

Request for Reference Letter #1

Subject: William Ho Reference Request

Dear Prof. Yong,

I am contacting to you to request that you provide a reference for me as I begin my job search. I will be completing my graduate studies this spring and have found a promising career opportunity as a marketing Coordinator at Zaber Technologies. As my past professor, I believe that a reference from you would provide me with a greater chance of being accepted for the position.

Please let me know if you require any additional information. I can be reached by email at [willwkho@gmail.com](mailto:willwkho@gmail.com) or my personal phone at (604)123-1234.

Thank you for your support

Sincerely,

A handwritten signature in black ink, appearing to read "William Ho". The signature is fluid and cursive, with the first name "William" and the last name "Ho" clearly distinguishable.

William Ho

Request for Reference Letter #2

Subject: William Ho Reference Request

Dear Mr. Anand,

I would like to ask you if it would be possible to write a letter of reference for me. I am in the process of applying for a position as a marketing Coordinator at Zaber Technologies.

With your permission, I would be grateful if I could use you as a reference who can speak about my skills and qualifications in a professional work environment.

If you require any additional information I can be reached by email at [willwkho@gmail.com](mailto:willwkho@gmail.com) or my personal phone at (604)123-1234.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "William Ho". The signature is fluid and cursive, with the first name "William" and the last name "Ho" clearly distinguishable.

William Ho

Request for Reference Letter #3

Subject: William Ho Reference Request

Dear Mrs. Massot,

I would like to ask you if it would be possible to write a letter of reference for me. I am in the process of applying for a position as a marketing Coordinator at Zaber Technologies.

With your permission, I would be grateful if I could use you as a reference who can speak about my skills and qualifications in a professional volunteer environment.

If you require any additional information I can be reached by email at [willwkho@gmail.com](mailto:willwkho@gmail.com) or my personal phone at (604)123-1234.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "William Ho". The signature is fluid and cursive, with the first name "William" and the last name "Ho" clearly distinguishable.

William Ho