and oral formats • Involvement in academic life • Volunteerism/community outreach 	20%

Notification of Decision

For each competition year, the CGS M announcements of results will be made by all universities during the first week of April. The results and offers of awards will be made by the university, on behalf of one of the three agencies, via the Research Portal. Following the one week window that university administrators will have to post their offers, applicants will have three weeks to *Accept* or *Decline* the offers. Universities may make subsequent offers should some of the offers be declined, until it has no scholarships remaining.

A student may only accept one CGS M offer. If they accept an offer, they will be deemed to have declined any other pending offers (if applicable), and they will not be eligible to receive further offers.

Applicants are not eligible to receive or accept a CGS M offer from a university where they are not *enrolled in nor applied for admission to* an eligible program of study.

Conditions of the Award

Awards must be held at the university where the offer of award originates. Awards are not intended to be portable between universities; however exceptions may be made in extenuating circumstances at the discretion of the host university, according to the academic and administrative regulations of the host university. Awards may be portable within the host university and within the same field (e.g. change of department) as long as award eligibility requirements continue to be met, and at the discretion of the host university.

The agencies reserve the right to interpret and enforce the policies and guidelines governing their funding opportunities set out in their published materials.

All applicants and scholarship holders must comply with the policies and guidelines set out in the respective CGS M guide for award holders ([e](#) [CIHR](#), [NSERC](#), [e](#) [SSHRC](#)) and in any other documents related to scholarship applications and awards.

Refer to the respective CGS M guide for award holders ([e](#) [CIHR](#), [NSERC](#), [e](#) [SSHRC](#)) for policies and requirements about holding the award, such as the acceptance, start date, deferment, paid parental leave, holding the award on a part-time basis, etc.

Use and Disclosure of Information by the Agencies

All personal information collected as part of this program is used by the agencies and by the relevant officials in the eligible research institutions to review applications, to administer and monitor awards. It may also be used to determine the most appropriate funding jurisdiction, or to monitor overlap in federal support. Details on the use and disclosure of this information by the agencies are described by CIHR in [e](#) [Info Source](#), by NSERC in the [Use and Disclosure of Personal Information Provided to NSERC](#), by SSHRC in the [e](#) [Protection and Disclosure of Personal Information](#), and in the relevant program literature.

Each agency may publish the names and other limited award information of scholarship recipients on their Web sites in accordance with the agencies' policies on disclosure under the *Access to Information Act* and their *Privacy Act* policies and guidelines related to the collection, use, retention and disposal of personal information. For more information, consult the [e](#) [Access to Information Act](#) and the [e](#) [Privacy Act](#).

Official Languages

Applications can be submitted via the Research Portal in either official language; therefore, universities should have mechanisms in place to review both English and French applications.

Related Opportunities

CGS M holders may be eligible to apply for a Canada Graduate Scholarships – Michael Smith Foreign Study Supplement.

For More Information

The first point of contact regarding the CGS M Program should be the Faculty of Graduate and Postdoctoral Studies at the university where you intend to apply for admission, or where you are currently, or will be, registered in and eligible program of study.

You can also contact any of Canada's three federal granting agencies for information about this program. You should correspond with the agency whose mandate corresponds to your field of research.

CIHR

Tel.: 613-952-0763

E-mail: cgsma@cihr-irsc.gc.ca

NSERC

Tel: 613-995-5521

E-mail: schol@nserc-crsng.gc.ca

SSHRC

Tel.: 613-943-7777

E-mail: fellowships@sshrc-crsh.gc.ca

SSHRC

Joseph-Armand Bombardier CGS Doctoral Scholarships and Doctoral Fellowships

Overview	
Value	Joseph-Armand Bombardier CGS Doctoral Scholarships: \$35,000 per year SSHRC Doctoral Fellowships: \$20,000 per year
Duration	Joseph-Armand Bombardier CGS Doctoral Scholarships: 36 months SSHRC Doctoral Fellowships: 12, 24, 36 or 48 months
Application deadline	Direct applications: November 6, 2013 University applications: January 9, 2014
Results announced	Spring 2014
Apply	Application and instructions

[Context](#)

[Objectives](#)

[Value and Duration](#)

[Eligibility](#)

[Application Process](#)

[Evaluation and Adjudication](#)

[Administrative Regulations and Related Information](#)

[Related Funding Opportunities](#)

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Context

Through its Doctoral Awards funding opportunity, SSHRC offers two types of funding for doctoral students:

- SSHRC Doctoral Fellowships; and
- Joseph-Armand Bombardier Canada Graduate Scholarships (CGS): Doctoral Scholarships.

Applicants apply for both awards by completing **one application form**. If you are eligible for both awards, SSHRC will automatically consider you for both.

Most Canadian universities receive a quota indicating the number of students they can nominate for the national competition. Students registered in a degree program at a university that did not receive a quota must apply directly to SSHRC.

If you are interested in a research experience outside of Canada and hold a Joseph-Armand Bombardier CGS master's or doctoral scholarship, or a Vanier Canada Graduate Scholarship (Vanier CGS) at the doctoral level, you may be eligible to apply for a CGS Michael Smith Foreign Study Supplement.

Objectives

The SSHRC Doctoral Fellowships and Joseph-Armand Bombardier CGS Doctoral Scholarships aim to develop research skills and assist in the training of highly qualified personnel by supporting students who demonstrate a high standard of scholarly achievement in undergraduate and graduate studies in the social sciences and humanities.

