

Assignment #3: Content Schema

Subject Matter: Contemporary artworks held in a private art museum collection.

User Group: This content schema is used for facilitating internal administrative activities pertaining to the management of a collection of contemporary art at a commercial art gallery. Administrative activities include putting artworks on display, loaning out artworks, repairing artworks, and selling artworks. The primary users would be collection managers and curators, although interns may interact with the content schema through metadata entry work.

Attribute Name	Instructions for Filling Out the Field	Standard / Format	Required / Optional / Repeatable
Title	Fill out the field with the title of the artwork. For artwork titles in languages other than english, include the english translation in square brackets after the original title. For artworks without a known or clear title, write [Untitled]	Title of Artwork [English Translation] [Untitled]	Required
Artist	Fill out the field with the artist's first name and last name. If the artist's name is unknown, write "unknown." Including the artist's middle name is optional.	First Name Middle Name Last Name	Required / Repeatable
Medium	Fill out the field with the medium of the artwork. [Drop-down menu]	Controlled Vocabulary: - Painting - Sculpture - Installation - Collage - Photograph - Print - Ceramic - Media (film) - Mixed Media - Other	Required

Dimensions	Fill out the field with the dimensions of the artwork in cm. Use metres if artwork is over 200 cm. For "Media" and "Installation" artworks write "Dimensions variable."	Length x Width x Height cm / metres	Required
Year	Fill out the field with the year the artwork was created. Write "Unknown" if the year of creation is unknown.	Year	Required
Condition	Fill out the field with the condition of the artwork. [Drop-down menu] Definitions: Good - seamless, no flaws Fair - some scratches, markings, or wear Poor - damaged, in need of repair	Controlled Vocabulary: - Good - Fair - Poor	Required
Location Status	Fill out the field with the status of the artwork. [drop-down menu]	Controlled Vocabulary: - In Storage - In Transit - On Loan - In Repair - On Display - Sold	Required
Purchase Cost	Fill out the field with the total cost of purchase for the artwork. Repeat field for any previously known purchases for provenance purposes.	CAD / \$__. Day - Month - Year	Optional / Repeatable
Appraised Value	Fill out the field with the most recent appraised value of the artwork.	CAD / \$__. Day - Month - Year	Optional
Notes	Fill out the field with any relevant notes that do not fall under other fields. Include the record creator's name (not the artist's name) and the date of creation at the beginning of the note.	First and last name of the record creator - month - day - year - note Exp. Emma Metcalfe Hurst - Feb 6, 2022	Optional

		Today, I wrote this note.	
Unique ID	Fill out the field with a unique ID for the artwork.	Artist's last name_title of artwork_0001-1000 The Unique ID will also point to the storage location of the artwork. Exp. Kahlo_TheTwoFridas_01	Required