Lia Slager

3088 Discovery St, Vancouver, BC · 604-999-9999 · liyahslager@gmail.com

April 10, 2019

Angela Biollo Manager Earls Kitchen and Bar Bridge Park

Burnaby, BC V5C 6N4

Dear Angela,

I hope that you are doing well, and that Earls Bridge Park is thriving. I am writing because I would appreciate your assistance with my job search. I am currently in the process of switching career paths, from the service industry to (hopefully) an internship in real estate development or a related field.

I am wondering if I could use you as a reference who can speak to my character, skills, and abilities. With your permission, I would inform you when I have given out your name and contact information. This way you will know when to expect a call or email. Please let me know if you would be comfortable with being a reference for me.

Feel free to reach me at liyahslager@gmail.com if you need any additional information.

Thank you in advance for your assistance.

Sincerely,

Eliyah Slager