These funding opportunities, together with the CGS Master's Scholarships, the Vanier CGS, the SSHRC Postdoctoral Fellowships and the Banting Postdoctoral Fellowships, help train Canada's researchers and leaders of tomorrow.

Note that SSHRC also welcomes applications involving research-creation. For a definition of research-creation, refer to SSHRC's Definitions of Terms.

Value and Duration

Joseph-Armand Bombardier CGS Doctoral Scholarships are valued at \$35,000 per annum for 36 months.

SSHRC Doctoral Fellowships are valued at \$20,000 per annum for 12, 24, 36 or 48 months.

SSHRC determines the value and duration of an award based on the number of months of full-time study (or equivalent) the applicant will have completed by December 31 of the year of application.

For both the Joseph-Armand Bombardier CGS Doctoral Scholarships and the SSHRC Doctoral Fellowships, applicants successful in the current competition must take up their awards in May 2014, September 2014 or January 2015. The January start date is available only to award holders who cannot begin their degree program earlier, either because of an incomplete previous degree or because their chosen degree program is not available until the later date.

In calculating the value and duration of awards, SSHRC includes all prior doctoral-level studies in the same discipline.

In the case of students who are registered in a **combined MA/PhD or a fast-track program** (accelerating from a master's program into a doctoral program without obtaining the master's degree), SSHRC will not include the first 12 months of the program in the calculation of the value and duration of the doctoral award.

These procedures apply whether or not the degree was completed and whether or not the current university recognizes the previous credits or years of study.

SSHRC assumes that all studies were full time and uninterrupted (e.g., that the beginning of September 2013 to the end of December 2014 means 16 months of study). Students who studied on a part-time basis, or who interrupted their studies with their university's official approval, must specify the dates of interruption or part-time study as documented in an official letter from their university, to be included with the application.

The following table shows the periods of support applicable to students at different stages of doctoral (or equivalent) study.

Number of months completed by December 31 of the year of application	Joseph-Armand Bombardier CGS Doctoral Scholarship	SSHRC Doctoral Fellowship
Applicants who will have completed between 0 and 4 months	36 months of funding	48 months of funding
Applicants who will have completed between 5 and 16 months	36 months of funding	36 months of funding
Applicants who will have completed between 17 and 28 months	Not eligible	24 months of funding
Applicants who will have completed between 29 and 40 months	Not eligible	12 months of funding
Applicants who will have completed 41 months or more	Not eligible	Not eligible

Eligibility

Subject Matter

Most SSHRC funding is awarded through open competitions. Doctoral Awards proposals may involve any disciplines, thematic areas, approaches or subject areas eligible for SSHRC funding. Please see [Subject Matter Eligibility](#) for more information.

Applicants

Eligibility to Apply

To qualify to apply to both the SSHRC Doctoral Fellowships and the Joseph-Armand Bombardier CGS Doctoral Scholarships funding opportunities, you must:

- be a citizen or permanent resident of Canada;
- be applying for support to pursue your **first** PhD (or equivalent);
- be pursuing doctoral studies in the social sciences or humanities;
- not have already received a scholarship or fellowship from SSHRC, [NSERC](#) or [CIHR](#) to undertake or complete a doctoral degree or combined MA/PhD; and
- not be applying in the 2013-14 academic year to [NSERC](#) or [CIHR](#).

At the time of application, you need not be assured of admission to a degree program.

Combined MA/PhD, fast-track and direct-entry PhD programs

- If you are or will be registered in a combined MA/PhD, fast-track (accelerating from a master's program into a doctoral program without obtaining the master's degree) or direct-entry PhD program, you may be

eligible to apply for a CGS Master's Scholarship provided you have completed between zero and 12 months of graduate-level study by December 31 of the year of application.

- If you are currently registered in a combined MA/PhD, fast-track or direct-entry PhD program, and have or will have completed more than 12 months or more of graduate-level study by December 31 of the year of application, you can only apply to the Doctoral Awards funding opportunity.

Eligibility to Hold an Award

Joseph-Armand Bombardier CGS Doctoral Scholarships are tenable **only** at eligible universities in Canada. There are **no** exceptions.

SSHRC Doctoral Fellowships are tenable at any recognized university in Canada or abroad. For the fellowship to be held abroad, the award holder must have completed at least one previous degree at a Canadian university. For award holders who do not meet this requirement, the fellowships are tenable only at recognized Canadian postsecondary institutions. SSHRC Doctoral Fellowships are not tenable in the first year of a combined master's/doctoral program abroad.

On the proposed start date of the award, you must:

- be registered as a full-time student, undertaking or continuing a doctoral, combined MA/PhD, fast-track or direct-entry doctoral program in the social sciences or humanities; and
- not have exceeded the allowable number of months already spent in doctoral study, as set out in Value and Duration above.

Notes:

Doctoral Awards are available to students who are registered part time because of a disability. For this purpose, "disability" is defined as "a functional limitation resulting from a physical, sensory or mental impairment, which, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in his or her learning."

Award holders may not hold full-time employment during the tenure of their award.

Federal government employees are eligible to hold an award only if they are on an unpaid leave of absence (no salary or special allowances permitted).

Qualifying or "make-up" years of study are not eligible.

Eligibility of Degree Programs

Doctoral Awards are tenable only in degree programs that include significant original, autonomous research that leads to the completion of a dissertation, major scholarly publication, performance, recital and/or exhibit that, as a requirement for completion of the program, is merit reviewed at the institutional level.

