

## FEASIBILITY ANALYSIS

### INTERVIEW QUESTIONS

1. What is your position at the office?
2. What is your opinion on the volume of paper printed daily at the office?
3. Do you believe there is room for reducing the amount of paperwork printed each day or do you believe the current system is optimal?
4. What is the cost of using the office printer?
5. In your opinion, could the office benefit from transitioning to online data management systems?
6. In your opinion, how much printed paper is effectively used versus archived or wasted?
7. With your experience with Realtors, do you believe the office can sustainably change to primarily online systems to manage documentation?
8. What paper products are offered in the kitchen?
9. Would the office benefit from offering reusable serveware?