

## **MEMORANDUM**

To: Elton Kok, Team Undefined Member  
From: Aleem Tariq, Team Undefined Member  
Date: December 15, 2020  
Subject: Peer review of Application Package Draft

Thank you for submitting your application package! It was a pleasure to read. Below is the review of the draft.

### **First Impressions**

Overall, I enjoyed reading your application package. The position was adequately described, and a strong case for candidacy was made. Your skills, as demonstrated through numerous projects make you an excellent candidate for the position.

### **Cover Letter**

A very strong cover letter. An excellent description of past and present accomplishments, and a thorough demonstration that one meets the candidacy requirements. Technical skills are highlighted through projects, and the trait of being a highly motivated self-learner is adequately conveyed. I would, however, expand a bit on the personal aspect. What exactly motivated you to pursue Computer Science? Tie this into being a life-long learner, and interested in new exciting opportunities. Make a strong case that you're someone who is eager for new challenges, and growth.

### **Resume**

A strong resume as well, excellently highlighting essential technical skills outlined by the job description. In addition, a very impressive repertoire of projects. All in all, well done.

### **Reference Letter**

Each request for a reference letter is personalized appropriately, and the referee is asked to vouch for skills that they can indeed vouch for.

### **Grammar/Tone**

No outstanding issues, the tone is professional and written with a YOU attitude throughout. Furthermore, no noted issues with grammar.

### **Conclusion**

The application package was very well written, and clearly indicates you have a wealth of experience to offer an employer. I believe Facebook would be lucky to have you. If there are any questions, feel free to email me at aleemtariq19@gmail.com.