**LinkedIn Peer Review Template**

Reviewer:

Reviewee:

Date:

**Profile Picture**

* Is the photo clear and focused on the individual ?
* Is the individual wearing professional or appropriate clothing ?
* Is the photo relevant to the individual’s career or academic career ?

**Headline**

* Does the headline include the individual’s company name, title, as well as the industry that they work in ?
* If the individual has no past work experience then does it include their education title ?

**About**

* Does the individual include their work experience, volunteer experience, as well as her academic experience ?
* Is there a certain level of professionalism in the summary ?
* Is the summary personal and engaging to the audience ?

**Work Experience**

* Are the dates as well as job position stated ?
* Are the experiences organized in any sort of way ?
* Is there a job description of the work that the individual did at the company ?

**Education**

* Does the individual state the program/field that they are in or have completed ?
* Does the individual include both the high school they attended as well as the most recent institution which they attended ?

**Volunteer Experience**

* Are the dates as well as volunteer position stated ?
* Are the experiences organized in any sort of way ?
* Is there a volunteer description of the work that the individual did for the organization ?

**Skills, Accomplishments, and Interest**

* Are any accomplishments stated ?
* Does the skills and interests fall in line with the profession that the individual is attempting to pursue ?
* Are the skills stated by the individual promoted by other coworkers or past employers

**Organization, structure, and grammer**

* Are there any obvious grammatical error ?
* Is the overall tone of the profile professional ?
* Is the profile laid out in an organized matter (chronological or functional) ?

**Conclusion**

* What are the overall impressions of the profile ?
* What are the main strengths and weaknesses of the profile ?
* What are some suggestions that will help the individual improve their profile ?