Application Process

Candidates eligible for both a Joseph-Armand Bombardier CGS Doctoral Scholarship and a SSHRC Doctoral Fellowship will be considered for both awards. All candidates will be assigned a rank order on the basis of the selection committees' recommendations. Top-ranked candidates will receive an offer of award. Whether the offer is for a Joseph-Armand Bombardier CGS Doctoral Scholarship, a SSHRC Doctoral Fellowship or a choice of either will depend upon the candidate's overall ranking and the relevant eligibility criteria.

In order to apply, you must do the following:

1. Ensure that you meet the requirements specified in the [Eligibility](#) and [Value and Duration](#) sections.
2. Complete and submit **only one application form**, together with the required attachments. Application instructions can be found inside your online application.
3. Determine your current registration status from the table below and submit your completed application to the appropriate institution.

Applicant Status	Where to Submit Application
In fall 2013, you are registered in a degree program at, or on an approved leave of absence from, a Canadian university with a quota .	The university at which you are currently registered.
In fall 2013, you are registered in a degree program at a Canadian university without a quota .	SSHRC
In fall 2013, you are registered in a degree program at a foreign university.*	SSHRC
In fall 2013, you are not registered in a degree program at a university, but intend to undertake doctoral studies.	SSHRC

*Students registered concurrently at a Canadian and a foreign university must submit their application to the Canadian university, if that university has a quota.

Evaluation and Adjudication

Evaluation Criteria

[Multidisciplinary selection committees](#) evaluate applicants solely on academic merit, measured by:

- past academic results, as demonstrated by transcripts, awards and distinctions;
- the program of study and its potential contribution to the advancement of knowledge;
- relevant professional and academic experience, including research training, as demonstrated by conference presentations and scholarly publications;
- two written evaluations from referees; and
- the departmental appraisal (for those registered at Canadian universities).

Competition Process

For applicants registered at a Canadian university	For applicants not registered at a Canadian university
Step 1: The student submits his or her completed application to the relevant department head on or before the deadline set by the department.	Step 1: On or before November 6, 2013, the applicant submits to SSHRC his or her completed application.
Step 2: Members of the department appraise and rank	Step 2: SSHRC staff reviews all applications and

<p>all applications, then forward them, in their entirety, to the university's Faculty of Graduate and Postdoctoral Studies. SSHRC recognizes that some universities may have to do a preliminary preselection at the department level because of the large number of applications involved.</p>	<p>forwards those eligible to one of five <u>multidisciplinary selection committees</u>.</p>
<p>Step 3: The Faculty of Graduate and Postdoctoral Studies preselection committee evaluates all applications by dividing them into two categories: A-list applications, which are recommended; and B-list applications, which are not. The Faculty of Graduate and Postdoctoral Studies informs all applicants in writing of the outcome of their applications.</p>	<p>Step 3: <u>Multidisciplinary selection committees</u> evaluate all eligible applications by dividing them into two categories: A-list applications, which are recommended; and B-list applications, which are not. SSHRC informs all applicants in writing of the outcome of their applications.</p>
<p>Step 4: All A-list applications are entered into the national competition, where they are evaluated by one of five <u>multidisciplinary selection committees</u> . SSHRC will announce the competition results in spring 2014. Competition results are not provided by telephone or email.</p>	

Administrative Regulations and Related Information

SSHRC reserves the right to determine the eligibility of applications based on the information provided therein. SSHRC also reserves the right to interpret the regulations governing its funding opportunities set out in its published materials.

All applicants and fellowship holders must comply with the Regulations Governing Fellowship and Scholarship Applications and with the regulations set out in the appropriate award holder's guide.

For descriptions of SSHRC terms, see Definitions of Terms.

Related Funding Opportunities

For a complete list of SSHRC funding opportunities that may be of interest to doctoral students, please use the Funding search tool and select "Graduate student" as the type of applicant.

Contact Information

For more information about the Doctoral Awards funding opportunity, please visit the Resource Centre.

Doctoral Awards

Research Training Portfolio
 Social Sciences and Humanities Research Council
 350 Albert Street
 P.O. Box 1610
 Ottawa, ON K1P 6G4

Tel.: 613-943-7777

Email: fellowships@sshrc-crsh.gc.ca

NSERC

Alexander Graham Bell Canada Graduate Scholarships-Doctoral and NSERC Postgraduate Scholarships-Doctoral

Overview	
Value	CGS D: \$35,000 a year (for two or three years) PGS D: \$21,000 a year (for two or three years)
Application Deadline (through a Canadian university)	Set by university
Application Deadline (directly to NSERC)	<u>October 15</u>
How to Apply	<u>See below</u>
Application Form	Form 201 – Application for a Postgraduate Scholarship-Doctoral or Postdoctoral Fellowship To create or access an application, select <u>On-line System Login</u> . To view forms and instructions, select <u>PDF Forms and Instructions</u> .
For More Information	Consult the <u>Contact List</u>

Notes:

1. For reasons of brevity, the Alexander Graham Bell Canada Graduate Scholarship-Doctoral will be referred to as “CGS D” in this document, and the NSERC Postgraduate Scholarship-Doctoral will be referred to as “PGS D”.
2. If you are interested in a CGS D, apply for a PGS D. There is no separate application form (or process) for the CGS D Program. The highest-ranked PGS D applicants will automatically be considered by NSERC for a CGS D.
3. Applications must be received at NSERC by the deadline date.

What kind of support do these scholarships provide?

