5959 Student Union Blvd.

Vancouver, BC V6T 1K2

January 19, 2022

ENGL 301 99C

University of British Columbia

2329 West Mall

Vancouver, BC V6T 1Z4

Subject: Writing Team Member Position with Your Team

Dear ENGL 301 99C Students:

Do you need an experienced, hard-working member who is responsible and used to working collaboratively with others in your ENGL 301 writing team? If so, please read through this application letter and consider me as a member. As a former marketing researcher, and a university student learned Advertising/PR/Branding, I experienced various professional writing experiences and I believe such experiences will be helpful for your professional writing team projects.

While learning Advertising/PR/Branding as a major, which was my first degree, most of the courses I took required critical writing skills. I covered various kinds of writings as a team project, such as writing a PR message for advertising a bank service, several academic reports including analyzing the customers’ perception on a company, and news articles. Furthermore, after graduation, I worked as a marketing researcher and wrote numerous professional reports mostly purposed on persuading my clients and supporting my insights. Throughout such experiences, I learned how to make my writing interesting and easy to understand and tried to develop my writings skills. Also, since most of the works were done in teams, I learned the way of understanding other team members’ opinions, finding the common ground that can make the best result, and maximize the efficiency. I always felt it pleasure to listen to others’ thoughts and find the best ways, as well as trying hard to get the best results.

As I studied and experienced various fields, including the computer science field which is my second degree that I am currently learning, I also have wide interests in various fields. My major strengths are analyzing the phenomenon in logical way and professional writing experiences. On the other hand, I have some weaknesses especially on grammarly perfect writing as English is my second language. Still, I believe learning is based on the passion to make a better result, I believe I can make a good result with you despite of my weakness. It will be very pleasure experience if we can cover each other’ weaknesses.

If you are still finding a team member and you feel that I might be a good team member, please contact me via my blog or my email, hansol94@student.ubc.ca.

Sincerely,

Hansol Yang