**An Outline For the “Proposal for introducing a 10-minute quiz in UBC Chinese language program’s OP (oral practice) sessions”**

**I. Introduction**

1. Background of Chinese Language Program (CLP)
2. Description of the Oral Practice Session
3. State the potential issue faced by Oral Practice Session
4. Present the purpose of the report
5. Description of the potential solution
6. Method and Data Sources
7. Scope of Inquiry

**II. Data Collection**

1. Analysis of primary data from survey of OP participants at UBC
   1. Current satisfaction of students in the OP sessions
   2. Explore whether the 10-minute quiz will improve students learning outcomes
   3. What are volunteer’s response to this change
   4. Do both students and volunteers think this change is workable

B. Analysis of secondary research

1. Research whether quizzes are good assessment for students

2. Explore how to minimize students’ pressure of taking quizzes

3. How to make this 10-minute quiz more engaging

C. Feasibility of the solution

D. Discussion of the potential drawbacks of the solution and evaluate whether the pros outweighs the cons

E. Risk-Avoidance Measures

**III. Conclusion**

1. Summary and overall interpretation of findings
2. Recommendations for the CLP