Alexander Graham Bell Canada Graduate Scholarships-Doctoral (CGS D) and NSERC Postgraduate Scholarships-Doctoral (PGS D) provide financial support to high calibre scholars who are engaged in a doctoral program in the natural sciences or engineering. The CGS D will be offered to the top-ranked applicants and the next tier of meritorious applicants will be offered an NSERC PGS D. This support allows these scholars to fully concentrate on their studies and seek out the best research mentors in their chosen fields. NSERC encourages interested and qualified Aboriginal students to apply.

Since total NSERC scholarship support is limited to a maximum of four years full-time equivalence, scholars are encouraged to complete their studies in an expeditious manner.

Are you eligible for scholarship support?

To be considered eligible for support, as of the application deadline date, you must:

- be a Canadian citizen or a permanent resident of Canada;

- hold, or expect to hold (at the time you take up the award), a degree in science or engineering from a university whose standing is recognized by NSERC (if you have a degree in a field other than science or engineering, NSERC may accept your application at its discretion);
- intend to pursue, in the following year, full-time graduate studies and research at the doctoral level in an eligible program (see Eligibility Criteria) in one of the areas of the natural sciences and engineering supported by NSERC; and
- have obtained a first-class average (a grade of "A-") in each of the last two completed years of study (full-time equivalent).

You are not eligible to receive scholarship support while you are in a qualifying year of study.

For degree programs you have completed, provide the date on which all the requirements of your degree were met, including the successful defence and submission of the corrected copy of your thesis (in accordance with your university's regulations). It is not the conferred or convocation date indicated on your transcript. The Scholarship Liaison Officer may be asked to confirm the date the degree requirements were met.

Note: You may submit only one application per year to one granting agency (NSERC or the Canadian Institutes of Health Research [CIHR] or the Social Sciences and Humanities Research Council [SSHRC]).

What categories of scholarships are available?

There are two types of scholarships: CGS D and PGS D.

Note: If you entered your doctoral program directly from your bachelor's degree and have completed between four and 12 months of studies in the doctoral program, you may be eligible to apply for a Canada Graduate Scholarship-Master's (CGS M) or for a PGS D. Applying for a CGS M, if you are eligible, will maximize your potential period of funding. You are responsible for choosing the type of award for which you apply.

To be eligible to apply:

- you must have completed, as of December 31 of the year of application, between zero and 24 months of studies (full-time equivalent) in the doctoral program for which you are requesting funding; or
- if you were admitted into a doctoral program directly from your bachelor's program (you were never registered in a master's program), you must have completed, as of December 31 of the year of application, between four and 36 months of studies (full-time equivalent) in the doctoral program for which you are requesting funding;
- you must not have previously taken up an NSERC PGS B, PGS D, CGS D, IPS 2,* or a Vanier CGS; and
- you must not hold, or have held, a CGS D or Vanier CGS from either CIHR or SSHRC.

In the evaluation of your eligibility, NSERC will consider all studies counted toward the graduate degree for which funding is requested, whether completed at the degree-granting institution or not. NSERC will count two sessions of part-time study as one session of full-time study.

If you registered in a master's degree and subsequently transferred to a doctoral degree, the months in the doctoral degree will be calculated starting from the date on which you were officially registered in your PhD program.

You will be eligible for only a two-year CGS D/PGS D, if:

- you previously held a two-year PGS A or IPS 1*;
- you previously held a one-year CGS M or PGS M plus a PGS M Extension; or
- you have completed more than the full-time equivalent of 12 months of your doctoral program (24 months if you were admitted to the doctoral program directly from your bachelor's program) as of December 31 of the year that you apply for the CGS D/PGS D.

To hold these awards, you must:

- be registered full-time in a doctoral program at an eligible university;
- take up the award in May following the announcement of the results if, as of December 31 of the year of application, you completed 24 months of studies in the program for which support was requested (36 months if you were admitted to the doctoral program directly from your bachelor's program).

Note: CGS D/PGS D support will not extend beyond the 52nd month of your doctoral program (64th month if you were admitted to the doctoral program directly from your bachelor's **program**).


Maximum total duration of scholarship support

Scholarship support for graduate studies through NSERC is limited to a lifetime maximum of four years (48 months) of full-time equivalency. NSERC will include any graduate-level scholarship funding provided by SSHRC and CIHR in the calculation of previous funding support.

If you have had up to 12 months of support at the M level (through an IPS 1,*_PGS M, CGS M) you are eligible for a maximum of 36 months of support at the D level (through an IPS 2,*_PGS D, CGS D or Vanier CGS D) providing you meet the other eligibility criteria for those programs (months of study, etc.).

If you have had between 12 and 24 months of support at the M level (through an IPS 1,*_PGS A, PGS M + PGS M extension or CGS M + PGS M extension), you are eligible for a maximum of 24 months of support at the D level (through a 24-month IPS 2,*_CGS D or PGS D) providing you meet the other eligibility criteria for those programs (months of study, **etc.**).

Note the following exceptions to this rule:

- If you have held a 24-month IPS 1,*_ you may still be eligible to hold a CGS D for a period of 36 months providing you meet the other eligibility criteria (months of study, etc.).
- If you are applying for a Vanier CGS, consult the  [Vanier CGS](#) Web site for information on duration of scholarship support specific to that program.

* IPS includes all NSERC industrial postgraduate scholarship programs.

Can you hold your CGS D/PGS D award part-time?

CGS D and NSERC PGS D are also available to those who are restricted to part-time studies for reasons of disability or family responsibility.

For eligible part-time students, the stipend will be the equivalent of a full-time award spread over a longer period of time. All other CGS D/PGS D regulations will apply.

Where can you hold your scholarship?

CGS D: Without exception, these awards are tenable only at eligible Canadian universities.

