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| Date | Task | Objective |
| July 8 | Edit documents | Post Outline and Progress report memo |
| July 9-10 | 1. Draft introduction 2. Format initial document 3. Edit survey as needed 4. Secondary research | 1. Write draft introduction based on the outline 2. Review formatting and transmittal letter 3. Distribute online survey to dental team (after approval from professor) 4. Secondary research on mental health symptoms |
| July 11-15 | 1. Observations in practice 2. Secondary research 3. Draft transmittal letter | 1. Record observations through week 2. Secondary research on practice effects and mental health programs 3. Rough draft of transmittal letter |
| July 16 | 1. Draft data section with secondary data | 1. Rough draft of practice effects, mental health programs, mental health symptoms, dental industry |
| July 17 | 1. Primary data evaluation 2. Visuals | 1. Analyze survey data 2. Plan/draft visuals |
| July 18 | 1. Visuals 2. Finalize draft | 1. Create final visuals 2. Draft remaining sections and format |
| July 20-22 | 1. Editing/formatting | 1. Finalize format 2. Edit all sections 3. Add references |
| July 22-27 | Peer Review | Peer review classmate and self-edit |
| July 27-29 | Editing | Final edits  Post final report |