

Lisa Liang

Bachelor of Science at University of British Columbia (4th year standing)

Skills & Abilities:

Languages: Native proficiency in written and spoken English, Cantonese, and Mandarin
Competence: Office work, client communication, receptionist, data entry, project research
Strengths: Self-motivated, responsible, and patient individual
De-escalation and communication skills

Work & Volunteer Experience:

Customer Service: TELUS Communications Inc.
June 2017 – October 2019
Technical support specialist at TELUS call center

UBC learning technology support and helpdesk
January 2016 – August 2016
Helpdesk support, email and phone response (full-time co-op)

Mia Dry Cleaning
June 2013 – September 2015
Receptionist and customer service (part-time)

Dental office: Dr. Pako Cheung's Dental Office
January 2016 – January 2018
Dental receptionist/assistant (part-time)

Volunteer Work: Windermere Secondary School (VSB)
March 2017 – July 2017
Math 9 and Pre-calculus 11 teacher

S.U.C.C.E.S.S. BC
June 2012 – October 2014
Volunteer coordinator and event organizer

Broadway Pentecostal Lodge
September 2010 – Present
Social visitor and event organizer

Hobbies and Interest:

Photography, Food blogging, and Learning German