PGS D: You may take up your PGS D at any eligible Canadian university. You may also take it up at any eligible foreign university, provided you have received a previous degree in the natural sciences or engineering from a Canadian university.

How do you apply for a scholarship?

To apply for these scholarships, you must complete and submit Form 201 on-line. Read the instructions on how to complete Form 201.

There is a single application and selection process for the CGS D and the NSERC PGS D. The top-ranked applicants will be offered a CGS D, and the next tier of meritorious applicants will be offered an NSERC PGS D.

If you are offered a CGS D, but decide to take your award to an eligible foreign university and are eligible to do so, you must decline the CGS D and accept a PGS D award in its place.

How you apply depends on your status at the application deadline date and/or your registration status in the year of application. You must apply either through a Canadian university or directly to NSERC.

The table below presents various possibilities and explains where to submit your application. The table does not display all the possibilities. If you are unsure about how you should apply, send an e-mail to schol@nserc-crsng.gc.ca.

Note: If you applied directly to NSERC when you were required to apply through a Canadian university, your application will be deemed ineligible and rejected.

Registration Status at Time of Application Note: The term “degree program” corresponds to all degree programs and not only those in the natural sciences and engineering.	Where to Submit Application
You are currently registered at (or were registered at during the year of application), or are on an approved leave of absence from, a Canadian university in a degree program.	The Canadian university at which you are currently or were registered, or from which you have taken an approved leave of absence
You are currently registered at a foreign university.	Directly to NSERC
You are not currently registered at a university; or are registered, but not in a degree program; and have completed all of the requirements for a degree program from a Canadian university since January 1 of this year.	The Canadian university from which you graduated in the last 12 months
(If none of the preceding options apply to you, only then may you consider the following.)	
You are not currently registered at a university; or are registered, but not in a degree program; and have completed all of the requirements for a degree program prior to January 1 of this year.	Directly to NSERC

Application Deadlines

There are different application deadlines to keep in mind.

University Deadlines

If you are applying through your university, there is an internal deadline that your department sets for receiving applications. It would be the earliest of the deadlines, since the department will review applications before passing them along.

If you are applying through your university, the next deadline is the date when the university Faculty (School) of Graduate Studies must receive your application through the NSERC On-line System. The university will review all applications received from the departments, rank them and then send recommended applications to NSERC. The university is responsible for notifying you if your application is not forwarded to NSERC. For more

information about departmental and university application deadlines, contact your current or former department, or the Faculty (School) of Graduate Studies.

NSERC Deadlines

- NSERC must receive all applications from Canadian universities by November 25 of each year.
- If you are applying directly to NSERC, your application must be submitted electronically to NSERC before 8:00 p.m. (ET) on October 15.

Incomplete applications will be rejected.

With the exception of personal contact information, NSERC will not accept any changes or updates to your application after it has been submitted. Personal contact information may be updated by sending an e-mail to schol@nserc-crsng.gc.ca.

Review Procedures

University Review

The NSERC scholarship liaison officer at each Canadian university is responsible for coordinating the university review of CGS D and NSERC PGS D applications. The university review committee evaluates each application within one of the following broad discipline categories that correspond to the S&F selection committees:

- Civil and mechanical engineering
- Chemical, biomedical and materials science engineering
- Electrical engineering
- Computing sciences
- Mathematical sciences
- Physics and astronomy
- Chemistry
- Earth sciences
- Evolution and ecology
- Cellular and molecular biology
- Plant and animal biology
- Psychology

The university then submits to NSERC lists of applicants it recommends for a scholarship. Each university is assigned an overall quota of scholarship applications that it may forward to NSERC. It is up to each university to decide how it will distribute the quota among the categories listed above.

NSERC Review

NSERC scholarships and fellowships selection committees review all applications they receive (whether sent directly to NSERC or through the university review process). The committees recommend scholarships for the applicants they consider to have the best qualifications, according to the selection criteria described in the following section and within the limit of available awards.

Selection Criteria

CGS D/PGS D applicants are evaluated and selected according to the criteria in the following categories:

- Academic excellence
 - Academic record

- Scholarships and awards held
- Duration of previous studies
- Research ability or potential
 - Quality of contributions to research and development
 - Relevance of work experience and academic training to field of proposed research
 - Significance, feasibility, and merit of proposed research, and justification for location of tenure
 - Ability to think critically
 - Ability to apply skills and knowledge
 - Judgment
 - Originality
 - Initiative and autonomy
 - Enthusiasm for research
 - Determination and ability to complete projects within an appropriate period of time
- Communication, interpersonal and leadership abilities
 - The ability or potential to communicate scientific concepts clearly and logically in written and oral formats. For example, this could include:
 - quality of the application's presentation;
 - participation in preparing publications; and
 - awards for oral presentations or papers.
 - Professional and relevant extracurricular interactions and collaborations. For example, this could include:
 - mentoring;
 - teaching;
 - supervisory experience;
 - project management;
 - chairing committees;
 - organizing conferences and meetings; and
 - elected positions held.


Selection Criteria Weightings	
	CGS D/PGS D (percent)
Academic excellence	30
Research ability or potential	50
Communication, interpersonal and leadership abilities	20

Julie Payette-NSERC Research Scholarships

Given the recent re-design of the CGS Program, the Julie Payette-NSERC Research Scholarships are currently under review. Detailed information will be posted at a later date.

NSERC André Hamer Postgraduate Prizes

Given the recent re-design of the CGS Program, the André Hamer Postgraduate Prizes-Master's Level are currently under review. Detailed information will be posted at a later date.

