

Original Job Posting

Mandarin Tutor- job post
CustomCARE, LLC.
Shakopee, MN 55379

Job details

Salary
\$15 - \$25 an hour
Job Type
Part-time

Qualifications

High school or equivalent (Preferred)

Tutoring: 1 year (Preferred)

Teaching: 1 year (Preferred)

Day Shift (Preferred)

Mandarin (Preferred)

Full Job Description

We are looking for a Mandarin-speaking tutor for our two-year-old toddler. It is not a traditional tutor job that involves studying the books. This job will have some playtime, conversations, and story reading time with our toddler. Time and dates can be flexible - a few hours per day.

Job Type: Part-time

Pay: \$15.00 - \$25.00 per hour

Schedule:

Monday to Friday

Ability to Commute/Relocate:

Shakopee, MN 55379 (Preferred)

Education:

High school or equivalent (Preferred)

Experience:

Tutoring: 1 year (Preferred)

Teaching: 1 year (Preferred)

Language:

Mandarin (Preferred)

Shift Availability:

Day Shift (Preferred)

Hours per week:

10-19

This Job Is Ideal for Someone Who Is:

Dependable -- more reliable than spontaneous

People-oriented -- enjoys interacting with people and working on group projects

Company's website:

customcarellc.com

Work Remotely:

No

2 days ago

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

407 West 10th Avenue

Vancouver, BC, V6Y 4X8

Canada

December 12,2020

Dear LLC Team,

Please consider my application for the role of a Madrian tutor on your team as advertised on December 10th 2020, on Job search [indeed.com](https://www.indeed.com). I am currently a third year IDST student at UBC.

As you can see from my resume, I have worked as a volunteer in UBC Chinese program for over six months. This experience has led to become an excellent communicator with everyone in Chinese. I was also offered a position as a researcher assistant last semester, due to my excellent



Shujun Peng

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shujunpengschool@gm

ail.com

Vancouver, BC V6Y 4X8

SUMMARY

Responsible waitress with three months of experience in fast-paced service settings. Systematic about taking accurate orders, keeping customers happy and contributing time and abilities toward team success. Quickly clears and resets tables, restocks supplies and cleans up spills.

Promotes student confidence and academic success through hands-on tutoring and individualized support. Expert in reading and writing and skilled at sharing knowledge, concepts and abilities with students of all ability levels. Strong communication and planning skills.

SKILLS

- Menu memorization
- High-volume dining
- Point of Sale (POS) system operations
- Liquor, wine and food service
- Personalized learning plans
- On-demand tutoring
- Activity-based learning
- Student progress analysis
- Learning techniques
- Reading comprehension
- Foundational knowledge
- Student motivation
- Flexible working hours

EXPERIENCE

Waitress

Vancouver, British Columbia

Macdonald/ Jun 2019 to Sep 2019

- Communicated with kitchen staff frequently to stay up-to-date on supply availability and potential customer wait times.
- Addressed concerns or complaints quickly to improve service and escalated more advanced issues to management for resolution.
- Applied safe food handling and optimal cleaning strategies to protect customers from foodborne illness and maintain proper sanitation.

Tutor

Vancouver, B.C

UBC/ Feb 2018 to Apr 2019

- Tutored students through effective teaching of pronunciation tactics and introduction and explanation of root words.
- Provided one-on-one tutoring sessions in [Area of study] and [Area of study], which helped improve test scores by [Number] points on average.
- Liaised with other education professionals to tailor tutoring sessions around exam preparation and strategies.
- Utilized effective reading, active listening and writing skills at all times.

EDUCATION AND TRAINING

Bachelor of Arts: Interdisciplinary

UBC Expected in Jul 2021

Vancouver, BC

writing skill last semester, however, because of my schedule, I turned down the offer. Nevertheless, I have rich experience in communicating with various non-Chinese speakers, and I have received great feedbacks from my students.

I grew up in China, and as a native speaker, I have the confidence to teach my students in perfect accent, and as well as Chinese cultures. UBC Chinese program has also offered me professional trainings, and I am confident that my delivery will be at an University level.

If my background meets your needs, please email me at: shujunpengschool@gmail.com

Sincerely,
Shujunpeng,

Enclosed : Resume

Three Reference:

From : Shujunpeng

To: Liu Xiang (liuxiangschool@gmail.com)

Date: December 12,2020

Subject: Reference Request—Shujunpeng

Dear Liu Xiang,

I hope this email finds you well. As you may know, I am currently finding a job as a tutor. I had a great time working with you in the UBC Chinese program. You are such a great leader, and helped me to become a better worker. I remember that you are so patient with the students, and I learned this good quality from you.

Having you as my co-worker has taught me the importance of caring for students, and motivate the students. I am currently applying for the remote tutor job at LLC, I hope I can put you down as a reference.

Please let me know if you are willing to provide a reference letter for this position. I have attached my resume for reference to this email. If you have any questions or concerns, please feel free to contact me at pengshujunshool@gmail.com