

4444 West 1st Avenue
Vancouver BC
Phone: 402-961-4235
Email: edriver8@gmail.com
March 27th, 2017

Dr. Sarah Tutor
UBC Earth Sciences
Vancouver, BC

Subject: Request for reference

Dear Dr. Tutor,

I am writing to you to request that you act as an academic reference for myself. I am applying for a summer student position at TAQA North and would like to ask if they could contact you as a reference for my academic performance and experience. TAQA is a leading edge company that practices responsible resource acquisition and would be a great experience for me in the early stages in my career.

I will of course notify you if I give out your contact information and will only proceed if you are comfortable doing this.

I have attached my recent resume for your review.

Kind regards,

Eric Driver E.D.

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March 27th, 2017

Ken Jones
Wilco Southwest
Calgary, Alberta

Subject: Request for reference

Dear Mr. Jones,

I am writing to you to request that you act as a character reference for myself. I am applying for a summer student position at TAQA North and would like to ask if they could contact you as a reference for me for my work ethic and confirmation of my most recent work experience. TAQA is a leading edge company that practices responsible resource acquisition and would be a great experience for me in the early stages in my career.

I will of course notify you if I give out your contact information and will only proceed if you are comfortable doing this. Please let me know if this is something that you are okay with.

I have attached my recent resume for your review.

Kind regards,

Eric Driver E.D.

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March 27th, 2017

Mark Smith
EOSC 422 TA
Vancouver, BC

Subject: Request for reference

Dear Mr. Jones,

I am writing to you to request that you act as an academic reference for myself. I am applying for a summer student position at TAQA North and would like to ask if they could contact you as a reference for me for my recent lab work and assignment quality. TAQA is a leading edge company that practices responsible resource acquisition and would be a great experience for me in the early stages in my career.

I will of course notify you if I give out your contact information and will only proceed if you are comfortable doing this. Please let me know if this is something that you are okay with.

I have attached my recent resume for your review.

Kind regards,

Eric Driver E.D.