The NSERC André Hamer Postgraduate Prize-Doctoral Level is offered to the most outstanding Canadian or permanent resident and  Vanier CGS recipient who has applied through NSERC. The prize is presented to the awardee, in addition to their existing Vanier CGS.

Notification of Decision

NSERC notifies applicants whose applications were submitted to NSERC of the results by mail by March 31. NSERC will not provide results by telephone or e-mail. If you move after submitting your application, please inform NSERC by sending an e-mail to tschol@nserc-crsng.gc.ca no later than March 1. You can also get the results from the Faculty (School) of Graduate Studies at your university.

NSERC will publish the names (and other basic award information) of scholarship recipients on its Web site. For more information, refer to the [Access to Information Act and the Privacy Act](#).

Conditions of the Award

Please refer to the appropriate [Award Holder's Guide](#) for policies and requirements about holding the award, such as the acceptance, start date, deferment, paid parental leave, holding the award on a part-time basis, etc.

Doctoral Research Award: 2013-2014

Important Dates

Competition	201310MDR
Application Deadline	2013-10-01
Anticipated Notice of Decision	2014-04-15
Funding Start Date	2014-05-01

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Description

The CIHR Doctoral Research Awards consist of two programs administered through a single application:

- The **Frederick Banting and Charles Best Canada Graduate Scholarships Doctoral Awards (CGS-D)** program provides special recognition and support to students who are pursuing a doctoral degree in a health-related field **in Canada**.
- The **Doctoral Foreign Study Award (DFSA)** provides special recognition and support to students who are pursuing a doctoral degree in a health-related field **abroad**.

Candidates apply to the CIHR Doctoral Research Awards competition and top-ranked candidates are awarded a CGS-D or DFSA depending on the proposed location of research. **Both awards are of equivalent value.**

All candidates are expected to have an exceptionally high potential for future research achievement and productivity.

Funds Available

CIHR and external partner(s) financial contributions for this initiative are subject to availability of funds. Should CIHR or external partner(s) funding levels not be available or are decreased due to unforeseen circumstances, CIHR and partner(s) reserve the right to reduce, defer or suspend financial contributions to awards received as a result of this funding opportunity.

For this competition, applications will be accepted in all areas of health research, including biomedical, clinical, health services and policy, and social, cultural, environmental and population health.

- It is anticipated that approximately \$14 million over three years will be available for the CGS-D competition.
- It is anticipated that approximately \$1.05 million over three years will be available for the DFSA competition, enough to fund approximately 10 awards.
- Trainee stipend: \$30,000 per annum.
- Research allowance: \$5,000 per annum.

Objectives

The specific objectives of this funding opportunity are:

- To provide recognition and funding to students early in their academic research career, providing them with an opportunity to gain research experience;
- To provide a reliable supply of highly skilled and qualified researchers.

Funding Opportunities in Specific Research Areas

The CGS-D and the DFSA programs will fund applications in any area of health research. Additional funds are available, in specific research areas, to support Doctoral Research Award applications that are not funded through either the CGS-D or the DFSA.

- Doctoral Research Award: Fall 2013 Priority Announcement (Specific Research Areas)

Partner Participation

The Doctoral Research Awards competition has no formal requirements for partnering.

From time to time, additional funding for the Doctoral Research Awards competition may be made available through partnerships with other health research funding organizations. These funding opportunities will be announced individually where they occur through priority announcements.

Eligibility

Eligibility criteria for all CIHR research funding programs apply. The business office of the institution of an eligible Nominated Principal Applicant generally administers CIHR funds. Refer to the Individual Eligibility Requirements regarding the eligibility requirements for individuals and institutions.

Eligibility to Apply

For your application to be eligible:

1. The Nominated Principal Applicant must be a trainee;
2. At least one project participant, other than the Nominated Principal Applicant must be a supervisor;
3. You may also choose one additional supervisor (who must meet the same requirements as those of the primary supervisor).

Eligibility requirements specific to this funding opportunity include the following:

- The program is open to Canadian citizens and permanent residents of Canada at the time of application.

- Only those students engaged in full-time doctoral research training (research training is defined as a minimum of 30 hours/week dedicated to research and course work) in a graduate school are eligible for support.
- The maximum duration of award funding from all federal sources to undertake graduate studies is four years, including at the Master's level. The only exception is in the case of a Health Professional funded through the CIHR Fellowship award program.
- Individuals who hold or have held a doctoral award from a federal source for a term of three years are not eligible to apply.
- Individuals eligible to apply to the Vanier Canada Graduate Scholarships program or the Banting Postdoctoral Fellowships program may also submit an application to the Doctoral Research Award program.
- As of the application deadline, all candidates must have completed a **minimum** of 12 months of graduate study at the Master's or PhD level.¹
- The following table outlines the **maximum** amount of time a candidate can be registered as a full-time student in a PhD program (as of the application deadline), in order to be eligible to apply.^{1,2}

If the candidate...	... then the maximum amount of time he/she can be registered as a full-time student in a PhD program, as of the application deadline, is the following:
holds a Master's degree	22 months
has completed 12 months or more in a Master's degree program prior to transferring to or starting a PhD program	22 months
has completed less than 12 months in a Master's degree program prior to transferring to or starting a PhD program	30 months
has transferred directly from a Bachelor's degree to a PhD program (with no time in a Master's program)	34 months

- Students in combined degree programs with health professional schools (i.e.: MD/PhD, OD/PhD) are eligible to apply. For the purposes of eligibility assessment, the health professional degree portion of the combined degree program will not be counted as graduate study.
- ¹ In evaluating the amount of time a candidate has been registered in a PhD program, two sessions of part-time study will count as one session of full-time study. All previous studies at the graduate level, regardless of discipline, either course-based or research-based, will be included in this evaluation (which will be based on the official transcripts provided).
- ² If the candidate is registered in a master's degree program and subsequently transfers to a doctoral degree program, the months in the doctoral program will be calculated starting from the first academic session in which the candidate officially transferred to their doctoral program.

