
Mahsa Ehtemam

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OBJECTIVE

To join Ashfield Healthcare Canada's pharmaceutical sales team, where we can accomplish a common goal. I pride myself with the ability to lift everyone around me up and we all bring each other to the reach our potential, exceed sales targets, and provide exceptional service.

EXPERIENCE

Waterfront Business Centre, North Vancouver - *Office Manager*

MAY 2017 - JANUARY 2019

- Oversaw multiple business units within the conglomerate of professional medical services
- Managed sensitive information flowing from legal to government bodies
- Dealt with multiple personality types, promoting a healthy work environment to promote efficiency
- Created efficient schedules and organized meetings with professionals to build the business

Michael Kors, West Vancouver - *Sales Supervisor*

NOVEMBER 2017 - AUGUST 2018

- Built and maintained repeat clientele by utilizing personal client book and assisting staff with utilizing their client books
- Supported and encouraged staff to provide the highest level of customer service while meeting personal and store sales goals
- Provided staff supervision and guidance, complying with all company policies, procedures and directives

Starbucks, North Vancouver - *Shift Supervisor*

MAY 2015 - DECEMBER 2016

- Delegated duties to employees, ensuring deadlines and goals were met
- Worked with management to ensure customers were taken care of in the most efficient and helpful way
- Implemented new corporate initiatives, ensuring the team received communication and guidance with new corporate strategies
- Organized team building exercises and bonding experiences to ensure a fun and exciting work environment

V.I. Meditech, Vancouver - *Sales Representative*

APRIL 2011 - SEPTEMBER 2012

- Marketed in home medical devices, that promote healthy air quality
- Sourced my own leads and maintained contact with prospects
- Created a vivid image for clients' future health
- Diagnosed and analyzed each individual's unique needs and provided a customized solution

EDUCATION

University of British Columbia, Vancouver - *Bachelor of Science*

September 2013 - December 2018

- Major in Biological Sciences
- Dean's List in year 1, 3 and 4

References available upon request