Elton Kok
2328 West Mall
Vancouver, BC V6T 1Z4

December 8, 2020

Anya Tafliovich
Associate Professor, University of Toronto Scarborough
Department of Computer and Mathematical Sciences
1265 Military Trail
Toronto, ON M1C 1A4

Dear Dr. Tafliovich,

How is the semester coming along? I hope you are staying healthy and enjoying the online lecturing. I enjoyed my time working as a teaching assistant alongside your supervision. I am reaching out to you to ask for a reference for a position that I am applying for.

I am applying for the Software Engineer Intern/Co-op position at Facebook. This position is seeking for talented computer science students that have experience developing web applications using various languages such as Python. Having taught an introductory course in Python alongside your supervision, I believe you can attest to my skill in this language and would be a strong reference for me.

Your reference would be of utmost value as a computer science professor at a world class educational institution. Please let me know if you are willing to provide a reference letter for this opportunity. If you have any questions, feel free to email me at kokelton@student.ubc.ca. I have attached my resume for your reference.

All the best,

Elton

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Vancouver, BC V6T 1Z4

December 8, 2020

Rene Harrison
Professor, University of Toronto Scarborough
Department of Biological Sciences
1265 Military Trail
Toronto, ON M1C 1A4

Dear Dr. Harrison,

How is the semester coming along? I hope you are staying healthy and enjoying the online lecturing. I enjoyed my time working as a research assistant alongside your supervision. I am reaching out to you to ask for a reference for a position that I am applying for.

I am applying for the Software Engineer Intern/Co-op position at Facebook. This position is seeking for talented computer science students that have experience developing web applications using various languages such as Python. Having assisted your graduate students in their research projects, I believe you can attest to my work habits and would be a strong reference for me.

Your reference would be of utmost value as a professor at a world class educational institution. Please let me know if you are willing to provide a reference letter for this opportunity. If you have any questions, feel free to email me at kokelton@student.ubc.ca. I have attached my resume for your reference.

All the best,

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Vancouver, BC V6T 1Z4

December 8, 2020

Siemon Ng
Department Head, Sanofi Pasteur
Analytical Research and Development
1755 Steeles Ave W
North York, ON M2R 3T4

Dear Mr. Ng,

I hope you are staying healthy and the new vaccine projects are coming along as scheduled. I enjoyed my time working in the research and development department as a co-op student. I am reaching out to you to ask for a reference for a position that I am applying for.

I am applying for the Software Engineer Intern/Co-op position at Facebook. This position is seeking for talented computer science students that have experience developing web applications using various languages such as Python. Having assisted in setting up the Geneious software for the unix based system, I believe you can attest to my unix and computer skills and would be a strong reference for me.

Your reference would be of utmost value as a department head at the vaccine division of a global healthcare company. Please let me know if you are willing to provide a reference letter for this opportunity. If you have any questions, feel free to email me at kokelton@student.ubc.ca. I have attached my resume for your reference.

All the best,

Elton

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