Guidelines:

General CIHR Guidelines

This funding opportunity will comply fully with the policies and guidelines as outlined in the [CIHR Grants and Awards Guide](#). Applicants are encouraged to demonstrate the use of [Gender and Sex-Based Analysis](#) in applications.

Allowable Costs

The awards consist of a stipend and a research allowance.

Recipients should review the [Use of Grant Funds](#) section of the Tri-Agency (CIHR, NSERC and SSHRC) Financial Administration Guide for a complete listing and description of allowable costs and activities.

Global Health Research and International Collaborations

As outlined in the CIHR Grants and Awards Guide [Global Health Research Section](#) and the [International Collaborations Section](#), applicants who are eligible for CIHR funding may apply to CIHR's funding opportunities for funds to support research to be carried out in, or in direct collaboration with researchers and/or knowledge users based in, other countries. CIHR contributes to, and supports international research projects and international collaborations to address a range of research areas, including but not limited to established priorities in global health research and contributes to the development of health-research capacity both internationally and at home.

Conditions of Funding

Successful applicants funded through this funding opportunity and any other persons working on the project must comply fully with the [CIHR Funding Policies](#). Policies and guidelines cover areas such as Applicant Responsibilities, Official Languages policy, Access to Information and Privacy Acts, and Acknowledgement of CIHR's Support. Successful applicants will be informed of any special financial requirements prior to the release of funds or when they receive CIHR's Authorization for Funding (AFF) document.

In addition to CIHR standard guidelines and requirements, the following special requirements shall apply:

- This award must be accepted within 15 working days of the date of offer or the award will be cancelled and offered to the next fundable applicant.
- Awards will take effect only after the recipient has registered in a full-time PhD program. Canadian candidates training abroad must also submit proof of a visa to enter a foreign country from the office of the foreign government.
- Successful candidates must begin their award within 12 months of the earliest possible start date and must start May 1, September 1 or January 1 following the offer of award.
- A recipient of a Doctoral Research Award (DRA) with a health professional degree may apply to the Fellowship Funding Opportunity no earlier than the beginning of the last year of their DRA. If a recipient of a DRA with a health professional degree applies to the Fellowship Funding Opportunity for PhD support before the last year of the DRA, funding for the currently-held DRA will be cancelled as of the first potential effective date of the Fellowship award, even if the application is not successful through the Fellowship Funding Opportunity.
- Candidates who hold any type of academic, research and/or clinical appointment (including faculty appointments) must provide a letter (maximum one page, in either English or French) from the Dean or

other appropriate authority at their institution, which must confirm that as of the proposed start date of the award:

- The candidate has taken a leave of absence from their academic or research position.
- or
- The candidate's duties will not include independent research component (i.e., no supervision of students, cannot apply as a Principal Investigator for Operating Grants, cannot be performing independent research);
- The candidate will still be able to meet the minimum commitment of 75% of his/her time (minimum of 30hrs per week) in his doctoral study program proposed in the application; and
- The candidate will not be teaching more than 200 hours per year (as per the Grants and Awards Guide).

Access to Information Act and Privacy Act, and the Personal Information Protection and Electronic Documents Act (PIPEDA)

All personal information collected by CIHR about applicants is used to review applications, to recruit reviewers, to administer and monitor grants and awards, to compile statistics, and to promote and support health research in Canada. Consistent with these purposes, applicants should also expect that information collected by CIHR may be shared as described in the Conflict of Interest and Confidentiality Policy of the Federal Research Funding Organizations.

CIHR as a federal entity is subject to the Access to Information Act and the Privacy Act, therefore the requirements of these two statutes will apply to all information located in CIHR's premises including, without limitation, cost-sharing agreements related to this funding opportunity and all matters pertaining thereto.

While respecting the application of the Privacy Act to federal entities, all signing parties involved in a collaborative agreement will also be bound by the Personal Information Protection and Electronic Documents Act (PIPEDA). All personal information (as identified by the PIPEDA) collected, used or disclosed in the course of any commercial activity under collaborative agreements related to the Funding opportunity will be collected, used and disclosed in compliance with the PIPEDA.

Tri-Council Guidelines for Health Research Involving Aboriginal People

Applicants, whose proposed research will involve Aboriginal People, please consult Ethics of Health Research Involving First Nations, Inuit and Métis People.

Communication Requirements

Funding recipients are required to acknowledge CIHR, its institutes and partners in any communication or publication related to the project. See Communication of Competition Results for details on CIHR's communication requirements. The contributing institutes/partners will be identified on the Authorization for Funding (AFF) and decision letter.

Performance Measurement

CIHR is committed to collecting and disseminating information on the outputs and impacts of the research it funds. This information is an important part of CIHR accountability within the Federal Government and to Canadians:

- The Nominated Principal Applicant must contribute to the monitoring, review and evaluation of CIHR's programs, policies and processes by participating in evaluation studies, surveys, workshops, audits and providing data or reports as required for the purpose of collecting information to assess progress and results;

- The Nominated Principal Applicant must also encourage their associates, trainees and administration to participate in the monitoring, review and evaluation of CIHR's programs, policies and processes as required.

