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# Full-Time English Teacher ★

Paid (Full-time) (30 hrs/wk or more)

Felice International School

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## Job Type

Paid (Full-time) (30 hrs/wk or more)

## Desired Skills

Classroom Management

Experience Working with Children

Flexibility

Teaching Experience

Always Willing to Learn

Cultural Sensitivity

## Job Description

Elementary Homeroom Teacher (ages 6-13)

- Homeroom teacher for 20 students, responsible for all of the lessons and activities, preparation and all of the day-to-day operations of a classroom
- Perform other duties as assigned
- Become familiar with and utilize the Houghton Mifflin Journeys textbook series.
- Teach children to listen, speak, read and write in English using native-level materials and standard teaching techniques, supported by ESL methodology / teaching strategies.
- Learn, assess, and implement teaching techniques provided by the school, or as requested by training staff and Manager.
- Monitor children as they play outside. Make sure all playground equipment is put away properly.
- Maintain a safe environment through constant visual supervision, intervene physically in emergency situations, including, if necessary, carrying an injured child to a place of safety.
- Participate in team meetings, sharing knowledge, experiences and ideas among team members.
- Maintain a clean classroom environment. Provide a stimulating, age-appropriate, educational environment through decorations, bulletin boards, and displays of student work.. Sweep and clean the classroom daily.
- Prepare and distribute materials and letters to parents.
- Prepare challenging and stimulating, but age-appropriate, lessons and activities.
- Teach students following the company's curriculum and teaching methodology effectively, offering interesting lessons for students that help maintain their desire to learn more in English.
- Evaluate students using a combination of formal and informal assessment strategies.
- Complete and update daily teaching, attendance, and classroom cleaning records.
- Attend required staff meetings, seminars, and other activities or events.

## Qualifications

Native-level English speaker

Must have a BA/BS in Education or be a Certified Elementary or Secondary Teacher from an English-speaking country

Be able to work for a minimum of one year

TESOL, TEFL, or CELTA experience (at least 120 hours) or equivalent certificate is considered

Teaching experience and/or instructor training experience is favorable

## Important Dates

### Posted On:

Nov 19, 2019

### Application Deadline:

Dec 19, 2019

**Applying for jobs:** Make sure you follow the application instructions closely. To upload your resume and any other requested documents click on "Documents" and "add new". You can upload multiple resumes targeting specific jobs.

## Contact Information

Ms. Anita Ishii

e: [anita.ishii@felice.ed.jp](mailto:anita.ishii@felice.ed.jp)

hp: <http://felice.ed.jp>

Hours Per Week

25

Job Location  
Nationwide Japan

Website  
<http://felice.ed.jp>

Preferred Degrees/Disciplines  
Education/Teaching

Additional Documents (**preferred**)  
Cover Letter

Experience Level  
Current Students in an Undergraduate Program, Current Students in a  
Masters Program, Current Students in a Phd Program, Graduated with  
an Undergraduate Degree

ID  
874095

Salary Type  
Annual

Is this position paid or unpaid?  
Paid

Job Length  
1 Year Contract with Possibility of Continuation.

Organization Type  
For-Profit or Private

