To: Kevin Kang, ENGL 301 Student  
From: Steven Lui, ENGL 301 Student

Date: June 18, 2018

Subject: Peer review of Report Proposal

I have reviewed your proposal for the Michael Smith outreach program. I like the idea of you trying to solve the problem of students unable to access the outreach program. I would like to offer the following suggestions:

**Organization:** Your proposal follows the sample given in the textbook, so it is easier to read. The titles are correctly highlighted with proper spacing.

**Content:**

* In the statement of problem, you mentioned the time span for some students to travel to the event would be too long. It is better if you can state the duration for the whole event so the readers can get a better estimate.
* In the proposed solution, your solution provided a clear and detailed answer to your inquiry questions

**Suggestion:**

* In your method part, the first sentence feels a little bit strange.
* It is better to introduce who is Dr David Ng because the readers might not know him and how he would be able to contribute on the project.

I hope my recommendations are helpful for your research project. You have done a great job on the proposal. I believe your proposal would work and help Michael Smith’s high school students to access the outreach program. Please let me know if you have any questions.