Review Process and Evaluation

Applications that are not deemed to be relevant will be withdrawn from the competition.

Review Committee

A CIHR review committee will evaluate the full applications. The committee may be drawn from one of CIHR's pre-existing committees or may be created specifically for this funding opportunity. Committee members are selected based on suggestions from many sources including the institute(s)/ branch(es) and partner(s), following the Conflict of Interest and Confidentiality Policy of the Federal Research Funding Organizations.

For information on CIHR's peer review process in general, see the Understand Peer Review section of CIHR's website.

Evaluation Criteria

Doctoral Research Awards are reviewed in accordance with the Guide for Reviewers – CIHR Doctoral Research Awards.

The following general criteria for evaluating training award applications will be used:

- Achievements and Activities of the Candidate
- Characteristics and Abilities of the Candidate
- Research Training Environment

Funding Decision

Applications will be peer-reviewed in a single CIHR Doctoral Research Awards competition. A ranking list will be generated and CIHR will fund CGS-D and DFSA applications, from top down in order of ranking, to the limit of the funds of each pool.

Applications that receive a rating below 3.5 will not be funded.

How to Apply

- To complete your Application, follow the instructions in the Doctoral Research Awards - ResearchNet "Application" Phase Instructions", along with any additional instructions found below under "Specific Instructions".
- The application process for this funding opportunity is comprised of one step: Application.

Important: Please read all instructions to familiarize yourself with the application process before applying. For new applicants or for those wanting a reminder of the main application procedures, an overview of CIHR's application processes can be found under Apply for Funding. Note that these are general instructions only as the specific application instructions for this funding opportunity are located below.

Reminder to applicants: Please ensure that your application is complete (includes all required signatures) and is submitted on time to CIHR.

Submission Requirements

- Your Application must be submitted using [ResearchNet](#). Scan and upload the signed signature pages including the routing slip in the Print/Upload Signature Pages task in ResearchNet prior to submitting your application.

*****Please note that a CIHR PIN is required to apply to this Funding Opportunity (for both the applicant and supervisor(s)). When you register, it takes up to one full working day to process your CIHR PIN.**

Specific Instructions

A complete application consists of:

- Application Details
- Training expectations
- Research Project Summary
- Three Sponsor's Assessment of a Candidate for a Doctoral Research Award forms completed by people under whom the candidate has trained and who have had a good opportunity to assess the candidate's potential for research. The Assessment form must be provided in either English or French
- Space, Facilities, and Personnel Support
- Foreign Training Environment Rationale (only for students who will pursue their doctoral program outside of Canada)
- Official transcripts of the candidate's complete academic record to date. The complete academic record includes all undergraduate and graduate studies, and any studies that may be ongoing.
 - The required official transcripts must be provided by scanning both sides of each page (ensuring that the transcript text is horizontal) and uploading them in order from least recent to most recent as a single .pdf document not to exceed 30 MB under " Transcripts" in the "Attach Other Application Materials" task. **Note: Please retain the paper copy(ies) of any uploaded transcripts as you may be asked to provide these to CIHR for verification purposes at any point in the process.**
 - CIHR considers transcripts issued by the Registrar's Office to the student to be official transcripts. Opening the envelope to scan the transcript will not render it unofficial for CIHR's purposes. Transcripts printed from the candidate's personal university account are not considered to be official.
 - Certified true copies of official transcripts will only be accepted for studies undertaken at institutions outside of North America, and must be translated into either English or French. A certified true copy is defined as a copy of the original document (or of the original translated document if the official documents is not in either English or French) that has been certified to be a true copy of the original by a commissioner of oath such as a notary or lawyer. The copy must bear the original signature and stamp of the official authority.
 - An official letter or a certificate of registration from the institution (Registrar's office or equivalent) is required in the following instances:
 - an official transcript is not available for a degree that is in progress or that has been completed
 - an official transcript is not the most up-to-date version available (i.e., does not demonstrate that the candidate is currently enrolled as a student or has obtained the degree)

- an official transcript does not display all of the sessions in which the candidate was enrolled in graduate studies (i.e., the candidate undertook graduate work in a certain session, but the session does not show up on the transcripts).
- Proof of Canadian citizenship or Canadian permanent residency
- Academic Canadian Common CV (validated for CIHR) for the candidate
- Academic Canadian Common CV (validated for CIHR) for each proposed supervisor identified in the application
- Signed signature pages with all required signatures (including the routing slip).

Updates to applications

In order to ensure fairness in the evaluation of the Doctoral Award applications, equivalent time must be guaranteed for each reviewer to assess each complete application. As a result, CIHR will **not** accept updates to applications after the application deadline.

CIHR Doctoral Research Awards - Frequently Asked Questions

Contact Information

For questions on CIHR funding guidelines, how to apply, and the peer review process contact:

Martin Lépine
 CIHR Doctoral Research Awards Program Delivery Coordinator
 Canadian Institutes of Health Research
 Telephone: 613-960-9473
 Fax: 613-954-1800
 Email: DRA@cihr-irsc.gc.ca

Partner/Collaborator Description

Canadian Institutes of Health Research (CIHR)

The Canadian Institutes of Health Research (CIHR) is the Government of Canada's health research investment agency. CIHR's mission is to create new scientific knowledge and to enable its translation into improved health, more effective health services and products, and a strengthened Canadian health care system. Composed of 13 Institutes, CIHR provides leadership and support to more than 14,100 health researchers and trainees across Canada.